

**WANDI PROGRESS ASSOCIATION (Inc)**

**MINUTES OF THE MEETING HELD ON WEDNESDAY 21 FEBRUARY 2018 AT 7.00PM AT  
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

This meeting was held in The Resource Centre meeting room

**1. ATTENDANCE**

Wayne Tentori (President), Les Whiddett (Vice President), Amanda Marshall (Treasurer), Janet Carr, Debbie Cocks, Rod Cocks, Debbie Tentori

**2. APOLOGIES:** Chris Barnes, Ken Workman(Secretary)

Meeting opened at 7.05pm and JC took the minutes.

**3. CONTRIBUTIONS OF RESIDENTS/GUESTS:** Nil

**4: CONFIRMATION OF MINUTES**

Rod Cocks **MOVED** that the minutes of the meeting held on 17 January 2018 be accepted but with the alteration that the date of the next meeting be altered from 28 February 2018 to 21. **Seconded Les Whiddett. PASSED.**

**5. BUSINESS ARISING :** Nil

**6. CORRESPONDENCE IN/OUT -** As per schedule distributed and emailed

Correspondence In

1. 14/12/17 Ann Nicolas, CoK – re air con in Pavilion
2. 30/01/18 Tyrone Cannon, CoK – air con and lease agreement
3. 06/02/18 Fiona Bettsworth, CoK – What's on website
4. 13/02/18 Kinta Whaley – Honeywood P&C colour run on 10/04/18

**7. REPORTS**

**7.1 President:** No Report

**7.2 Treasurer :**

Treasurer's report had been circulated prior to the meeting. Bank balance as at 18/02/2018 is \$82,202.78

Payments presented for approval:

ATO Quarter 4 payment for 2017	\$1567.00*
BCC air con	\$ 348.70*
Telstra phone	\$ 59.93
R & D Cocks cleaning/maintenance	\$ 725.00
Planet Security – upgrade	\$5170.00

\*Approved at January 2018 meeting but not recorded in minutes.

**L Whiddett MOVED that the payments be made. SECONDED by W Tentori . PASSED**

Income 2355.00

Amanda explained that there were currently people listed with the Westpac Bank as signatories who are no longer elected members of the WPA. She advised that there are different lists for the same accounts for phone/on-line/paper access to the accounts. **She is arranging to remove the names of people incorrectly recorded** and tonight paperwork was completed for the addition of the correct signatories.

Public liability insurance is due for renewal on 31 March 2018 (so current policy will cover us for the Neighbour Day event). **Amanda is getting new quotes for \$10m and \$20m cover.**

Term deposit at Bendigo Bank matures on 3 March 2018. It was agreed to make the term deposit up to \$50K for 12 months with Bendigo Bank with the balance left in the Bendigo deposit account.

**R Cocks MOVED that the Treasurer organises these changes to the term deposit. SECONDED by J. Carr. PASSED.**  
(NOTE: L Whiddett was not involved in this discussion and abstained from voting due to a conflict of interest.)

### **7.3 Facilities**

Forward in Faith – had failed to lock Pavilion and various storerooms and left keys on display too . It has been brought to their attention that on various occasions, the facilities have been left unsecured.

Kenneth (Minister) has asked us if he can install a vending machine in the amenities area and other buildings on site. It was agreed that this is not appropriate as it is logistically not viable, we can't incur additional electricity costs and we can't sub-lease. **RC/DC to advise.**

**Net for tennis court needs to be put up.**

Party lights and mirror ball in hall not working. **WT to arrange for an electrician** to assess/repair.

Replacement security light globes are no longer available.

There had been a number of security system false alarms in the hall and clubrooms. These have reduced considerably following the eradication of the mice. However, RC noted there were continuing to be a number of security system false alarms elsewhere on site as some of the keyholders have changed and are unfamiliar with the process.

Leaking cistern in Resource Centre has meant one rainwater tank was now only 1/3 full. LW has fixed the leak. The water tanks need to be "balanced" so both tanks are ½ full.

Caltrop weeds regularly appearing. Council have removed some of the larger weeds and spot sprayed smaller ones. Need to check prior to Neighbour Day event.

Lawrie Carr has agreed to do some of the painting required in the hall and clubrooms.

Konga is leaving Wandi as the classes are too big for the pavilion as well as the lack of air con. Moving to Honeywood School undercover area from beginning of March.

**7.4 Projects:** No report

**7.5 Social:** No report

**7.6 Landcare:** No report

**7.7 Website/Facebook:**

AM is pushing CoK posts on our Facebook page. DT and JC are also posting on Facebook.

On our website is a Google map. . Click on the "teardrop" over Wandi hall and it is possible to write a review. We need to monitor to make sure positive reviews outnumber any negative ones.

### **8. WANDI WARBLER:**

DT plans to distribute it after Neighbour Day but before Clean Up Day.

### **9. GENERAL BUSINESS**

#### **9.1 Hope Valley School memorabilia :**

No response has been received from Mandogalup Bush Fire Brigade.

#### **9.2 Neighbour Day – Sunday 25 March 2018 3pm – 6pm.**

Grant of \$3000 is being provided by CoK.

DT has booked:

Animal petting zoo

Coffee van

Bouncy castle + supervisor (need to make sure heavy duty castle in case windy day)

Facepainters x 2

Chuckabillies band

Kinta's corner

**KW is arranging:**

Ice cream van

Pony rides

**AM is arranging:**

Visit from bush fire brigade and demonstrations of the use of fire blankets and extinguishers etc.

Food:

Louise & Damien have volunteered to man the kitchen again.

LW & MW have offered to cook the meat beforehand.

It was noted that last year, we were asked for sausages in buns (mainly for kids) so we have agreed to cook 40 sausages in a frypan.

440 buns are required – **DT to contact Kinta** re purchasing from her friend.

May need some extra sauce and bottled water.

**DT to contact CoK** to find out if flyers will be distributed prior to the event.

**AM to contact Honeywood PS** and ask that a notice be included in their newsletter.

**D. Tentori MOVED that the WPA be prepared top up the grant money to a maximum of \$1500 if there is a shortfall. SECONDED D Cocks. PASSED.**

### **9.3 Honeywood**

LW represented the WPA at the opening of the new Honeywood Primary School.

It was felt the committee members couldn't offer to help at the colour run event in early April.

The dog park has been opened in Honeywood, under the power lines at the Anketell Road end of the estate.

### **9.4 Lease agreement**

The recent email from Tyrone Cannon was discussed and the committee briefly reviewed our minutes of April and May 2016 as well as our letter to CoK dated 29 May 2016 which, until 30/1/18, was the last contact re the proposed lease. DC advised that she was not aware that any management group had signed a lease with CoK.

It was agreed that **RC contact Tyrone and arrange a face to face meeting** with possibly WT, LW and KW present. AM suggested insisting that Tyrone's manager be present and that, at the start of the meeting, Tyrone be asked to state what he thinks WPA is. It is also most important that we are advised of the various payments and actual amounts we would be required under the terms of the proposed lease.

**10 NEXT MEETING : 21 March 2018 at 7pm WT to bring refreshments.**

Meeting closed at 8.45pm.