

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON WEDNESDAY 19th FEBRUARY AT 7.00PM AT
WANDI COMMUNITY CENTRE, WANDI**

1. ATTENDANCE

Ken Workman (President), Les Whiddett (Vice President), Rod Cocks (Vice President), Amanda Marshall (Treasurer)(part) Mark Wells (Secretary), Gary White (part), Debbie Cocks, Chris Barnes, Debbie Tentori, Wayne Tentori

Guests: Beth Wells

2. APOLOGIES:

3. CONTRIBUTIONS OF RESIDENTS/GUESTS: Nil

4: CONFIRMATION OF MINUTES:

Amendment to January 2020 minutes. At item 7.4 competition should be completion.

Les Whiddett MOVED that the minutes of the meeting held on 15th January be accepted. Seconded by Chris Barnes, PASSED.

5. BUSINESS ARISING:

1. Ken Workman responded to the City of Kwinana regarding the WPA position on the proposed lease. No response from Simone Avard (COK liaison) as of 19th February despite a follow up email on 17 February. The COK through Jenny Marslen have requested a copy of 2019 AGM Treasurers Report which outlined the WPA audited accounts for the year. The requested information has been provided.
2. Mark Wells circulated a draft copy of the letter to Wandi Community Centre users regarding participation in Neighbour Day 2020. Mark Wells to send to users.

6. CORRESPONDENCE IN/OUT - As per agenda

Correspondence In:

1. Jenny Marslen (COK) re Community Organisation workshops March 2020
2. Alyse Burris (COK) advising that the WPA has \$3000 funding for Neighbourhood Day (ND). The WPA are GST registered and we should have received an extra \$300. Debbie Tentori to follow up with the COK.

Correspondence Out:

Nil

7. REPORTS

7.1 President:

Nil

7.2 Treasurer:

Treasurer's report was circulated prior to the meeting.
Bank balance as at 19/2/2020 was \$87336.63

Income received was \$1179

Payments presented for approval:

Nil

1. Amanda Marshall advised the Bendigo Bank Term deposit will expire on 3 March. After discussion it was resolved the WPA has enough reserves to roll over the Term Deposit for the same term (1 year). Moved Amanda Marshall, Seconded Ken Workman that the WPA roll over the funds in the Bendigo Bank term deposit for a 1-year term. Motion passed. Note Les Whiddett abstained from the discussion and vote.
2. Amanda Marshall advised that she will be not available from 15 March to early April. Amanda suggested either suppliers be contacted now for invoices so they can be paid, or the other authorised signatories be responsible for setting up the payments.

The Treasurer's report was moved as true and correct by Debbie Cocks and seconded by Wayne Tentori - PASSED

7.3 Facilities:

1. Debbie Cocks provided a summary of the current bookings.
2. Treasurer Amanda Marshall had left the meeting. Debbie noted she had an outstanding cleaning account from M&F Cleaning for the last month for \$440. The payment of the account was approved by the WPA committee with Debbie Cocks to forward the account to Amanda to process.

7.4 Projects:

Rod Cocks advised the following:

1. COK have been contacted about termite problem with the Resource Centre. The COK have sprayed the affected area but have not yet responded to the request to replace the bearers. The WPA have flooring stored and if the COK replace the bearer the WPA will replace the floorboards.
2. Air Con problem has been fixed after consultation with an air con serviceman and electrician. We were advised the circuit breaker is at least 15 years old and may not be fit for purpose for air conditioning. The circuit breaker has been replaced by an air conditioning compatible model. Users of the Resource Centre have been advised on the preferred settings of the air con system to prevent problems in the future.
3. The ZIP heater in the pavilion is unserviceable. The system has not been serviced since installation. Rod Cocks flushed out the filter and there was a slight improvement to the system. A service of the system will be undertaken on 28 February by a ZIP approve technician. The WPA do hold a spare filter if required.

7.5 Communication Officer (Mark Wells) including Website/Facebook:

Mark Wells advised the following:

1. Mark gave a briefing on the latest Facebook and website postings. Mark thanked Debbie Tentori for putting up a post advising of the Neighbour Day on 29 March. The post has had 2000 views.

7.6 Social:

1. March refreshments: Wayne Tentori to arrange refreshments/supper. Ken Workman arranged for the February refreshments.

7.7 Landcare:

1. Gary White advised the paperwork for the Greenfund has been received from the COK, has been completed and submitted. We are awaiting the response.

2. Quotes from contractors have been sought for proposed Greenfund projects.
3. Angela Jacobs has advised the 2020 tree planting in Wandi will be held on 28 June.

7.8 Outstanding Lease Agreement:

On Monday 17/2 Ken Workman sent email to Simone Avaré for update. Yet to get a response from Simone Avaré. We have been transparent about expenses to the COK.

8. WANDI WARBLER:

Nil.

9. GENERAL BUSINESS

1. Neighbour Day. All the paperwork completed except we require a map of the floorplan from the ice cream man. Ken thanked Debbie Tentori for her efforts for the completion of the paperwork. Catering requirements was discussed. As part of the grant from the COK sugary products such as soda and fairy floss cannot be provided. Moved Ken Workman, Seconded Debbie Cocks that the WPA provide up to \$2000 to the budget for Neighbour Day. Approved.
2. Wayne Tentori advised if your power is not available for more than 12 hours you can claim compensation from Synergy. The claim is made through the Synergy website.
3. Chris Barnes advised the official opening of the Hammond Park High school will occur on 25th February.

10 NEXT MEETING: Wednesday 18th March 2020 7pm at the Wandi Community Centre.

Meeting closed at 8.50 pm.