

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON WEDNESDAY 12th DECEMBER 2018 AT 7.00PM AT
THE WHIDDETT'S RESIDENCE BODEMAN ROAD , WANDI**

This meeting was held in The Resource Centre meeting room

1. ATTENDANCE

Wayne Tentori (President) , Les Whiddett (Vice President), Amanda Marshall (Treasurer), Debbie Cocks, Rod Cocks, Chris Barnes , Janet Carr, Ken Workman (Secretary) and Mark Wells

Guests: Nil

2. APOLOGIES: Debbie Tentori

3. CONTRIBUTIONS OF RESIDENTS/GUESTS: Nil

4: CONFIRMATION OF MINUTES:

Janet Carr MOVED that the minutes of the meeting held on 21st November 2018 be accepted . Seconded by Les Whiddett PASSED.

5. BUSINESS ARISING : Nil

6. CORRESPONDENCE IN/OUT - As per schedule distributed and emailed

Correspondence In:

1. 28/11/18 Smithy's Gym email re additional storage shed areas and new sensor/security door
2. 30/11/18 Kwinana community funding grant agreement \$5K Woodworkers dust extraction
3. 06/12/18 COK email re Community groups update on Neighbour day funding applications now open
4. 06/12/18 Lotterywest correspondence confirming submission of grant for \$25,881.00
5. 07/12/18 COK (Jenny Hammington) upcoming information sessions 12/12/18

Correspondence Out :

- 1.27/11/18 Letter to Ian & Ellie Smith (Smithy's Gym) responding to storage/sensor/security door request

7. REPORTS

7.1 President: No report

7.2 Treasurer :

Treasurer's report was circulated prior to the meeting.

Bank balance as at 08/12/18 was \$91,010.36

Income received was \$4818.05 not \$4777.50 which has been banked with the extra \$40.55 provided being War Hearts \$40 & Wandii Carvers \$0.55

Payments presented for approval:

R & D Cocks cleaning/maintenance	\$1600.00
Alpha cleaning	\$ 270.65

Les Whiddett MOVED that the payments be made. SECONDED by Chris Barnes- PASSED

The Treasurer's report was moved as true and correct by Les Whiddett and seconded by Chris Barnes -PASSED

7.3 Facilities

Debbie Cocks provided an update on bookings for the last month including both caravan clubs using the facilities. Fee charged was based on a flat fee of \$220.00 or a flat amount per van to encourage smaller groups.

New Year's Eve function is again being held by the new beginnings club.

7.4 Projects:

Rod Cocks advised the following:

1. Electrical problems remain with the first caravan club using the facilities tripping out the power supply and then this occurred again with the second caravan group requiring attendance by RC. The reasons for this occurring could be a number of sources from the equipment/volume being used in caravans being faulty or we may have an issue when under a peak load.

Committee discussed position noting our facilities are not set up as a caravan park . Outcome is that we should seek for an electrician with an overload tester equipment to stress test our power supply system . Suggested this is done before next May 2019 as caravan groups will be seeking to again use our facilities. Once tests are undertaken we can then review results and discuss potential causes/recommendations.

Action: RC will seek to find an electrician that has this specific equipment to test our power supply

2. The U/V alarm in our water tanks was activated and COK were made aware and have sent a plumber out to remedy a blocked tube.

7.5 Social:

This was our Christmas meeting and President Wayne wished to thank Les & Marilyn Whiddett for hosting the meeting at their home.

Debbie/Rod Cocks kindly advised that they are having a traditional Christmas Eve (24th December) gathering and all committee members were welcome to come along.

Amanda Marshall advised that Honeywood estate were holding a Christmas carols evening and that on Christmas day the traditional children's lolly run was being held by the Mandogalup volunteer fire brigade.

Action: January refreshments : Action : KW to bring refreshments/supper

7.6 Landcare:

Les Whiddett advised that the native garden project at the entrance to the community centre is almost finalised with Ken Workman and himself recently spreading the last of the mulch around the plants.

7.7 Website/Facebook: No report.

7.8 Outstanding Lease Agreement : Position remains outstanding and no change to current position.

8. WANDI WARBLER: No report

9. GENERAL BUSINESS

1. Leaders Forum : KW & LW attended representing WPA Inc and gave a summary of the evening and distributed a handout to committee members which included tips on how to attract and retain members. Focus of night was on how can the COK assist our volunteer groups and a number of suggestions were tabled which are then to be reviewed to see what actions can be implemented.

2. Communications Officer : AM raised this previously about the need to ensure our various forms of communication ranging from our facebook, website and gmail account are reviewed and kept current ,informative and relevant.

Discussed WPA & Landcare distribution lists being maintained to assist in communicating and encouraging people in our community to be aware and involved in activities.

Mark Wells has kindly agreed to be the Communication officer with his experience with previously managing a website and will review our current set up and systems in place. Currently emails being received by the Secretary concerning various enquiries include a request for being included in our Warbler distribution if subscriber nominate but this is not being actioned.

Action: Mark will contact Rod Cocks and review/discuss changing our current email address to one that Mark can access

3. Rick Wolters (COK) following a recent staff restructure is no longer at the COK and committee appreciated his involvement with our community centre.

4. Neighbour Day : Committee have previously advised they are happy to be involved in it again as a local community event and COK have set the date of 30th March 2019

Action: WT to speak with DT to check out current position and submission of funding grant

5. Westport plan .Mark Wells raised that there was an opportunity within report to submit feedback on the impact on Rowley and Anketell roads to service the proposed new outer harbour.

10 NEXT MEETING : Wednesday 16th January 2019 at 7pm

Meeting closed at 8.35 pm.