

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 16th DECEMBER 2020 AT 6.30 PM AT WHIDDETT RESIDENCE

1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Mark Wells (Secretary), Debbie Cocks, Chris Barnes, Debbie Tentori, Wayne Tentori, Les Whiddett (Vice President)

Apology Gary White, Amanda White

2. **WELCOME:** Ken welcomed all to the meeting and thanked Les and Marilyn Whiddett for hosting the meeting

3. CONTRIBUTIONS OF RESIDENTS/GUESTS:

Nil.

4. CONFIRMATION OF MINUTES:

Rod Cocks MOVED that the minutes of the meeting held on 16th September 2020 be accepted. Seconded by Chris Barnes, PASSED.

5. BUSINESS ARISING:

1. Business arising will be covered in Reports

6. CORRESPONDENCE IN/OUT - As per agenda

Correspondence In/Out:

1. In 30 Nov Angela Jakob (COK) Greening Fund Extension
2. In 2 Dec Jenny Marslen (COK) Covid 19 Safe WA requirements
3. In 8 Dec Allan Williams Quote Signage Jack Wandi Trail. It is estimated the approximate cost for the signage will be \$4000. We are unsure what format Allan requires the artwork to be in. There is a suggestion it might be a vector file. There may be an additional cost to convert artwork into the appropriate file. Ken Workman to contact Angela Jakob to ask in what format the artwork is in and to clarify with Allan the format required. We will try and have significant progress by Neighbourhood Day.
4. In 16 Dec Babak Jafrazadeh (COK). Advice of asbestos removal resource centre. The COK have advised that the Resource Centre will not be available between 18 January and 30 January to facilitate asbestos removal and replacement with new cladding. Most clubs will be still on Christmas break and will delay return to activities until February. If clubs chose to return, they will have to be accommodated in another facility.

7. REPORTS

7.1 President:

1. Ken gave a summary of the meeting with the COK re the lease. We felt the meeting was able to progress discussions towards a lease. We are waiting for the latest draft of the lease document. Concerns were raised about the WPA and committee for indemnity against the ability to carry out the requirements of the lease. Consideration must be given to the current workload of Debbie and Rod Cocks. The WPA may have to consider the use of paid Contractors. This will be an ongoing issue and will be considered at future meetings.
2. 5 December Covid requirements. Ken thanked those who assisted. Letterboxes have been installed for submission of forms. All groups have been verbally briefed or emailed about the requirements or both.

3. Ken thanked all the committee for their efforts through a trying and different year.

7.2 Treasurer:

1. Amanda gave an update of the current financial position of the WPA by email prior to the meeting. Debbie Cocks advised we received \$2711.50 in cash this month. Psquare submitted an invoice for \$1402.50 which covered the period from 1 September to 16 December.
2. MOVED Wayne Tentori, SECONDED Debbie Tentori that the Treasurers report and accounts be paid. PASSED.

7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings.

7.4 Projects:

1. Rod gave an update on the issues with the security system. The issue with Telstra has been resolved. There is a requirement for maintenance on the control panel. Planet Security have suggested we go wireless to stop problems with the landline. It will require an upgrade to the system hardware and has the potential to be expensive. It was also suggested that the cost of monitoring to be investigated further.

7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark gave an update on Facebook and Web site activity.
2. Rod gave an update on the current status of the website. The hosting cannot be switched easily due to the way the website is managed by JPS. It will cost \$300 to move the website to a new email address. We will use the WPA address (wandiprogess@gmail.com) . John Stanley has suggested using square space or wix to create the website. The hosting will still be with crazy domains with the cost to be determined.

7.6 Social:

1. To be advised.

7.7 Landcare:

1. Nil to report

8. WANDI WARBLER:

1. Nil to report

9. GENERAL BUSINESS

1. Neighbourhood day. Jenny Marslen has looked over the grant documentation and it is OK. Documentation was submitted by 30 November. We require a new band as the previous one has disbanded. Debbie Tentori has received a quote for the Mucky Duck Bush Band of \$1400 for 3 hours of entertainment. Committee members to try and source quotes from other music acts. The genre is Country Rock.
2. Website. The issue is ongoing.

3. Chris Barnes advised hall floor may need further maintenance as it is scratched. At times it looks unclean. The cost is estimated to be at least \$3000. We will consider at later date.

NEXT MEETING: 20 January 2021 7.00pm at venue to be advised.

Meeting closed at 7.40 pm.