

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 16th FEBURARY 2022 AT 7.00 PM AT WANDI COMMUNITY CENTRE

1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Mark Wells (Secretary), Debbie Cocks, Chris Barnes, Les Whiddett (Vice President), Debbie Tentori, Wayne Tentori, Amanda White

Apology Nil

2. **WELCOME:** Ken welcomed all to the meeting. Ken offered the condolences of the WPA to Rod and Debbie Cocks for the loss of Rod's father.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS:

Nil.

4: CONFIRMATION OF MINUTES:

Les Whiddett MOVED that the minutes of the meeting held on 19th January 2022 be accepted. Seconded by Rod Cocks, PASSED.

5. BUSINESS ARISING:

1. Nil

6. CORRESPONDENCE IN/OUT - As per agenda

Correspondence In/Out:

1. Out/In 20 January WCC users. Covid update and Neighbourhood Day advice. Scrollers, Woodworking guild and Smithy have advised they will attend.
2. In 23 January Matt Elms re website. Matt has had a look at our website and was going to offer advice on the website. Proposed meeting was deferred due to illness.
3. In/Out 27 January Jenny Marslen (COK) hazard strips Wandi Hall. Strips are yet to be installed. Mark to send email to COK to enquire on progress.
4. In 31 January Sandra Wright re State Government proposal to reduce bore usage. After discussion it was decided the WPA could not arrive at a consensus position and will not submit a submission on behalf of the Wandi Community. The WPA have advised residents of the proposal and will leave it to individuals to make submissions.
5. Out/In St Johns 1st Aid course. Discussed under Presidents report.
6. In 9 February Wandi Playgroup. Advice of current office bearers and contact details after their AGM.
7. In 14 February COK requesting acknowledgement of the current Covid requirements. Ken will sign form and return to the COK. The document will have no effect on the WPA and only acknowledges the WPA understand the Covid requirements outlined in the document.

7. REPORTS

7.1 President:

1. St Johns Course. Ken has proposed the WPA consider funding a First Aid course similar to the one run last year. The course will be general information and not certificated. It is proposed to be run

on a Saturday and the cost will be about \$400. The list of topics that could be covered were circulated.

2. Ken reviewed the situation regarding the Wandi Walk Trail signs. Mark, Ken, Rod and Les met 13 February and reviewed the signs. Suggested amendments were circulated. Rod circulated a draft of the proposed entry sign. Rod and Les to coordinate with Alan on the production of the signs.
3. Landcare. Ken commented that the trees in the Landcare project seem to be doing Ok despite the recent hot weather. There are some of the smaller trees struggling and may have to be replaced.

7.2 Treasurer:

1. The current WPA bank balance is \$119007.62. Debbie Cocks advised that the income for the month was \$410.00.
2. There were bills presented for approval for payment. The accounts were, \$220 to S Farnsworth for cleaning, \$357.50 to P Square Agencies for management fees, \$1573 to Greenskills for 2 visits (\$786.50 per visit).
3. It was MOVED Debbie Tentori, SECONDED Chris Barnes that the Treasurers report be accepted, and the payments itemised in point 2 be paid. PASSED.
4. Amanda advised that the Term Deposit will expire at the start of March. It was decided to roll over the term deposit investment with the current bank, Bendigo Bank at the interest rate at the time of the roll over.
5. It was MOVED Mark Wells, SECONDED Amanda White that the Wand Progress Association amends its yearly fee for the hire of the tennis courts to \$120 per year a key bond of \$20 which will be refunded on the return of the key. For all users the yearly fee will cover the period between 1 July to 30 June of the following year. PASSED. Any current hirers will be contacted regarding the new arrangement.

7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings.
2. It was noted that the Forward in Faith had left the building unsecured. They have been advised to ensure the building is to be left secured at the completion of their activities.
3. It was noted that one of the door locks had been vandalised at the resource centre. The issue was repaired by Rod Cocks.

7.4 Projects:

1. Rod noted that the gutters on the resource centre have been removed by what we assume is the City of Kwinana. We did not receive any notification of maintenance.
2. Rod and Debbie Cocks have advised they have donated a supply of surplus microwaves and refrigerators to the WCC. the whitegoods are currently in storage at the WCC.
3. Rod advised a list of outstanding maintenance items initially made in 2019 and has been updated. The list is attached at the end of the minutes.

7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark advised that he would like to put information on the website about snakebite based on the information circulated by Ken who obtained it from his cycling magazine. Ken to follow up with the magazine re copyright.

7.6 Social:

1. Wayne Tentori on duty for March meeting. BYO "refreshments".

7.7 Landcare:

1. The provision of a reticulation system for tube stock was discussed. It is too late for this summer. Dead tube stock will need replacing and when this occurs reticulation should be considered.

8. WANDI WARBLER:

1. Nil to report

9. GENERAL BUSINESS

1. Neighbour Day. Advice of the ND to be put on Facebook and emailed to our contact list. Activities will include bouncy castle, face painter, band, fairy floss, sausage in the bun, petting zoo and pony rides. There was a discussion about the kitchen with the expectation the committee would support the kitchen helpers. It was suggested that signage at the kitchen would expediate the traffic flow.
2. Mural for Resource Centre. Rod has proposed we investigate putting a mural by local indigenous artist on the Resource Centre to be visible from de Haer Road. The surface of the building is uneven, and it has been proposed that a false wall, allowing for the windows, be constructed. The mural can be unbolted and removed to another site if need be. The suggestion is for the mural to be of local historical events or fauna. The false wall will cost about \$1000 and the mural itself up to \$5000. Mark to advise COK as we may be eligible for a grant.
3. Wandi Walk Trail. Rod to follow up with a quote for the entrance sign.
4. Chris Barnes advised the Watercorp will do a test on the pipe in Lyon Road in the next couple of weeks to determine the problem and a possible solution to the issues they have been having with the pipeline.
5. Volunteer hours for the month totalled 83 hours.

Meeting closed at 8.45pm.

NEXT MEETING: March 16th, 2022, at Wandi Community Centre.

WANDI HALL

HALL EXTERNAL-

1. Water blasting some walls and veranda timber before painting. *✓
2. Painting all exterior timber, doors and roof gables (3). ✓
3. Female exhaust fan extractor hood needs replacing. *
4. Hall flag pole repaint and flag cable repaired. *

HALL INTERNAL-

1. Floor sand and seal.
2. Coloured party light not working SW ✓
3. SW ceiling fan needs replacing. *✓
4. Clean all interior roof timber before painting, water blasting. * ✓
5. Painting all interior roof timber, frames, doors & gable ends. ✓
6. Clean fluorescence light diffusers.
7. Remove tape from party goers. ✓
8. Air-conditioning.

KITCHEN-

1. Needs renovation.
2. Painting, floor coverings, benches & cupboards.

MEETING ROOM-

1. Outside door needs rust treatment and painting. ✓
2. Replace floor cover with same as new kitchen.
3. Remove Aquarius old alarm. ✓

TABLE CHAIR STORE-

1. Ceiling needs repair in places. *

BIN STORE-

1. Doors and frame painting ✓

DISABLE TOILET-

1. Painting. ✓
2. Ceiling fan needs replacing. *✓

MALE TOILET-

1. Replace scratched mirror. *
2. Walls, doors patched and paint. ✓
3. Toilet cubical wall stainless steel sheeted or tiled. ????
4. Floor tiles deep cleaning.

GENTS ANTI-ROOM

1. Anti-room skirting tiles re fixed to wall & grout
2. Anti-room paint walls & doors. ✓

FEMALE TOILET-

1. Leaking cistern replaced ✓ serviced
2. Walls, doors patched and paint. ✓
3. Floor tiles deep cleaning. ✓

FEMALE ANTI-ROOM

1. Anti-room skirting tiles re fixed to wall & grout
2. Anti-room paint walls & doors. ✓

CLEANERS STORE-

1. Replace shelving. * ✓

OVAL & SURROUNDS

1. Replace bollards

HIT UP WALL/ BASKETBALL- OK

OVAL POWER SUPPLY

1. Replace galvanised cable covers x 4. * ✓
2. Replace power board locks. *
3. Explore additional permanent power installation. (use cable stored at Tentori home).
NOT NECESSARY CABLE SOLD

CLUBROOMS EXTERNAL & INTERNAL

CLUBROOMS EXTERNAL-

1. Painting all interior roof timber, frames, doors & gable ends. ✓

BBQ AREA-

1. Add permanent table to pergola area. Could be same table type as Resource Centre area. * NOT SURE IF THIS IS NECESSARY AS PLAYGROUP SIT ON A BLANKET MAKING IT EASIER FOR THE LITTLE KIDS
2. Clean, water blast brick BBQ. *

LARGE PLAY AREA-

1. Replace pine sand pit retaining logs, suggestion use limestone blocks like new sand pit.

SMALL PLAY AREA-

1. Shade sail.

MEETING ROOM LARGE-

1. Paint doors and frames. ✓
2. Clean fluorescence light diffusers.
3. Re-seal concrete floor. *
4. Remove woodturners honour board ✓ replace with pin up board. *
5. Add rubber door mats. *??

MEETING ROOM SMALL-

1. Paint doors and frames ✓
2. Clean fluorescence light diffusers.
3. Re-seal concrete floor. *
4. Remove tea towels. * ✓
5. Add rubber door matt. * ??
6. Replace curtains to north windows ??? Old curtains were removed because they were falling apart, playgroup went to wash them and they were fragile when taking down.

TENNIS COURTS & SURROUNDS

1. Water blast court painted surface.
2. Repair tennis nets. ✓
3. Night light install.

CAR PARKS

1. New white line marking. ✓

RESOURCE CENTRE

AMENITY-

1. Trim bottom of entry door. *
2. Replace door stop. *

DISABLE TOILET-

1. Replace water damaged section of ceiling around ceiling fan and paint.

MALE TOILET- OK

FEMALE TOILET- OK

ROOM 1- EAST

1. Patch hole in wall and paint.

ROOM 2- CENTRE

1. Seal floor where doors are installed. *
2. Re-install ceiling fans x 2. * we could do install, electrician would have the do the electrical connection. ✓ NOT SURE IF THIS IS NECESSARY DUE TO AIR CON AVAILABLE

ROOM 3- WEST

3. Re-install ceiling fans x 2. * we could do install, electrician would have the do the electrical connection. ✓ NOT SURE IF THIS IS NECESSARY DUE TO AIR CON AVAILABLE

LANDCARE OFFICE- OK

VERANDAH-

1. Floor board sealing/oiling. *
2. Replace both steps. *?
3. Fluorescent light repositioning and extras(damaged) removed ✓
4. Repaint cross braced verandah railing.

BUILDING EXTERIOR-

1. Repaint south facing window frames.
2. Painted mural on west facing wall

SURROUNDS-

1. Garden needs constant attention.

RESOURCE CENTRE BBQ AREA-

1. Install two concrete paths to link BBQ areas.

SHED

OK

SHED SURROUNDS

1. One spear wood to be removed on north wall. * ✓

PAVILION

AMMENITY-

1. New down lights to be installed between disabled toilet and pinup board wall passage. ✓
4. Bench for urn near fridge with GPO. *? electrician would have to do the electrical connection. ✓

DISABLE TOILET-

1. Sensor light ✓
2. Install half height door handle to inside of door. *
3. Install sensors for lights ✓

MALE TOILET-

1. Sensor for lights to anti room and toilet area. ✓
2. Replace shower heads. ✓
3. Have hot water supply adjusted to showers. ✓
4. Install sensors for lights toilet and anti-room ✓

FEMALE TOILET-

1. Sensor for lights to anti room. ✓
2. Replace shower heads. * ✓
3. Have hot water supply adjusted to showers. ✓

WORKSHOP-

1. Dust extraction. ✓

RECREATION ROOM-

1. Air conditioning. ✓
2. Curtains over highlight windows

SURROUNDS- Good

1. Install bench seating along main entry path, we have 90% of the materials for this, would need council permission*

SUMMARY Comments made in 2019

Additional comments about external areas where to install CCTV, when the need arises. Possible addition of adult fit exercise area.

Projects already approved for this year are workshop dust extraction, hall floor sanding and building painting.

It was mentioned that some work could be completed as busy bees, these being the more mundane and easier jobs. I have asterisked * the ones I think may be done in this way.

Another suggestion was that once you have read the list come up with five priority items that you think should be completed first. These will be collated for our ultimate priority list. Please take into account we have approved some projects for this year.

2022

The above list was compiled in 2019 and since many of the projects listed by the committee have been completed.

I have highlighted projects that could be completed as busy bees and major projects by grant application and contractors.

I have underlined new ideas all have been discussed in the past.