

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 20th JULY 2022 AT 7.00 PM AT WANDI COMMUNITY CENTRE

1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Mark Wells (Secretary), Debbie Cocks, Les Whiddett (Vice President), Chris Barnes, Alan Williams (guest)

Apologies Debbie Tentori, Wayne Tentori, Amanda White (Treasurer)

2. **WELCOME:** Ken welcomed all to the meeting.

3. **CONTRIBUTIONS OF RESIDENTS/GUESTS:**

Nil

4: **CONFIRMATION OF MINUTES:**

Les Whiddett MOVED that the minutes of the meeting held on June 15th, 2022, be accepted. Seconded by Rod Cocks, PASSED.

5. **BUSINESS ARISING:**

1. Nil

6. **CORRESPONDENCE IN/OUT** - As per agenda

Correspondence In/Out:

1. In 19 Jun Gail Dodd copy of email sent to State Local Government minister appealing the City of Kwinana rate increase.
2. In/Out 20 Jun Dyana Ebian (Westport) request for representative from WPA for Westport webinar. Mark Wells has nominated to be WPA representative.
3. In 22 Jun Alan Williams advice of installation of Wandi Walk Trail entrance sign.
4. Out 26 Jun Watercorp, Gail Dodd, City of Kwinana advice of installation of walk trail sign with photo of same.
5. In 3 Jul Magenup Riding Association. Notification of damage to car park Magenup Equestrian Centre. Photo and request for information placed on WPA Facebook page.
6. In/Out 4 Jul Gail Dodd advice of injury at hall function caused by person losing footing using the front stair. COK was notified and subsequently lighting has been upgraded. Request for handrail has been forwarded to the COK and is under consideration. Bubbling of the bitumen next to the stairs was noted by the COK and will be submitted to the appropriate COK department for rectification.
7. In 12 Jul Angela Jakob (COK) notification of a corporate tree planting day (DBNGP organisation) at Wandi Community Centre on Sunday 23 July. Ken will attend to open up amenities for the tree planters.

7. **REPORTS**

7.1 **President:**

1. Ken thanked Alan Williams on behalf of the WPA for the work in producing and installing the Wandi Walk Trail sign. COK representatives have visited the site and are approve of the work.

2. Ken thanked Rod for the coordination done with the contractors to complete the work with the lighting issues at the Wandi Community Centre. Gym and Wandi Hall lights were repaired or upgraded.
3. There is an ongoing issue with suspected drug dealing at the Wandi Community Centre. It was suggested that increased surveillance could possibly act as a deterrent. The City of Kwinana has been made aware of the issue and a request for increased City Assist patrols has been submitted. It was suggested that a mobile surveillance camera could be sourced to assist with preventing the problem.
4. Draft of the advertisement for a new treasurer from October AGM was tabled and approved. Advertisement to be placed on WPA Facebook page and sent to the WPA mailing list.
5. Ken noted the area of the Wandi Community Centre that will be involved for the community tree planting day. It will be the area between de Haer Road and the Resource Centre.

7.2 Treasurer:

1. The current WPA bank balance is \$112583.32. Debbie Cocks advised that the income for the month was \$660.00.
2. There were bills presented for approval for payment. The accounts were, \$192.50 to S Farnsworth for cleaning, \$880.00 to P Square Agencies for management fees. \$60 to Michelle Geurd for return of remaining Tennis membership fee and \$139.42 to Debbie and Rod Cocks as reimbursement for food purchases for WPA/COK tree planting day.
3. It was MOVED Les Whiddett, SECONDED Chris Barnes that the Treasurers report be accepted, and the payments itemised in point 2 be paid. PASSED.
4. Update on the Greenskills funding was given. There are 4 visits outstanding. All the Landcare COK funding has been acquitted with the WPA providing some funding for mature trees. The COK acquittal paperwork has been completed and submitted to the COK.
5. There was discussion about remuneration to Alan Williams for the Wandi Walk Trail signage. It was MOVED Wayne Tentori, SECONDED Les Whiddett that Alan Williams to be paid \$1470 for the Wandi Walk Trail entrance sign upon completion. PASSED.

7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings.
2. The WPA still requires a cleaner for the Wandi Community Centre as our previous cleaner is now engaged in full time employment and cannot continue. The WPA had one possible candidate but we could not engage them as they did not have an ABN and they did not want to apply for the ABN.

7.4 Projects:

1. The water supply to the Pavillion failed again. The problem was diagnosed as parties unknown turning of 3 ball valves from the water tanks. The gate to the pump area had been left unlocked probably by City of Kwinana contractor. Valves were opened and the system was reset and the water supply returned to normal. Rod suggested to the COK that they replace the ball valve system with a more secure system of operation similar to other locations at the Wandi Community Centre. As a result of the water outage the ZIP heater filter needed replacing and was reset. Rod bought some new filters and will present the accounts at the next WPA meeting for reimbursement.
2. The COK have advised that they will now preform the cleaning of gutters on the Pavillion monthly instead of 6 monthly to improve the quality of the water in the tanks.
3. Rod advised that on the way in tonight that there was a red flashing light on the septic system. It may be part of the normal operation (indicate the system is pumping out). Rod will check on the way home tonight and report to the COK if malfunctioning.
4. COK has repaired the air-conditioning unit.

5. The COK has replaced the 3 blown globes in the security lights at the Wandi Hall. The contractor has repaired the lights at Smithy's Gym, in the Car Park and at the Resource Centre.
6. Weed spraying has been done around the hall.
7. The COK health inspector has visited the site to check the water quality. The inspections will occur every 6 months.
8. Jenny Marslen (COK) visited the Wandi Community Centre and inspected the issue with unauthorised use of the Magenup Horse Centre car park. The WPA have suggested that the car park be fenced for extra security. The COK is considering options.
9. The electrical work in the Resource Centre proposed by the Carvers is ongoing. Rod has met with the Carvers and they have modified their requirements.
10. Mural. Rod showed a draft of the design. The design shows various local Fauna and Flora. Feedback was provided and suggestions were given on the types of Flora and Fauna and the positioning of the artwork. A busy bee will be scheduled to fix the wall with Hardiflex panels to provide a mutual. COK has been advised of progress.

7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark gave an update on the current postings.
2. Rod has given the website a clean-up and has reformatted some information to make the site more user friendly. Rod noted that Weebly has the capacity to incorporate a calendar if required at a future date. There is also tool available to convert Weebly to Wordpress if required.

7.6 Social:

1. Wayne Tentori on duty for August meeting.

7.7 Landcare:

1. Alan Williams gave an update on the Wandi Walk Trail signage. A sample of the first completed sign was shown and the WPA approved the finished product and thanked Alan for the work so far. Work on 2 further signs has commenced whilst the design work has been completed for a further 2 signs. Artwork has to be completed for the last 4 signs. Alan is confident he has the resources for the last 4 signs. The WPA are to check we have enough posts to mount the signs. Alan has been advised to prioritise the production of the first 5 signs and we will install them first. Mark to provide update to all stakeholders.

8. WANDI WARBLER:

1. Nil to report

9. GENERAL BUSINESS

1. Les Whiddett wished to commend the COK for their rapid response to the complaint about the build-up of sand on the corner of Wandi Drive and Bodeman Road.
2. Volunteer hours for the month totalled 78 hours.

Meeting closed at 8.30pm.

NEXT MEETING: August 17th, 2022, at Wandi Community Centre.