

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 19th DECEMBER 2012 AT 7.30PM AT THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI

1. ATTENDANCE

PRESENT:	Chris Barnes
Rod Pattinson (President)	Debbie Cocks
Les Whiddett (Vice President)	Rod Cocks
Janet Carr (Secretary)	Wayne Tentori
Peter Hegarty (Treasurer)	Ken Workman

APOLOGIES: Fred Erdtsieck (Vice President), Jim Russell

GUEST: Shahan Hobson, Satterleys Property Group

2. **WELCOME** The President opened the meeting and welcomed guests at 7.35pm.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS

Shahan advised that between 500 – 600 people attended the recent screening of “Rio”. The next outdoor event will be music in the park to be held on 9 February 2013.

Satterleys want to be involved in the Clean Up Day (3 March 2013) and have offered to provide a coffee van and flyers (they will deliver to Honeywood residents only) and we can deliver the remainder. They will advertise in their newsletter and their database. Shahan and JC to discuss. JC to advise her of business clean up date.

More Public Open Space in Honeywood is under construction with an opening event to be held at a later date. Another community walk is to be arranged.

Discussions have been held with Aubin Grove Primary School to display signage of their fence.

A Christmas carols event may be held next year.

Shahan then left the meeting.

4. CONFIRMATION OF PREVIOUS MINUTES

Item 9.5 of the November minutes should be “...RC to send to ...” not RP.

Moved by W Tentori that the minutes of the meeting held on 21st November 2012 be accepted. Seconded by R Cocks. Passed.

5. **BUSINESS ARISING FROM MINUTES** Refer to the various reports.

6. **CORRESPONDENCE** Refer to the schedule distributed prior to the meeting.

Tabled at the meeting: Letter from Francis A Jones, (dated 14/12/2012) re auditing our records.

Moved by L Whiddett that the correspondence be accepted. Seconded by K Workman. Passed.

7. REPORTS

7.1 PRESIDENT

RP thanked Marilyn and Les for a great evening on Sat 15 Dec when they hosted a Christmas meal.

7.2 TREASURER

7.2.1 The treasurer’s report was tabled. As at 1st December 2012:

GST asset	\$548.24
Main account	\$20,494.94
Wandi Landcare	\$13,680.68
Building project fund	\$36,281.82
Term deposit	\$51,955.45
Bank balance	\$94,156.84

Accounts for payment
Telstra (direct debit) \$37.36
R & D Cocks (cleaning/maintenance) \$471.00

Moved by W Tentori that the Treasurer pays the accounts. Seconded by K Workman. Passed.

The Treasurer will contact Francis A Jones to arrange for the books to be audited.

7.2.2 Ocean Broadband

Despite verbal assurances that Ocean Broadband intended to sign the contract and pay the rent, nothing has been received since 1 November and so PH turned off their power on 10 December 2012.

Moved by L Whiddett that the Treasurer's report be accepted. Seconded by W Tentori. Passed.

7.3 FACILITIES

Hiring fees for month \$2,600. DC gave an overview of the bookings over the next few weeks. Taps in the Ladies' shower need to be fixed. The water tank is full. DC advised that, as usual, hiring fees will increase in January.

7.4 PROJECTS

Still waiting for Lotterywest's response to the grant application lodged by City of Kwinana. RC felt that we should move on with other projects as the grant application may take some time to be processed. He noted that the roof panels were leaking on The Shed and should be replaced before the winter rains. It is also noted that The Shed is very hot in the summer restricting its use by groups. Consideration should be given to the installation of evaporative or refrigerated air conditioning.

PH suggested the removal of the current (old) roofing materials and replacement with a colorbond roof with air-cell insulation. PH to arrange a quotation.

RC indicated that the width of the eaves could be increased to provide more shade for the walls.

As we are currently earning \$20,000 + in rent annually, it was agreed that we should re-invest some of this in the buildings.

LW tabled a further quotation on a Westinghouse double oven RRP \$2900, Harvey Norman \$2400. This oven is one on top of the other rather than side by side and will fit in a cupboard surround (Masters \$400). LW to see if the oven is available in white rather than stainless steel. PH to check if an extra line will be required.

Moved by L Whiddett to upgrade to a double oven to replace the current upright stove and to purchase a suitable cupboard to achieve this refurbishment to the value of \$4000. Seconded by P Hegarty. Passed.

Quotes to be obtained by PH and LW for a portable 2 burner electric stove top to sit on the bench.

7.5 SOCIAL Nil

7.6 LANDCARE

LW attended the Carnaby cockatoo workshop and a DVD is available. Also tabled information about the Land for Wildlife scheme. WT needs access to the Landcare office to file some paperwork and also store some spraying equipment. Needs to purchase storage container and LW suggested a site box from Masters/Bunnings which is lockable.

7.7 WEBSITE

WT advised a request had been received on Facebook regarding hall hiring fees. Writer had been advised to phone DC.

7.8 KEEP WANDI BEAUTIFUL

JC to register Wandi as a site for Clean Up Australia (Sunday 3 March 2013). See item 3.

8. WANDI WARBLER

JR's resignation as committee member and editor of the Warbler was noted. Members asked to think of anyone, not necessarily a committee member, who may be interested in editing the Warbler. If no one forthcoming, then we may have to consider leaving the production of a newsletter to Satterleys. To be discussed at January meeting.

9. GENERAL BUSINESS

9.1 Annual General Meeting

JC had previously circulated draft notice of meeting, forms etc for comment. WT, KW and PH all offered to do some of the photocopying. JC to also try Roger Cook's office.

Notices of meeting etc to be distributed (including Honeywood) no later than 30th January 2013.

JC to write to Roger Cook and Carol Adams advising them that due to proximity to State election date, it was not considered appropriate that either of them be invited to speak at our AGM, however they are welcome to attend the meeting.

WT to contact FE in regard to his return to Wandi and taking an active role in Wandi Landcare and the WPA next year.

9.2 Bendigo Bank Pledges have now reached the half way point.

9.3 Certificate of thanks

RC suggested that retiring committee members be presented with a certificate of thanks. After a brief discussion, it was agreed that a retiring member should have served at least a full term before being awarded a certificate at the AGM.

9.4 2012 Community Awards and Active Citizenship Awards

JC advised that the nomination form had been lodged with the City of Kwinana. She was interviewed by a panel of CoK representatives on the 11th December 2012 when she was asked further questions about the organisation.

December refreshments supplied by RP.

10. NEXT MEETING Wednesday 16th January 2013 at 7.30pm.

ACTION:

7.2.1 PH - to pay accounts. PH to arrange audit of books.

7.3 ? fix shower taps.

7.4 PH - to arrange quote for replacement of Shed roof + insulation.

7.4 LW - to purchase double oven and cupboard surround.

PH - to advise re need for extra electrical wiring.

LW/PH - to obtain quotes for 2 burner electric stove top.

7.6 WT - to purchase a lockable storage container for Landcare equipment.

7.8 JC - to register WPA with Clean Up Australia, & to discuss arrangements with Shahan

8. All - new editor for Warbler needed.

9.1 JC to prepare forms.

WT, KW, PH to assist with photocopying.

JC to invite R Cook/C Adams to attend but not address the audience.

WT - to contact FE re committee and Landcare, website in 2013.

9.3 RC to draft certificate of thanks