

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 18th AUGUST 2021 AT 7.00 PM AT WANDI COMMUNITY CENTRE 302 de HAER ROAD WANDI

1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Mark Wells (Secretary), Debbie Cocks, Chris Barnes, Les Whiddett (Vice President), Mark Okle (visitor)

Apology Gary White Amanda White Debbie Tentori Wayne Tentori

2. WELCOME: Ken welcomed all to the meeting.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS:

Nil.

4. CONFIRMATION OF MINUTES:

Rod Cocks MOVED that the minutes of the meeting held on 21st July 2021 be accepted. Seconded by Les Whiddett, PASSED.

5. BUSINESS ARISING:

1. There was discussion on whether the lease be displayed on the website. It was decided as it is in the public arena through the City of Kwinana council minutes and agenda it could be available on the WPA website.

6. CORRESPONDENCE IN/OUT - As per agenda

Correspondence In/Out:

1. In/Out 22/7 Janet Carr re when the time capsule was to be opened. The capsule was buried in 2004 and it was thought it should be unearthed in 2029 at the 200th anniversary of Western Australia. Location of time capsule has been placed on the website under a hidden tab.
2. Out 22/7 Jenny Marslen. Summary of items from the July Committee meeting.
3. Out/In Greenskills re weed control Landcare project.
4. In 30/7 St Johns re First Aid course.
5. In 31/7 Google re WPA Gmail account recovery phone number. Resolved to change recovery phone number to Mark Wells number.
6. In 5/8 Jenny Marslen response to July 22 correspondence.
7. In/Out 10 August re community project update. Mark to advise Water Corp we prefer to have the grant money deposited into the WPA bank account.
8. In 17/8 Greenskills an update on the Landcare works.
9. In 18/8 Inger Ward re Kwinana community fair. Mark to circulate to groups contents of the email.

7. REPORTS

7.1 President:

1. Ken advised that he met with Amanda and Gary to discuss their current position with the committee. The committee understand their position and can move forward with the current arrangement. It was suggested that it may be possible for Gary and Amanda to facetime the committee if required. Gary has advised he will relinquish the Landcare role at the AGM but is available to assist with projects as required. Ken will continue with the paperwork requirements

with the current Landcare project. The WPA will seek a volunteer from the membership for the Landcare role at the AGM>

2. The library box has been installed on the wall of the resource centre. Rod advised there is a Street Library Association of Australia and for the cost of \$25 groups can purchase signage for their street library. It was MOVED Mark Wells and SECONDED Les Whiddett that the WPA purchase signage from the Street Library Association of Australia. PASSED.
3. First Aid Course. We are expecting 25 to 30 participants. The WPA has tea, coffee, and sugar o hand. Ken to purchase milk and nibbles for the morning. Mark to put a reminder on Facebook.
4. AGM is scheduled for 20th of October. Mark to write to the COK for guest speaker, hopefully the Mayor, and invite the Mandogalup Fire Brigade for fire briefing.

7.2 Treasurer:

1. Amanda provided a financial report by email prior to the meeting. The current WPA bank balance is \$120893.74 Debbie Cocks advised that the income for the month was \$280.00.
2. There were bills presented for approval for payment. The accounts were, \$220.00 to S Farnsworth for cleaning, \$165.25 to Amanda White for printing materials and sundry items required for production of material for the auditor, \$284.90 to Rod Cocks for the purchase of the replacement urn for the Hall, \$302.50 to P square for management fees.
3. It was MOVED Les Whiddett, Seconded Ken Workman that the treasurers report be accepted, and the payments itemised in point 2 be paid. PASSED.

7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings.

7.4 Projects:

1. There have been at least 4 notifications from the security company notifying us of the alarm being triggered. In all cases the alarm has been deactivated by a code being put into the system. Most are thought to be COK employees or agents. The security company does not have a master list on the codes to enable us to identify who has incorrectly entered the area.
2. The air conditioning system in the Resource Centre is faulty. It has been reported to the COK and it is uncertain when it will be repaired.
3. The gutters on the resource centre are blocked which causes issues with the building during heavy downpours of rain. Issue has been reported to the COK and resolution is uncertain.
4. Purchase of new urn for the hall has been completed. Replacement was required because the lid had been swapped for another and the old urn was no longer safe. The lid on the urn in the Pavillion is missing. A new lid can be purchased as the particular model of the urn has access to spare parts. Rod will investigate the cost and will advise at future meetings.
5. The Hall tables are 26 years old and very heavy. There is potential of damage to the hall floor when they are moved. There are lighter and more durable tables available on the market. It is believed the cost per table is about \$300 and we will require 20 tables. The existing tables can then be redistributed to other areas of the Centre to replace older tables who are permanently placed for use. Rod is also proposing to purchase 2 table trolleys which will cost about \$750 each. Rod has been in contact with the COK to ascertain suitable suppliers.

7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark gave an update on the latest Facebook and website activity.
2. Location of the time capsule has been placed on the website, visible only to the website admins.

7.6 Social:

1. Debbie Cocks on duty for September meeting.

7.7 Landcare:

1. Rod advised that the weed chemical stored at the centre will only suffice for one more spray treatment of weeds. The WPA will have to consider the purchase of more chemicals in the future for weed control.

8. WANDI WARBLER:

1. Nil to report

9. GENERAL BUSINESS

1. There is a COK community round table scheduled for 19th of August. Mark will raise the community library and walk trail.
2. Food trucks. Jenny Marslen has been in contact with the WPA to advise a food truck promoter is seeking potential sites for food truck market. Requested details was forwarded.
3. COK Heritage log. COK have produced a draft heritage log for the city. It will be available for public comment. Some sites are in the Wandi area. The WPA have requested a copy of the final document for possible comment.
4. Sound Telegraph have advised that construction of the Honeywood pavilion will commence mid-October.
5. It was suggested that the WPA investigate the cost of painting a mural on the Resource Centre to be visible from de Haer Road. Members of the committee will contact potential artists to ascertain the possible cost.
6. Volunteer hours for the month totalled 70 hours.

Meeting closed at 8.45pm.

NEXT MEETING: 15th September 2021 at 7.00pm at Wandi Community Centre.