

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 14th DECEMBER 2022 AT 6.00 PM AT CHEZ WHIDDETT

1. ATTENDANCE

Rod Cocks (President), Mark Wells (Secretary), Debbie Cocks, Les Whiddett (Vice President),,, Debbie Tentori, Wayne Tentori (Vice President), Mark Okle (Treasurer), Ken Workman (visitor).

Apologies Chris Barnes

2. **WELCOME:** Rod Cocks opened the meeting and welcomed all

3. **CONTRIBUTIONS OF RESIDENTS/GUESTS:**

Nil

4: **CONFIRMATION OF MINUTES:**

Mark Okle MOVED that the minutes of the meeting held on November 16th, 2022, be accepted. Seconded by Les Whiddett, PASSED.

5. **BUSINESS ARISING:**

1. It was confirmed that the Committee contact details circulated were true and correct.
2. Email has been sent to all Wandi Community Centre users to advise them of the 2023 Neighbour Day.

6. **CORRESPONDENCE IN/OUT** - As per agenda

Correspondence In/Out:

1. In 1 Dec Rotary vis Les Whiddett quote for sausage sizzle and burgers for neighbour day.
2. In 8 Dec Jenny Marslen Pavillion Lotterywest Building Grant request for information. The COK requires a report on regular users for the Pavillion to complete the paperwork for Lotterywest. Rod to forward the requested information.
3. In 8 Dec Christine Burtenshaw (COK) draft Local Biodiversity Strategy request for comment. Mark to post on Facebook page.
- 4.

7. **REPORTS**

7.1 **President:**

1. Rod advised both he and Mark Okle attended the official opening of the Honeywood Pavillion. Rod gave a briefing on the facilities noting that security is provided by electronic locks and pin codes to hirers. Hirers will have a narrow window each side of their hire times before the pin code does not function. The Honeywood Pavillion is equipped with solar panels and batteries.
2. Rod thanked all who assisted with the work replacing the weatherboard on the Resource Centre. Rod advised that spare materials had been stored in the Resource Centre. The artistic team have been contacted and advised they can commence their work. The City has been provided with photos of the new weatherboard for their records.

7.2 **Treasurer:**

1. Mark Okle presented a statement for up to 14 December. The current bank balance for the WPA is \$113075.13. Debbie Cocks advised she had \$1586.00 in cash received.

2. There were bills presented for approval for payment. The accounts were \$605.00 to P Square Agencies for management and cleaning fees and Rod and Debbie Cocks \$473.55 being for materials and paint for replacing the weatherboard on the Resource Centre and for lunch for the busy bee.
3. It was MOVED Les Whiddett, SECONDED Debbie Tentori that the Treasurers report be accepted, and the payments itemised in point 2 be paid. PASSED.
4. Mark O noted the payment of \$18.04 to Chris Barnes is still outstanding and will be attended to when the change of signatories occurs.
5. Mark Okle advised the process for the changing of the signatories for the bank accounts was ongoing. All the signatories are required to attend the bank together. A Wednesday was deemed to be the most suitable day for all, and Mark O will coordinate the time and date.

7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings.

7.4 Projects:

1. The repairs to the kitchen door are still outstanding. The COK is aware. Katrina from the COK has advised she will raise a work order to have maintenance on all the doors. The COK is requesting Rod meet the locksmith on site when he attends to brief the locksmith of the issue.
2. There was a callout to the Resource Centre on 11 Dec at 10.30pm. There was no one present at the site.
3. Rod advised that during the busy bee he noticed that the light over the BBQ had been changed and there was a sensor on the light. When he attended the call out he noted the light was on and it appears that the light is now on all night which provides extra security.
4. The floors in the Wandi hall are scheduled to be sanded and resealed in January.
5. Hole in wall in the music room of the Resource Centre has been patched and painted.
6. Matt the Music Man has complained about the air con in the Resource Centre. The filters have been cleaned and the air con has been recalibrated to the correct settings.
7. Rod has suggested that the filters in the air conditioning in the Carvers area should also be cleaned. Rod will try to schedule the maintenance at an appropriate time when he is required at the Wandi Community Centre.

7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark gave an update on the current postings.
2. Rod gave an update on the SSL problem. The issue is Weebly host the site with Mark being the Admin whilst Crazy Domains have the website registered with Rod Cocks being the Admin. We need to get Weebly to contact Crazy Domains to do the appropriate settings. The issue is ongoing.

7.6 Social:

1. From the January meeting all will be required to BYO drinks. Individuals will be nominated for a light supper. The Cocks family are on duty for January.

7.7 Landcare:

1. Walk Trail. Les gave an update on the progress of the walk trail. The last stand has been completed and ready for install. All signs are nearly ready. The formal ceremony to open the walk trail will be discussed at the January meeting.

8. NEIGHBOUR DAY

1. Mr Sprinkles, the ice cream man, has been contacted and is available. The catering of the sausage sizzle is ongoing and will be discussed at future committee meetings.

9. GENERAL BUSINESS

1. Rod thanked Les and Marilyn for letting us use their house for the meeting.
2. Volunteer hours for the month totalled 108 hours.

Meeting closed at 7.05 pm.

NEXT MEETING:18 January 2023 at wandi Community Centre at 7.00 PM .