

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 19th JUNE 2013 AT 7.30PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

1. ATTENDANCE

PRESENT:

Rod Pattinson (President)

Les Whiddett (Vice President)

Rod Cocks (Vice President)

Janet Carr (Secretary)

Peter Hegarty (Treasurer)

Debbie Cocks

Debbie Tentori

Wayne Tentori

APOLOGIES: Chris Barnes. Robyn Carter, Ken Workman

2. WELCOME The President opened the meeting at 7.40pm.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS Nil

4. CONFIRMATION OF PREVIOUS MINUTES

R Cocks moved that the minutes of the meeting held on 15 May 2013 be accepted. Seconded by P Hegarty. PASSED.

5. BUSINESS ARISING FROM MINUTES Discussed under general business

6. CORRESPONDENCE See schedule. In addition:

Portfolio newsletter from Fremantle Ports.

City of Kwinana –Community Development Fund, round 2, 2013 now open.

RD noted that applications for the grants close on 30 June. If the WPA wishes to apply for such a grant, then we should aim for the next round of grants at the end of the year.

7. REPORTS

7.1 PRESIDENT

RP thanked everyone who assisted with the installation of the rain water tank and also the distribution of the tree planting flyers.

7.2 TREASURER

The printed report was circulated. Balance as at 31 May 2013 is \$85,375.06.:

Morey Security \$860.20

PH noted that Morey Security had attended to service the system, replace batteries and put a new panel in the security system. However, the system is still not working satisfactorily. Morey Security has been contacted. PH to send them an email advising them that the account will not be paid until the problems have been fixed. Once this has been sorted out, PH suggests we use a company called Budget Security from Wungong in future.

R Cocks moved that the account from Morey Security only be paid at P Hegarty's disgression. Seconded by L Whiddett. PASSED.

Telstra (pre-approved)	\$35.60	
Tank metal dust, pre-approved \$150, actual	\$157.00	Paid by LW
Plumbing parts	\$63.13	Paid by LW
Cleaning/maintenance (D & R Cocks)	\$330.00	
Alpha Chemicals (towels, soap etc)	\$300.67	

Additional cost of cupboard	\$34.00	Paid by LW
Electrician – actual	\$132.00	Paid by LW
Additional fixings for cupboard	\$73.56	Paid by LW

W Tentori moved that the Treasurer pays these accounts. Seconded by D Tentori. PASSED.

The term deposit was rolled over at a rate of 3% for a 6 month period – matures 16/11/2013.

Income (hall hiring etc) \$3020.00

P Hegarty moved that the Treasurer's report be accepted. Seconded by D Tentori. PASSED.

7.3 FACILITIES

The Medieval event over the long weekend went well apart from the toilets blocking up. However, they were able to use the Resource Centre facilities. Contractors were called in to check the water treatment tank and a pipe blockage was found. The tank has now been pumped out and re-set. It should be pumped out every 18 months.

RC expressed concern that some of the power boxes on the oval can easily be unlocked which could cause a safety hazard. As the boxes get wet by bore water, a new locking mechanism needs to be protected from the water. A rust hole has been noted in the box near the paperbark trees.

The microwave oven has only been working intermittently showing an error code of H98. As there is no manual, perhaps the error code can be checked on the internet. The new urn is working well.

The old upright stove is currently in the store room. If anyone wants it, they can have it otherwise it will be put out at the next whitegoods collection in October.

DC noted that as some people make facility bookings but then don't honour them, she is now charging a non-refundable booking fee (unless a cancellation is made with adequate notice so the facility can be re-let).

7.4 PROJECTS

The rainwater tank has been installed with help from LW, PH, WT, RP, KW and support from RC.

RC to complete the acquittal for the grant received from City of Kwinana for the kitchen upgrade:

Kitchen modifications (grant \$1320)

Cupboard (\$801.91 paid to LW 19/4) additional	\$34.00	Paid by LW
Electrician – actual	\$132.00	Paid by LW
Additional fittings	\$73.56	Paid by LW

Total committed to date \$1041.47. Leaving a balance of \$278.53

Council has advised that the amount remaining can be used in the kitchen but only for something which is bolted down. Therefore we have decided to purchase a bug zapper at a cost of \$243.93 (includes freight). The balance of \$34.60 will be refunded to City of Kwinana.

RP was keen to purchase a four burner hot plate which could be bolted to the bench. However, as this would considerably reduce the amount of bench space available, this was not considered a suitable option. It was noted that the portable two burner hot plate must be placed on the inlaid glass plate on the bench to avoid damage to the surface.

DC reminded members that if anyone puts in time on maintenance at the hall, they can submit an invoice indicating the hours worked (\$15 ph) for approval by the committee. This does not include work at a busy bee.

RP has donated some ceiling vents for installation in the Shed.

7.5 SOCIAL Nil

7.6 LANDCARE

7.6.1 Treeplanting

RC to contact KW re access to facilities on Sunday 23rd for the tree planting. There are two boxes of bottled water to be handed out to volunteers and JC will bring slices of fruit cake for morning tea. RC/DC are organising the lunchtime BBQ (sponsored by City of Kwinana) and the coffee van (sponsored by Satterleys) will be available from 11.45am to 12.45pm.

KW has advised that the corporate treeplanting will be going ahead as planned.

7.6.2 Swan Alcoa Landcare Program

Angela Jacob, Bushcare Officer, City of Kwinana has prepared the grant application for submission to SALP for next year's funding. JC has provided a letter of support from WPA on behalf of the Wandi Landcare Group.

7.7 WEBSITE WT has the user names and passwords to webmails that belong to the website.

8. WANDI WARBLER

The June 2013 Warbler has been distributed and advertisers' invoices paid.

JC has received an expression of interest of edit the Warbler from a local resident (Vikki Crosley Hipkin of Kenby Chase) and has arranged to meet her later this week. RC indicated that it was important that the editor be a financial member of the WPA to cover herself and the committee. If Vikki is happy to take on this role, then it is hoped she will be able to attend meetings occasionally. The role of the Warbler is to communicate information to residents rather than opinions of individuals.

9. GENERAL BUSINESS Nil

10. NEXT MEETING

Due to the absence of a number of members, the meeting scheduled for Wednesday July 17th has been deferred to Wednesday July 24th July. WT to provide refreshments.

ACTION:

7.2 PH to email Morey Security.

7.2 PH to pay accounts

7.3 Power box locks to be changed

7.3 Microwave error code to be investigated

7.3 Old stove to be disposed of

7.4 RC to complete acquittal for kitchen grant

7.4 RC to order bug zapper

7.6.1 RC to contact KW

7.6.1 JC to collect bottled water and take cake

7.7 WT to continue work on website

8. JC to meet with Vikki re Warbler

10. JC to put change of date on Facebook and advise Shahan Hobson

10. WT to put change of date on Website