

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 21st APRIL 2021 AT 7.00 PM AT WANDI COMMUNITY CENTRE 302 de HAER ROAD WANDI

1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Mark Wells (Secretary), Debbie Cocks, Chris Barnes, Amanda White (part), Wayne Tentori, Les Whiddett (Vice President), Mark Okle (guest)

Apology Gary White Debbie Tentori

2. **WELCOME:** Ken welcomed all to the meeting. Ken introduced local resident Mark Okle who has expressed an interest in becoming more involved in the WPA.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS:

Nil.

4. CONFIRMATION OF MINUTES:

Les Whiddett MOVED that the minutes of the meeting held on 17th March 2021 be accepted. Seconded by Rod Cocks, PASSED.

5. BUSINESS ARISING:

1. Business arising will be covered in Reports.

6. CORRESPONDENCE IN/OUT - As per agenda

Correspondence In/Out:

1. In/Out 19 Mar Tracey Oelofse (COK) Lease.
2. Out 22 Mar Dept of Commerce Information Statement
3. In 23 Mar Gladys Nyashanu (COK) Dietary concerns ND. The concern was noted and suggested for future events we add the rider that all dietary requirements may not be accommodated.
4. Out 5 Apr St Johns Defib grant application.
5. In 6 Apr St Johns notice of application successful.
6. In 6 Apr St John Safe report.
7. In 6 Apr Lauren Brook (Water Corp) Expression of interest for community funding. Mark Wells to write to Lauren Brook to request sponsorship from Water Corp for the Jack wandi Trail.
8. Out 8 Apr Tracey Oelofse (COK) Lease
9. In 12 Apr Jenny Marslen (COK) Lyrik awards. Advice placed on the WPA Facebook page.
10. In 13 Apr Angela Jakob (COK) Documents Greening Fund
11. In 14 Apr Wayne Jack (COK) Approval for installation of defib.

7. REPORTS

7.1 President:

1. Ken thanked Mark for the work done to acquire the defib. The defib has arrived and needs to be installed, possibly at a busy bee with other outstanding items.
2. Ken has made enquiries about the cost of a first aid course for local residents and user groups focussing on the use of the defib. The last time the WPA ran a course it cost about \$5000. We may be able to apply for a grant.
3. The WPA have received advice that the lease will be presented at the City of Kwinana council meeting on 28 April.

4. Ken gave a report on the community zoom meeting held on 15 April. Among the items discussed, was the possibility of City of Kwinana approving a volunteer shirt to be worn at events such as Neighbourhood day to better identify the organisers. The WPA raised the issue of the uncollected verge collection being a possible hazard in forecast high winds associated with Tropical Cyclone Serosa. The WPA suggested the City of Kwinana could have more proactive in collecting the verge collection or offering alternatives prior to the forecast high winds arriving.

7.2 Treasurer:

1. Amanda provided a financial report by email prior to the meeting. The current WPA bank balance is \$123166.80. Debbie Cocks advised that the income for the month was \$945.00.
2. Amanda advised the final cost for Neighbourhood day was \$4995, or just about \$5000. This figure includes the City of Kwinana contribution of \$2000, thus the WPA contributed about \$3000.
3. There were bills presented for approval for payment. The accounts were \$23.09 to Mark Wells for Zoom subscription, \$261.25 to S Farnsworth for cleaning, \$213.83 to Mark Wells to reimburse payment to Weebly for 1 year's web hosting, \$249 to Mark Wells as reimbursement for St Johns defibrillator, ATO \$2313.00 for Q1 GST (note most of this was associated with the Landcare grant), Hankins \$100 deposit return, P square for management fees for 3 months \$1127.50, Debbie Cocks \$39.00 for reimbursement of costs and Ken Workman \$165.73 for ink and paper.
4. It was MOVED Wayne Tentori, Seconded Chris Barnes that the treasurers report be accepted, and the payments itemised in point 3 be paid. PASSED.
5. It was MOVED Amanda White, Seconded Mark Wells that we change the WPA zoom subscription from pro version to the free version. PASSED
6. Amanda noted that the insurance is shortly to expire. There are two competing quotes, the one from our current insurer is for \$1863. The other from Community Underwriters is for \$1088.00. There are minor differences between what each policy offers. Amanda has circulated the policy documentation. The policy is due to expire on 30 April and Amanda will poll the committee for a decision on which policy to use.
7. Amanda will forward the details of Neighbourhood Day expenditure to Debbie Tentori to complete the paperwork for the City of Kwinana.

7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings.

7.4 Projects:

1. Rod gave an update on the Security System control panel. The panel is on order, needs to be installed and tested prior to going online.
2. The issue with the WAWA roller door is ongoing and we are still awaiting a decision from WAWA.
3. There have been instances of dumped clothing and other goods in the vicinity of the removed clothing donation bins. The clothing and effects were affected by the weather and was disposed of.
4. There have been problems with the Pavillion water treatment unit which alarmed and had to be reset. The Zip heater also required to be reset, with the issue believed to be associated with the water treatment unit.
5. The WPA needs to restock consumables (hand towels, cleaning items, toilet paper) which Rod will arrange the purchase.
6. Two hall tables are broken. The tables will be fixed in the coming week by Rod and Mark Okle.

7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark gave an update on Facebook and Web site activity.

7.6 Social:

1. Wayne Tentori on duty for May meeting.

7.7 Landcare:

1. Amanda gave a briefing on the Landcare project on behalf of Gary. There are 3 contractors involved. The mulcher contractor will honour the previous quote. The revised quote for plants is outstanding. Depending on the quote we may have to reduce the number of plants to meet the budget or draw down on Landcare funds. The water and weed contractor have increased his quote. We may have to modify the parameters of the original quote. Due to workload Amanda and Gary require another person to spearhead the project. Gary will advise a suitable date to meet down at the wandi Community Centre to conduct a handover. We require a before and after photo for the report. The best time to conduct the planting is in winter to give the plants the best possible chance to thrive.
2. Angela Jakob (City of Kwinana) has advised the community Landcare planting at Lake Magenup is scheduled for 27 June. We have to confirm the catering requirements.
3. There will be a free movie screening on 15 May at Darius Wells Centre. The film has an environmental theme, and we can have the opportunity to promote the Wandi Landcare group. We have decided to decline the offer.

8. WANDI WARBLER:

1. Nil to report

9. GENERAL BUSINESS

1. Advice was tabled about City of Kwinana approving residential development on the east side of Lyon Road between de Haer Road and Blackboy Grove. The development will be to the west of the Jandakot water protection area.
2. A review of Neighbourhood day was conducted. Suggested we include in promotion material a comment that all dietary requirements may not be accommodated, have a cut off time for the provision of food, consider limiting food to sausage sizzle only, and consider putting up flags for crowd control.
3. It was noted that in the general community there seems to be a reduction in the number of people attending groups.

NEXT MEETING: 21 April 2021 at 7.00pm at Wandi Community Centre.

Meeting closed at 9.16 pm.