

**WANDI PROGRESS ASSOCIATION (Inc)**

**MINUTES OF THE MEETING HELD ON  
MONDAY 29 FEBRUARY .2016 AT 7.30PM AT  
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

**1. ATTENDANCE**

Wayne Tentori (President)	Chris Barnes
Rod Cocks (Vice President)	Debbie Cocks
Les Whiddett (Vice President)	Debbie Tentori
Amanda Marshall (Treasurer)	Kinta Whaley
Janet Carr (Secretary)	Ken Workman

**2. APOLOGIES** Catherine Garlick

**3. CONTRIBUTIONS OF RESIDENTS/GUESTS** Nil

**4: CONFIRMATION OF MINUTES OF THE PREVIOUS MEETING**  
*R COCKS moved that the minutes of the January 20th 2016 meeting be accepted.  
Seconded by A MARSHALL.*

**5. BUSINESS ARISING**

Opening of The Pavilion and Neighbour Day – Sunday 3 April 2016  
After the earlier meeting with Meagan Hodgson, the committee agreed to clarify arrangements.

A budget needs to be drawn up. Some entertainers require a deposit with the balance paid by bPay. Band requires cash (\$350). AM will arrange.

DT to get quote for pony rides.

Agreed to cater for 400.

KWh has obtained a quote from Brumby's for 200 long rolls \$90. (1/3/16 LW emailed KWh and requested order 400 long rolls).

LW ordering (cooked) beef.

JC asked to source vegetarian alternative (max 50) (cook in frypan?)

Need to purchase sauces etc.

Coffee van booked.

DT obtaining quote from Mr Whippy or similar.

Need bottled water, tetra pack OJ, cool drinks.

Fairy floss?

Paper plates, serviettes.

Kinta to organise kids' corner

Snow and bubble machine (needs power) – “fluid” costs approx \$100

Will have colouring-in sheets (include purchase of ream A4 paper in budget) – use colouring pencils from Satterley's (in store room).

If getting prices/quotes – email to all so budget can be kept up to date.

## 6. CORRESPONDENCE IN/OUT

*Out:*

31/01/16 Letter to CEO CoK re Early Learning Centre proposal  
25/02/16 Emailed Carol Adams, Wendy Cooper, Paul Neilson, Barbara Powell and Joel Gajic thanking them for attendance at AGM.

*In:*

26/02/16 Response from CoK re Early Learning Centre  
27/02/16 Aurecon - Additional information about NBN tower

## 7. REPORTS

### 7.1 President

Noted that this was the first committee meeting since 20 January due to AGM.

### 7.2 Treasurer

AM tabled her report and noted that \$5000 has been received from CoK for the opening of The Pavilion and Neighbour Day event.

Accounts presented for payment:

Francis A Jones (auditors)	\$1155.00
Janet Carr (Warbler printing & AGM refreshments)	\$254.57
Wayne Tentori (tool for playground equipment)	\$28.07

Income received \$1964.50 which included membership fees paid at AGM.

Pending payment is \$759 for Margetts Electrical.

***K WHALEY moved that the Treasurer pays the accounts as listed. Seconded by D COCKS. PASSED.***

AM advised that she is in the process of obtaining quotes for our public liability insurance.

AM contacted the Australian Tax Office (16/02/2016 at 8.49am) who confirmed that our accounts had been updated to show that no returns were necessary as we are not-for-profit – the overdue notice from the ATO had listed 6 outstanding returns from 01/07/09 to 30/06/14).

***L WHIDDETT moved that the Treasurer's report be accepted. Seconded by D TENTORI. PASSED.***

### 7.3 Facilities

Various door locks to be re-keyed or repaired. (RC advised that this job was completed on 01/03/16).

Urinal not flushing – reported to CoK.

Dog poo bag dispenser has been attached to post.

RC has been unsuccessful so far in getting information regarding the size of the new Biomax. The installation of a Clubroom toilet is dependent on whether the system can accommodate an additional toilet (for April meeting).

Emailed 02/03/2016

#### **7.4 Projects**

RC gave an update of the renovations being undertaken in Resource Centre. Carvers to paint walls when completed. And new doors to be varnished. WPA to purchase paint, rollers, brushes etc.

Busy bee organised for Friday 4 March starting at 3pm – bring cordless drills, hammers, pliers etc.

**7.5 Social** - see Neighbour Day.

**7.6 Landcare** - Seed collecting Sunday morning 13 March.

#### **7.7 Website**

RC has updated new committee. Will advertise Neighbour Day.

#### **7.8 Associations Incorporation Act**

Original constitution appears to have been lodged with the Office of the Commissioner for Corporate Affairs in 1989.

Another constitution appears to have been drawn up at a later date (possibly 2010) but this does not appear to be formalised. With the new Act coming into force this year, an updated constitution needs to be drawn up and approved at an annual general meeting before lodgement. This is to remain on the agenda and will be discussed after the Neighbour Day event.

**7.9 Wandi Management Group** – Next meeting 16 March 2016.

### **8. WANDI WARBLER**

Will be distributed electronically in mid to late April – prior to Clean Up Day.

Suggested items for July Warbler include early preparation for bushfire season and removing veldt, lovegrass and caltrop from verges.

### **9. GENERAL BUSINESS**

#### **9.1 Clean Up Day – Sunday 1 May 2016**

Roger Cook is sponsoring the coffee van. The “Roger Cook Army” will attend.

#### **9.2 Honeywood playground equipment**

Discussed how to go about removing the equipment. Of particular concern are the footings and how to remove the old concrete without damaging structure. Will need another busy bee.

#### **9.3 Bushfire arsonist pamphlets**

These arrived too late for distribution with the Warbler. Will be available with the fire truck at Neighbour Day and also at Honeywood’s event on 2 April. Pamphlets will be distributed prior to next bushfire season to areas considered most vulnerable.

#### **9.4 Proposed NBN tower**

The committee were concerned that our AGM was “hijacked” by a group of residents. Whilst some residents have expressed concern about potential health issues, possible lower

property values and visual pollution, other residents are keen to have improved internet connection. Whilst it was agreed that the WPA should remain impartial on this issue, there is no reason why concerned residents can't hold a community meeting at the hall.

## **10 NEXT MEETING**

The next WPA committee meeting will be held on Wednesday 16 March 2016 at 7.30pm. Note that prior to this, the following meeting will be held on the same day:

5pm – 6pm	Joint users of The Pavilion (Woodworkers etc)
6pm – 7pm	Wandi Management Group
7pm – 7.30pm	WPA & Meagan Hodgson re Neighbour Day etc
7.30pm	WPA committee meeting

## **ACTIONS:**

5. AM payment for entertainers  
DT` quote for pony rides, Mr Whippy  
KWh order bread rolls  
LW order meat  
JC arrange vegetarian option  
? to purchase sauces  
? to purchase drinks  
? to purchase paper plates etc  
KWh to purchase snow & bubble fluid, print colouring-in sheets
  
- 7.2 AM pay accounts  
Obtain quotes for public liability insurance
  
- 7.4 All busy bee
  
- 7.6 All seed collecting
  
8. JC April Warbler

## **For follow up after Neighbour Day event**

Toilet in Clubrooms  
Constitution