

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON
Thursday 19th April 2017 AT 7.00PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

This meeting was held in The Resource Centre meeting room

1. ATTENDANCE

Wayne Tentori (President)

Debbie Cocks

Les Whiddett (Vice President)

Ken Workman (Secretary)

Rod Cocks

2. APOLOGIES : Amanda Marshall(Treasurer) ,Debbie Tentori & Chris Barnes

3. CONTRIBUTIONS OF RESIDENTS/GUESTS : Nil

4: CONFIRMATION OF MINUTES

*Rod Cocks moved that the minutes of the meeting held on 15th March 2017 be accepted.
Seconded by Les Whiddett Tentori. PASSED.*

5. BUSINESS ARISING :

A) KW (Refer Projects 7.4 action point 2) has obtained quotes for replacement tennis net from Commercial net makers (Unit 2 ,32 Burswood Ridge , Bibra Lake George 9 434 6000) to replace existing net was \$181.50 for 12.2 M net or \$184.80 for 12.4 M net width with a ¾ drop of 2ft 6 inch. In addition to repair existing tape on nets and re stitch is \$39.60 per net

Motion : Ken Workman moved that an amount of \$184.80 is allocated to cover purchase cost of (1) Tennis net (Wider) and repair (2) existing nets cost of \$79.20 Total cost \$264.00 Seconded by Les Whiddett and then passed by the committee

B) LW (Refer Projects 7.4 action point 3) has obtained quotes for sheet metal for repairs/maintenance to outdoor power poles and estimated a budget of \$250 required

Motion : Les Whiddett moved that an amount of \$250 is allocated to cover cost of purchasing materials required to repair outdoor power poles Seconded by Debbie Cocks and then passed by the committee

6. CORRESPONDENCE IN/OUT

As per schedule distributed and emailed

In

17/04/17 Fremantle Ports Newsletter Review/Read : No further action

19/04/17 COK Conflict Resolution : LW attended and re awareness to assist with conflict awareness

19/04/17 COK Social function (Thursday) 11/05/17 RSVP by 03/05/17 6pm to 8 pm (Accept (3) RC ,WT & KW to attend)

19/04/17 Letter for quote from Micro net (Incl Site Map) of \$13859.19

Out :

18/04/17 Sam Martin, Magenup Adult horse riding group Thank you for assisting at Neighbour day as a volunteer and providing horse rides
18/04/17 Mandogalup Volunteer Fire Brigade Re Hope Valley school day re union and housing of school memorabilia
19/04/17 Notice of special resolution to change constitution rules amendment only resubmitted

Actions :

19/04/17 COK Social function (Thursday) 11/05/17 RSVP by 03/05/17 6pm to 8 pm (Accept (3) RC ,WT & KW to attend)

7. REPORTS

7.1 President : WT advised that an electrician (Kane) has reviewed job list and provided quotes on electrical works including repairs/maintenance to be completed as part of proposed maintenance/project works to community centre .

WT wished to thank committee members (RC & LW) who with WT cleaned out of store room and Landcare office to assist with Woodturners Association moving into establish their new office

7.2 Treasurer

Treasurer (Amanda Marshall) was absent and no treasurer's report presented at this meeting and to be held over for next meeting

7.3 Facilities

DC advised bookings had been relatively quiet month in part due to some cancellations of bookings including 4 day booking that did not proceed. Bi Tone Caravan club have booked facilities for 1st weekend in May along with some party bookings.

COK have indicated they will be booking meeting areas in June/July to run a series of community based workshops .This was discussed by the committee as benefitting the community and will not be charged a hire fee.

7.4 Projects

(A) RC advised that the dust extractor letter/quote (Micro Net) was presented to the local Woodturners committee level for further discussion .The invoice provided does not include GST and committee will need to review how part payments are to be made by the WPA and also local Woodturners who are not registered for GST

RC advised that the COK and their health department will be involved in approval to ensure all required compliance requirements are met and certified along with confirming suitable location of units in view of dust/clean air issues.

COK have indicated that they will then be responsible for maintenance and repairs in the future as part of new building and were at this stage seeking for a dust/air quality certificate from the supplier.

(B) RC noticed water levels in water tanks appeared lower including the hall tank and may be a potential pump or leakage issue.

(C) Peter Walker (Maintenance worker/painter) has commenced painting works on Community hall @ \$25 per hour being agreed rate .He is now a financial member of the WPA and will assist with ongoing maintenance at the community centre.He has commenced doing painting on the outside of Community Hall.

RC has purchased paint required (Duraguard) and veranda will be painted in “Cuttlebone” colour. Tools/brushes and paint will need to be supplied and cost to date in materials was \$185.53

Proposed we have a busy bee this Sunday 23/04/17 at 8am and bring angle grinders /extension cords and pressure water sprayer to assist with removing dust/dirt .This will assist with painting program and RC will contact Equestrian centre re works being undertaken as an event being held on Sunday

(D) RC has purchased an exhaust fan for \$20 to replace one unit in Disabled toilet

(E) WT advised electrician (Kane) has been provided with list of all electrical works to be completed and ensure electrical fittings are compliant or replaced.

Actions:

1.Busy Bee Sunday 23/04/17 at 8am and bring angle grinders /extension cords and pressure water sprayer

7.5 Social Nil

7.6 Landcare :

LW raised that community planting day set for 25/06/17 and NAB corporate tree planting day set for Friday 21/7/17 and will include a Bush tucker presentation by COK and all welcome to attend/assist.

COK have advised the following programs :

A) Adopt a verge campaign and had a presentation on 26/04/17

B) Providing a free mulch program to be available in May 2017.

C) Subsidised seedlings on 07/05/17 at Sloane’s cottage at \$1.50 each Maximum of 40 with proof of ID required.

Angela Jakobs (COK) is looking to obtain information/feedback from the community to hold presentations in the area on topics of interest to residents (Ie such as Bee keeping or other suitable activities)

7.7 Website /Facebook : No report

7.8 Associations Incorporation Act

WT confirmed that it was resubmitted with suggested amendments on 19/04/17

7.9 Wandj Management Group : Meeting held last Wednesday and primarily around Equestrian local issues

World environmental day clarity on whether date set and proceeding on 25/06/17 or to be cancelled but no formal response

Discussed caltrop weed issues and COK has done some areas but centre needs other areas to be removed. Also raised issue of car park bitumin /fencing previously raised but appears off the agenda .

Discussed tree planting day and success of neighbour community day

Generally felt that the agenda and purpose of the group and timing of meetings needs to be reviewed to ensure all parties gain understanding on whether actions are being addressed/ dealt with and tabled at future meetings

7.10 Combined Wood Group : No report

8. WANDI WARBLER :

WT raised that DT was putting the articles together in the template and was seeking any final articles to be forwarded to her before the end of the month to finalise the next edition

Action : All to assist DT with any outstanding articles/reports required before end of month

9. GENERAL BUSINESS

9.1 Neighbour day : Debriefed and overall feedback was positive and a good community day and generally well co ordinated

Committee felt that the following needs to be recorded:

- A) Hold records of all contacts of groups/people that provided their attractions or equipment to assist with future bookings and associated costs charged (Face painting/Pet farm/Ice cream van/Horse rides/Fire Brigade/Band/Coffee van/Bouncy castle etc)
- B) Ensure we detail all volumes/cost of supplies/produce purchases including meat/bread buns /drinks and disposable food servicing implements / requirements in a record book/file
- C) Food demand appears to seek more sausage in a bun type food for children
- D) Better signage required to confirm free food /drinks and where it can be obtained as some confusion
- E) Better lead time to advise and confirm all suppliers and submit application form to COK to allow for processing/approvals delays and avoid last minute approval issues evident
- F) Target market appears more young families/small children attending

9.2 Clean up day on 07/05/17 : Reminder : Clean up day will run from 8.30am to 11.00am on Sunday 7th May 2017 . Coffee van being organised . Rubbish will be removed on Monday 8th

Action : All to attend Clean up day and promote event

9.3 Supper : May meeting WT

Action : WT Supper for May meeting

10 NEXT MEETING Wednesday 17th May at new time 7.00pm.

ACTIONS:

- 6.0 WT/RC & KW : To confirm RSVP and attend COK social function representing WPA
- 7.4 All : Busy Bee Sunday 23/04/17 at 8am and bring angle grinders /extension cords and pressure water sprayer
- 8.0 All :To assist DT with any outstanding articles/reports required before end of month
- 9.2 All :Clean up day attendance and promote event
- 9.3 WT : Supper for May meeting