

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON WEDNESDAY 17th JANUARY 2018 AT 7.00PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

This meeting was held in The Resource Centre meeting room

1. ATTENDANCE

Wayne Tentori (President), Les Whiddett (Vice President), Chris Barnes, Janet Carr ,Debbie Cocks, Rod Cocks, ,Ken Workman (Secretary) , Amanda Marshall (Treasurer)

2. APOLOGIES: Debbie Tentori

3. CONTRIBUTIONS OF RESIDENTS/GUESTS: Nil

4: CONFIRMATION OF MINUTES

Les Whiddett MOVED that the minutes of the meeting held on 13th December 2017 be accepted. Seconded by Janet Carr. PASSED.

5. BUSINESS ARISING : Nil

6. CORRESPONDENCE IN/OUT - As per schedule distributed and emailed

Correspondence In

- 1.COK email dated 08/01/18 (Sarah McCabe) : Switch your thinking -rebates for residents
- 2.Fremantle Ports authority newsletter: December edition
- 3.COK email dated 12/01/18 (Jenny Hammington) : Neighbour day set for 25/03/18 Grants apply by 29/01/18
- 4.Honeywood Primary school : Official opening 02/02/18 RSVP 20/01/18
- 5.Email Jade Coward : Website general enquiry (UWA student)

Correspondence Out

- 1.Return dated 19/12/17 Dept Mines,Industry regulation and safety re statement fir WPA (Inc) total revenue reporting

Discussion re Neighbour day Sunday 25/03/18 with committee supportive of applying to co ordinate and hold the event again at the community centre subject to application being successful with grant application to be submitted to COK

Action : DT to submit an application to hold a suitable event and apply for the COK neighbour day grant

7. REPORTS

7.1 President: No Report

7.2 Treasurer :

Treasurer's report presented at the meeting

Amanda advised that our term deposit was due to mature and committee to consider whether we wish to transfer funds across from our accounts to the existing term deposit .

Treasurer discussed Westpac letter received and presented at last meeting concerning updating the Bank's records to ensure all current authorised committee members only and have correct access

The treasurer's report was circulated prior to the to the meeting. As at 13th January 2018, bank balance is \$79,663.13

Accounts presented for payment:

1. R & D Cocks: \$1323.52 (Cleaning/Sundry items /maintenance/incidentals)

Janet Carr MOVED that the Treasurer's report be accepted and the invoices paid Seconded by Chris Barnes. PASSED

7.3 Facilities

DC reported that some \$3621 in income received in December and continued strong bookings for hire and use of the facilities.

Forward in faith group had approached us seeking to use a stage (not a fixture) in the recreation room and also had a need for a projector (portable) to display words. Discussed that there may be an opportunity for the group to apply for grants although not sure when next round would be advertised.

RC advised that a building inspection (Pavilion) by COK was completed on Friday 12/01/18. In particular checked hot water system which was considered ineffective and some evidence of red dust in ZIP hot water system cupboard and details were recorded to report back

Our maintenance man (Peter) is currently not available to continue with works. RC asked if anyone knew of a suitable person at the agreed \$25 per hour to continue with scheduled repairs/maintenance works including painting of external frames in the Clubroom/hall ,doors inside /outside and disabled toilet walls

7.4 Projects

RC raised the following:

- 1.Recent rains saw water tanks overflow
- 2.Security system work upgrades were completed before Christmas for the resource centre/shed and now all linked into the one control system.
- 3.Codes updated with a master sheet detailing all zones/access level codes completed
4. Currently (2) phone lines and with upgrade now only requiring one line but need to review impact of cancelling one line rental on the overall system .
- 5.Discussed next stage with security system which would include upgrading existing sensors to more modern motion sensors . Committee agreed that we would now allow this current stage of upgraded security to settle and monitor level of false alarms
- 6.Airconditioning in recreation room (COK Ann Nichols) meeting next Monday to confirm if able to proceed
- 7.Quotes being obtained for maintenance work on the parquetry floor
- 8.Bore issue with COK monitoring as currently being done manually

LW advised air conditioning unit was not working and engaged (BCC Refrigeration-Barry) who cleaned all (5) filters and checked condensers/ controller . Normally would charge \$150/\$160 per unit but quoted \$50 per unit as a community centre and thanked Barry for completing his work and appreciation of concessions provided .

AM raised we should consider putting a note on our face book page appreciating concessions

7.5 Social: No report

7.6 Landcare: No report

7.7 Website/Facebook: No report

8. WANDI WARBLER:

WT tabled in absence of DT that Katie Dixon had made a website enquiry around placing an article from the Satterley group in the Wandli warbler. Discussed that any such article in not to be in the format of a commercial promotion and to be about upcoming community events or points of interest

9. GENERAL BUSINESS

9.1 Hope Valley Memorabilia : WT raised that he was aware that there was a meeting held by the Magenup fire brigade last Wednesday (10th January) but currently we have had not received a response

10 NEXT MEETING : 28th February 2018 at 7.00pm

Meeting closed at 8.30pm.