

## WANDI PROGRESS ASSOCIATION (Inc)

### MINUTES OF THE MEETING HELD ON WEDNESDAY 20<sup>th</sup> APRIL 2022 AT 7.00 PM AT WANDI COMMUNITY CENTRE

#### 1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Mark Wells (Secretary), Debbie Cocks, Chris Barnes, Les Whiddett (Vice President), Debbie Tentori, Wayne Tentori, Amanda White, Mark Okle(visitor)

Apology Nil

2. **WELCOME:** Ken welcomed all to the meeting.

3. **CONTRIBUTIONS OF RESIDENTS/GUESTS:**

4: **CONFIRMATION OF MINUTES:**

Rod Cocks MOVED that the minutes of the meeting held on 16<sup>th</sup> March 2022 be accepted. Seconded by Les Whiddett, PASSED.

5. **BUSINESS ARISING:**

1. Nil

6. **CORRESPONDENCE IN/OUT** - As per agenda

Correspondence In/Out:

1. In 28 March COK Approval of installation of power points Resource Centre. Approval has the standard requirements.
2. In 28 March COK request from the COK to provide information on the Kwinana Greening Fund acquittal.
3. In 10 April Matt Elms WPA website update proposal.
4. In 11 April COK requirements for approval for mural.
5. In 14 April COK notification that nominations for 2022 COK LYRIK youth awards are open. Advice has been placed on our Facebook page.
6. In 15 April Gail Dodd crime issues in Wandi. Email was addressed to the City of Kwinana and the WPA was copied in. The WPA noted the contents.
7. In/Out 15 April Donyale Taggart (Insurance Broker) information and documentation regarding renewal of WPA liability insurance.
8. In 19 April Jenny Marslen (COK) confirmation of COK requirements for mural.
9. In/Out 20 April Angela Jakob (COK) regarding the acquittal of surplus funds in the Greening grant by the end of the financial year.

7. **REPORTS**

7.1 **President:**

1. Ken summarised the current status of the Wandi Walk Trail status. One week lead time is required for the production of the sign. Alan Williams is currently corresponding with local suppliers.
2. Landcare Grant. We are projected to have a surplus of \$3500 by the end of May 2022 which is the deadline for the COK to receive the final documentation for the acquittal of the grant. Ken to contact Greenskills to advise we need to have final bill by 20<sup>th</sup> of May. It is expected that we will be charged for 4 more attendances by Greenskills. Possible use for the fund is to purchase more plants to replace to dead plants or purchase materials for reticulation of the plants. Ken to clarify with the COK.

3. Public liability insurance. Most of the paperwork has been done for this year. We are awaiting quotes from the broker.
4. Neighbour Day. The day was a success and received positive response from the community. There was a problem with the bouncy castle as the wind speed precluded its utilization. The contractor has suggested for future events they have an alternative, a train. The cost is the same. It was also suggested we amend the time of the event to 2pm to 5pm as it is a more family friendly time slot.

#### **7.2 Treasurer:**

1. The current WPA bank balance is \$118008.05. Debbie Cocks advised that the income for the month was \$385.
2. There were bills presented for approval for payment. The accounts were, \$275 to S Farnsworth for cleaning, \$385.00 to P Square Agencies for management fees, \$2359.50 to Greenskills, Mark Wells \$23.09 for monthly Zoom subscription, Mark Wells \$223.70 for website hosting fees from Weebly, ATO \$371 for Q1 2022 GST, and Debbie Tentori \$22.49 for reimbursement for cost of Food Handling certificate (required for ND).
3. It was MOVED Les Whiddett, SECONDED Wayne Tentori that the Treasurers report be accepted, and the payments itemised in point 2 be paid. PASSED.
4. Amanda advised that the Term Deposit at the Bendigo Bank was rolled over for a further 12 months and the interest rate was 0.65%
5. Amanda noted the Landcare balance is slowly reducing. It was decided given the current Covid situation that the WPA could discontinue the Zoom subscription. If required in the future the subscription could be reactivated.
6. The final cost of ND was \$6137.18 including GST. After deducting the COK contribution and consideration of GST the cost to the WPA was \$2941.47.

#### **7.3 Facilities:**

1. Debbie Cocks gave an update on the current bookings. Debbie noted that the LARP group have reduced the frequency of their booking and will be restricting their activities to summer only.

#### **7.4 Projects:**

1. Rod along with Les and Ken met with Katrina (COK facilities officer) at the Wandi Community Centre to give an overview of the facilities. The WPA showed Katrina the proposed site of the mural and explained that we would need to put 5 sqm of Hardiplank or similar on the wall as a canvas for the mural. Katrina will advise the Kwinana Tennis Club about the existence of tennis court at the WCC.
2. Rod noted that the approval for the power points at the resource centre has been received. Rod is following up with local contractors for quotes so the work can proceed to the next stage.
3. Rod noted the correspondence with the COK in regard to the mural. The COK will have to approve the final sign and the COK have requested the WPA utilize a local artist. It was suggested the WPA logo be used as the starting point for the theme of the mural.
4. Water unit at the Pavillion has had maintenance issues. Pressure pump was the cause of the problem and has been repaired by the COK. The Zip Heater had to be reset.
5. Security light and fluoro lights in the boxing shed need repairing. COK to be advised.

#### **7.5 Communication Officer (Mark Wells) including Website/Facebook:**

1. Mark and Debbie T gave an update on the current postings.
2. Website update. The proposal by Matt Elms was tabled and discussed. It was acknowledged the basis for the project was to futureproof the website. After some discussion it was decided that the

best way forward was to continue with the current website and to attempt to update the information on the website. It was noted that websites tend to contain static information and require constant updating. The proposed new website would require the webmasters to undertake some education to manage the site. We are currently comfortable with the knowledge required to manage the current website. Mark to write to Matt to advise of the WPA decision of not to proceed with the website update and request the WPA be billed for any work undertaken to develop the proposal.

**7.6 Social:**

1. Debbie Cocks on duty for May meeting.

**7.7 Landcare:**

1. Nil as Landcare project discussed under the Presidents report.

**8. WANDI WARBLER:**

1. Nil to report

**9. GENERAL BUSINESS**

1. There was concern from community members about the degree of foliage removed from the verges around Wandi by contactors as part of the COK bushfire mitigation program. There was the concern that the undergrowth removal may have the capacity to promote the growth of veldt grass.
2. Mark advised Ken workman has been added as secondary contact for St Johns defibrator unit.
3. Mark gave a report on the proposed upgrade of Anketell Road as a freight route. The current proposal is for the existing Anketell Road between Battersby Road and Tuart Road to be a service road for properties in the area with the freight route constructed in the regional park between the existing Anketell Road and the powerline. Survey is open until early June.
4. Mark gave a report from the FPA Outer Harbour liaison group held on 13 April.
5. Residents in the vicinity of the Jandakot Regional park have received notice of a proscribed burn to be done in the next couple of months.
6. Wayne advised that there was a problem picking up his recycle rubbish bin. The bin was not being fully emptied. Suez (the contractor) were advised the problem resolved.
7. Volunteer hours for the month totalled 82 hours.

Meeting closed at 8.45pm.

**NEXT MEETING: May 18th, 2022, at Wandi Community Centre.**