

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 17th April 2019 AT 7.00PM AT THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD , WANDI

This meeting was held in The Resource Centre meeting room

1. ATTENDANCE

Wayne Tentori (President), Les Whiddett (Vice President), Rod Cocks (Vice President) , Amanda Marshall (Treasurer) , Debbie Cocks, Chris Barnes , Debbie Tentori and Mark Wells (acting Secretary)

Guests: Nil

2. **APOLOGIES:** Ken Workman (Secretary)

3. **CONTRIBUTIONS OF RESIDENTS/GUESTS:** Nil

4. **CONFIRMATION OF MINUTES:**

Les Whiddett **MOVED** that the minutes of the meeting held on 16th January 2019 be accepted . **Seconded by Debbie Tentori. PASSED.**

5. BUSINESS ARISING :

Les Whiddett gave a report on the Community Leaders forum held on 28 March 2019. The summary is contained in the correspondence from the COK. Next meeting is to be held at Wandi Community Centre on 21 May at 0630pm.

Actions

Les Whiddett to coordinate with the COK in regard to catering requirements 21 May. Mark Wells to include details of the WPA on the COK directory.

6. CORRESPONDENCE IN/OUT - As per schedule distributed and emailed

Correspondence In:

1. 05/04/19 Medina Residents Association re meeting 4 June 2019
2. 11/04/19 Kwinana Living Smart workshop May to June
3. 19/02/19 Jenny Marslen (COK Place Leader) Community Leaders Forum summary.
4. 17/04/19 Russell Cox (COK Community Development Officer) Health and Wellbeing Plan

Correspondence Out :

1. 17/04/19 Jenny Marslen (COK Place Leader) re Vandalization of Clothing Bins Wandi Community Centre and request for removal.

Actions

Mark Wells to email Medina Residents Association to acknowledge email and advise we will raise at our May meeting on the availability of attendees. Mark Wells to put advice of Living Smart workshop and Health Wellbeing forum on WPA Facebook page.

7. REPORTS

7.1 President: President Wayne reviewed the correspondence about the vandalised clothing bins. Trish Kursar (COK) advised she would advise the Charities but henceforth we should contact the bin owners direct and cc the COK in the correspondence. The bins are currently emptied once a week. It was noted the installation of the bins is a COK initiative and the question was raised on why it is the WPA responsibility.

Wayne thanked the WPA committee for the efforts and assistance for a successful Neighbourhood Day at the Wandi Community Centre on 31 March. There were many positive reports from the community. Most attendees found out via Facebook and a public announcement at the Honeywood Neighbour Day on 30 March. The WPA had to

contribute \$900 from our own funds with the total cost of the day being \$3900 (the COK provided a grant of \$3000). The WPA provided \$80 for cleaning materials after the neighbourhood day which did not form part of the budget.

7.2 Treasurer:

Treasurer's report was circulated prior to the meeting.

Bank balance as at 16/02/19 was \$133616.06

Income received was \$1717.00 for two months.

Payments presented for approval:

ATO GST	\$3953.00
R & D Cocks cleaning/maintenance	\$1500.00

Motion: Rod Cocks MOVED that the payments be made. SECONDED by Chris Barnes- PASSED

Amanda (Treasurer) advised the following:

1. That the higher balance is due to grant of \$28469.10 received from Lotterywest for the Dust Extractor. There was a grant of \$5000 from the Community Chest for the Dust Extractor. Amanda is to confirm whether GST is payable by the WPA for the grant.
2. The WPA have paid \$11000 as a deposit for the Dust Extractor. It was noted the maximum the WPA can EFT per day is \$10000. The contractor can accept payment over several days to comply with this requirement. Wood Clubs need to be invoiced for their contribution. The timing is to be determined. The clubs will need to pay GST on their contribution.
3. Insurance. Liability insurance has been paid for 13 months and will expire April 30th 2020. The cost was less and the WPA received better coverage.

The Treasurer's report was moved as true and correct by Rod Cocks and seconded by Chris Barnes -PASSED

7.3 Facilities

Debbie Cocks provided an update on bookings for the last month. At the present time the Hall is being painted and is not available for booking. The facility was subject to health inspection on 11 April. The inspection was focused on safety equipment. The report is yet to be issued.

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7.4 Projects:

Rod Cocks advised the following:

1. COK has sent acquittal paperwork for the \$5000 grant for the Dust Extractor. They the project to be completed by July 1 2029 which is not achievable. Rod has contacted the COK and advised them the \$5000 grant has been utilized as part of the deposit to allow the project to commence.
2. The security screens were removed for painting. They are currently stored and will be put back when the painting is completed. The painter will finish on 18 April and will leave paint behind for touch ups. Some areas that are out of sight have not been painted. Total cost is \$7645. The screws holding the security screens are rusty and will be replaced.

Rod Cocks MOVED that a sum of \$7645 be paid to the painter when we are satisfied with the job . Seconded by Les Whiddett. PASSED.

3. Floors. Rod has received 2 quotes for re coating of floors. One quote was for \$4301 and the second was for \$5950. We will accept the quote of \$4301. The work will require 3 days and consists of a sanding and 2 top quotes. The work is scheduled to commence 5 June. The contractor suggested that the after 12 to 18 months the floor should be lightly sanded and recoated at a cost of approximately \$600. This will extend the life of the floor. Rod has suggested we get the contractor give a quote for the pavilion floor which is about 2 years old.
4. Windows. Rod suggested with the security screens taken off we should have the windows professionally cleaned. Rod will source a quote.
5. Pavillion Water. The water quality in the Pavilion has been retested and has passed.
6. Dust extraction system: Lotterywest paperwork has been received. The design of the extractor has been modified with the motor now on top of the extractor. This means a smaller slab and fence which may reduce the cost. The install is scheduled for August or September due to the workload of the contractor.

7.5 Communication Officer (Mark Wells) :

Mark Wells advised the following:

1. Facebook message from Atwell Cubs requesting information on Clean Up Australia day and Tree Planting. Debbie Tentori to respond.
2. Facebook post by Lara Kirkwood (City of Cockburn) regarding roundabout Rowley/Lyon Roads.
3. Email from Lyn Osborne re article for Wandi Warbler. Mark Wells to respond with Debbie Tentori contact details.

7.6 Social:

Action: May refreshments: Wayne Tentori to bring refreshments/supper

7.7 Landcare:

Tree planting will be 30 June 9.00am to noon. Details of location to be confirmed.

7.8 Website/Facebook

Nil

7.9 Outstanding Lease Agreement: In summary there was vigorous discussion on the current situation of lease negotiations.

1. Amanda Marshall tabled a summary of WPA surpluses since 2011. In each of the last 8 years the WPA would not have enough of surplus to cover the estimated cost of the lease. There are still some items for which a cost has not been determined. The lease prevents the WPA from charging more the COK 2018/19 schedule of charges. The current wording of the lease means we are tied to this rate for the period of the lease. The WPA does not have a copy of the COK schedule of charges.
2. Debbie Cocks advised that she would not be managing bookings after December 31st 2019.
3. Rod Cocks advised we have ongoing projects which we would have to ensure completion prior to resolution of the WPA position re lease.
4. Several scenarios were discussed on how to improve the lease and to derive the maximum benefit for the Wandi community. It was noted that the proposed lease would increase the workload for the committee especially for the treasurer for no increased benefit for the community.
5. The matter was held over for further consideration at the next WPA meeting.

8. WANDI WARBLER:

Nil

9. GENERAL BUSINESS

1. Clean up Australia day will be held on 19 May 9 to 11am. Notification has been posted on WPA Facebook page. Rodger Cook MLA has been approached to sponsor the Coffee Van.

10 NEXT MEETING: Wednesday 15th May 2019 at 7pm

Meeting closed at 9.40 pm.