

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 16th JANUARY 2013 AT 7.30PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

1. ATTENDANCE

PRESENT:	Debbie Cocks
Rod Pattinson (President)	Rod Cocks
Janet Carr (Secretary)	Jim Russell
Peter Hegarty (Treasurer)	Wayne Tentori
Chris Barnes	Ken Workman

APOLOGIES: Fred Erdtsieck (Vice President), Les Whiddett (Vice President)

2. WELCOME The President opened the meeting at 7.40pm.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS Nil

4. CONFIRMATION OF PREVIOUS MINUTES

Moved by P Hegarty that the minutes of the meeting held on 19 December 2012 be accepted. Seconded by R Cocks. Passed.

5. BUSINESS ARISING FROM MINUTES

RC has not yet drafted certificate.

6. CORRESPONDENCE See schedule plus tabled at the meeting:

Letter advising that the City of Kwinana Community Development Fund – Round One 2013 is now open – due by 31 January 2013. (Refer item 7.4.2).

7. REPORTS

7.1 PRESIDENT No report.

7.2 TREASURER

7.2.1 Report

Tabled end of year figures which have been submitted for auditing. Auditors' report should be available in time for AGM.

January report tabled. BAS \$261.00 and Telstra \$39.12 already paid. Other accounts for payment:

R & D Cocks (cleaning and maintenance)	\$211.13
--	----------

JC (secretary) has been added to list of bank signatories - currently President (RP), Treasurer (PH), Secretary (JC), Vice President (LW). FE is also a signatory but has not been an active committee member this year.

Moved by W Tentori that the Treasurer's report be accepted and that accounts be paid. Seconded by J Russell. Passed.

7.2.2 Ocean Broadband Refer to item 7.4.3.

7.3 FACILITIES

DC advised that January is traditionally a quiet month but bookings are starting to come in for 2013 including a polling station on 9 March.

WT and RC stripped the slippery floor in The Shed with a good result. Woodturners have been given remains of floor stripper with instructions to use on odd spots as they occur.

7.4 PROJECTS

7.4.1 Extension to The Shed

A meeting between Lotterywest, City of Kwinana and RC regarding the proposed extension to be held soon.

7.4.2 Kitchen refurbishment

LW has purchased a Westinghouse white double oven.

Suggestion has been made to purchase a cabinet from Masters, reposition shelving to allow installation of the double oven with space above for a microwave. Electrician required to install new circuit, quote \$350 + \$300 labour.

PH has purchased (\$40) and kindly donated a double electric hotplate.

CB donated a near new, large flat based Panasonic microwave.

Moved by R Cocks that the WPA apply for a City of Kwinana Minor Capital Works grant of \$1500 to cover the cost of the cupboard and electrical work and to accept the generously donated items. Seconded by P Hegarty. Passed.

RC to prepare grant application for a Minor Capital Works Grant of \$1500.

7.4.3 The Shed roof

Due to the excessive heat in the summer and a leaking roof in the winter, consideration has been given to either repair and insulate current roof or replace the roof completely. PH tabled a quote from DVR Roofing P/L (a company recently used and recommended by JR and PH). A quote of \$10,307 (including GST) for supply and installation of a new Colorbond roof with Aircell insulation, extending 1.5m on the western side and installation of three Whirlybirds. Quote includes removal and disposal of the old roof. When the new extension is built, we still have the option of adding a verandah on the northern side and additional insulation could later be added to the ceilings of the work areas if necessary.

Moved by P Hegarty that the quote for \$10307 from DVR Roofing P/L be accepted. Seconded by W Tentori. Passed.

Council approval is not required as this is maintenance, however, out of courtesy, RC will advise City of Kwinana.

PH will contact DVR Roofing and arrange a suitable time for completion of the job.

PH will also contact Ocean Broadband regarding immediate removal of their equipment advising them that charges will be incurred if we have to remove it.

7.5 SOCIAL Satterleys music in the park on Saturday 9 February 6pm – 9pm.

7.6 LANDCARE

WT sprayed the weeds around The Shed.

WT has purchased the storage container from Bunnings as discussed at previous meeting.

FE has not advised whether he will be returning to Wandi and no commitment has been made regarding his Landcare work or the website.

7.7 WEBSITE Nil

7.8 KEEP WANDI BEAUTIFUL

JC has registered Wandi as a site for Clean Up Australia on Sunday 3 March 2013 9am – 11am. Satterleys are providing a coffee van and will print flyers for distribution.

8. WANDI WARBLER

JR has provided all files relating to the Warbler on a disk (held now by JC). It is hoped a replacement editor will volunteer in time for the March edition.

P Hegarty moved a vote of thanks for the five years of hard work by Jim Russell in the production of the Warbler. Seconded by K Workman. Passed unanimously.

9. GENERAL BUSINESS

9.1 Annual General Meeting

Refreshments – JC – Lions cake, teabags sugar. DC – biscuits, coffee, milk

Wandi map created by Ryan & Les Whiddett to be displayed at the AGM. JC to bring photos of 25th anniversary celebrations.

RP, PH, JC all indicated willingness to stand again for current positions.

Notices of AGM etc currently being photocopied. These will be distributed soon by JC for distribution no later than 30 January (ie 3 weeks prior to AGM).

PH advised that he won't be available to attend the AGM but will prepare a written report.

9.2 Projects – City of Kwinana 2013/4 budget

In response to the email received from Mayor Carol Adams, RC suggested an upgrade of the public open space – Anketell/De Haer/Lyon Roads/Jandakot Regional Park. Suggested it be slashed and regularly mowed/maintained, removal of rubbish and dead trees and pile of sand. Installation of bollards to prevent vehicles using the site. Signage. Long term plans –parking area, picnic benches and a children's playground. Due to the imminent closure date for suggestions, RC to prepare and email submission.

KW suggested the upgrading of the oval – however PH advised that this is already in CoK's long term plans.

10. NEXT MEETING- - ANNUAL GENERAL MEETING

Wednesday 20 February 2013 at 7.30pm.

This meeting closed at 9.10pm and KW provided refreshments.

ACTION:

- 7.2.1 PH Pay bills
- 7.4.1 RC Meeting with Lotterywest and City of Kwinana
- 7.4.2 RC To apply for City of Kwinana grant
- 7.4.3 RC Advise CoK re roof replacement
- 7.4.3 PH Accept quote to re-roof and make suitable arrangements
Contact Ocean Broadband
- 7.8 JC Continue arrangements for Clean Up Day
- 9.1 DC/JC Refreshments for AGM
- All Distribution of notices of AGM
- LW Display map
- JC Photos
- 9.2 RC Suggestion of project for CoK

Emailed 23/01/2013