

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 20th JANUARY 2021 AT 7.00 PM AT WELLS RESIDENCE

1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Mark Wells (Secretary), Debbie Cocks, Chris Barnes, Debbie Tentori, Wayne Tentori, Les Whiddett (Vice President), Beth Wells (guest)
Gary White, Amanda White via Zoom

2. **WELCOME:** Ken welcomed all to the meeting and thanked Mark and Beth Wells for hosting the meeting

3. CONTRIBUTIONS OF RESIDENTS/GUESTS:

Nil.

4: CONFIRMATION OF MINUTES:

Rod Cocks MOVED that the minutes of the meeting held on 16th December 2020 be accepted. Seconded by Wayne Tentori, PASSED.

5. BUSINESS ARISING:

1. Business arising will be covered in Reports

6. CORRESPONDENCE IN/OUT - As per agenda

Correspondence In/Out:

1. In 11 Jan Satterley Property Group re expression of interest in Honeywood sign. Consensus was not to take the sign and leave it to the Honeywood Residents Group to claim. Mark Wells to respond to SPG.
2. In Jan 14 Planet security re security system. Will be covered in projects report.
3. In Jan 20 Local resident. Large bushfire started on 16 January 2021 which affected large area of Anketell. Local residents are concerned with the amount of fuel present in the Wandii Nature Reserve and the lack of defensible area between it and local properties. Residents have also expressed for the City of Kwinana to arrange for more green waste collections during Summer months so that residents can remove potential fuel loads on their properties. Mark Wells to write to COK and Mandogalup VBFB with concerns. Mark Wells to write to residents with suggestion the local residents relay concerns to DPAW (the administrator of the property) and advise the services of the Mandogalup VBFB may be available to advise and assist in the reduction of fuel load on the property.

7. REPORTS

7.1 President:

1. Ken acknowledged the efforts of all the emergency services who attended the fire emergency on January 16 and is currently ongoing. Mark to write to Mandogalup VBFB with thanks and acknowledge on WPA Facebook page
2. Jack Wandii Walk Trail. Ken has had discussions with Jenny Marslen (COK). COK can provide assistance with wording and graphic design. COK are keen on the project in view that the WPA is either sourcing funding or providing funding for the signage. The naming of the trail will have to go through a State naming committee and that will take time. Space will be left on the signage to

place both the name of the trail and the sponsors name (if we get one). Mark Wells to email the Dodd family with an update.

3. Outstanding lease. No communication received from the COK. This may be due to them returning from Christmas break. Sub committee to meet at a later date to work on wording of lease and present our version to COK. Acknowledged that the WPA have to work towards lessening the workload on Rod and Debbie Cocks.
4. Ken acknowledged the efforts of Rod and Les for their recent work on the maintenance and alarm.

7.2 Treasurer:

1. Amanda gave an update of the current financial position of the WPA. Current bank balance is \$101496.48. Debbie Cocks advised we received \$600.00 in cash this month. Psquare submitted an invoice for \$385.00, Zoom subscription was \$23.09, Cleaning \$275, ATO GST is \$690 and Hankins (returned booking deposit) was \$100.
2. Amanda noted that the Bendigo Bank Term Deposit will mature on 3rd of March and consideration will have to be given at next WPA meeting on what to do with the funds.
3. Amanda noted that the approval for the deposit for the band for Neighbourhood day had been done by email prior to the meeting. Amanda requested the WPA discuss and approve a budget for Neighbourhood day to allow her to pay accounts as they come in.
4. MOVED Les Whiddett, SECONDED Debbie Tentori that the Treasurers report and accounts be paid. PASSED.

7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings. Two new groups will commence in February 2021. They are tots and kindy dance group and home schooling.

7.4 Projects:

1. Rod gave an update on the issues with the security system. Panel is not burnt out. The 4G component can be plugged into the existing system. No other parts are required to be upgraded. The cost is \$110 plus GST for part and \$165 plus GST for the installation. The monthly cost for monitoring will be \$35 plus GST but this will be offset by cancelling the fixed line. Up to 12 phone numbers can be recorded at the monitoring company. It was discussed whether City Assist should be one of the numbers. MOVED Les Whiddett SECONDED Mark Wells that the WPA engage Planet Security to upgrade the security monitoring to a 4G wireless set up and when the new system is operational to discontinue the Telstra landline. PASSED.
2. Rod advised that he recently noticed that the Pavillion did not have a baby change table. This is an oversight and will be important with the new tot's dance group commencing. Rod has priced a change table which conforms with Australian design standards. Rod suggested the change table be in the disabled toilet so members of both sexes can use it. MOVED Rod Cocks SECONDED Wayne Tentori that the WPA allocate up to \$270 for the purchase of a baby change station and signage for the toilet door. PASSED.
3. Rod gave an update on the Resource Centre Asbestos removal program. There are photos on the website. There is about 40 sq metres of asbestos replaced with Hardiflex. The contractor will paint the building to match current colour scheme. Groups using the Resource Centre have suspended activities until the works have been completed.
4. Rod has advised that a busy bee will be required at the Wandi Community Centre to address two maintenance issues. Checker plate cover in front of the water tank is rusting through after 25 years. The plate covers a pit which contains valves. Rod has suggested sleepers. The tennis court has sand from the playground with some grass growing through it. The courts need to be cleaned

and weed control performed on the grass. Expenditure of up to \$150 is approved for the purchase of materials. Date of Busy Bee to be set.

5. Termite inspection will be carried out on 15 February.

7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark gave an update on Facebook and Web site activity.
2. Rod gave an update on the current status of the website. JPS (John Stanley) is trying to get Weebly to split of the Probis website and then give the website to WPA. Rod will use his personal email address to assist with the process. We will have to create a Gmail account to then manage the website. Process is ongoing.

7.6 Social:

1. Debbie Tentori on duty for February meeting.

7.7 Landcare:

1. Nil to report

7.8 Neighbour Day

1. Debbie Tentori gave an update on Neighbour Day. The Mucky Duck Bush Band has been booked and the deposit has been paid. The COK are OK with our application and is expected we will get a grant of \$2000. The usual activities will feature, Barn Babies, Ice Creams, Coffee Van. The food has to still be arranged. Debbie Cocks to enquire about laser tag, who have attended parties at the Community Centre. The expected cost for Laser Tag is about \$500.
2. Mark Wells to contact Wandi Community Centre clubs with the offer to run displays on the day. The clubs cannot sell produce on the day.
3. Wayne Tentori to contact Mandogalup VBFB to run a display at the event.
4. MOVED Mark Wells SECONDED Debbie Cocks that the WPA set the budget for the 2021 Neighbour Day to up to amount of the 2020 Neighbour Day plus \$2000. PASSED.

8. WANDI WARBLER:

1. Nil to report

9. GENERAL BUSINESS

1. Nil.

NEXT MEETING: 17 February 2021 at 7.00pm at Wandi Community Centre.

Meeting closed at 8.50 pm.