

## WANDI PROGRESS ASSOCIATION (Inc)

### MINUTES OF THE MEETING HELD ON WEDNESDAY 20<sup>th</sup> JUNE 2018 AT 7.00PM AT THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI

This meeting was held in The Resource Centre meeting room

#### 1. ATTENDANCE

Wayne Tentori (President), Les Whiddett (Vice President), Debbie Cocks, Rod Cocks, Chris Barnes, Amanda Marshall (Treasurer), Janet Carr, Ken Workman (Secretary)

**Guests:** Mark Wells

#### 2. APOLOGIES: Debbie Tentori

Meeting opened at 7.00pm and KW took the minutes.

#### 3. CONTRIBUTIONS OF RESIDENTS/GUESTS: Nil

#### 4: CONFIRMATION OF MINUTES

Les Whiddett raised that the previous minutes dated 16<sup>th</sup> May 2018 did not show Mark Wells attending the whole meeting as a Guest . Position was confirmed by the secretary as an error and will be amended to correctly show in our records. Apologies to Mark Wells and amendment to be made and no other changes.

**Janet Carr MOVED that the amended minutes of the meeting held on 16<sup>th</sup> May 2018 be accepted . Seconded Les Whiddett. PASSED.**

#### 5. BUSINESS ARISING : Nil

#### 6. CORRESPONDENCE IN/OUT - As per schedule distributed and emailed

Correspondence In

- 14/06/18 COK (Fiona Bettlesworth Community Engagement officer) re ( 2) upcoming training sessions "Managing Conflict " on 13/06/18 & "Managing Meetings" workshop on 26/06/18
- 19/06/18 COK (Fiona Bettlesworth Community Engagement officer) re New Incorporation act : Is your group up to date?
- 20/06/18 Main Roads online response confirming Resident matter re new Wandi Park & Playground issue was referred to City of Kwinana for their joint review of issues raised

Correspondence Out :

- 15/06/18 Ian & Ellie Smith (Smithy's Gym ) responding to request for additional storage room
- 15/06/18 Mayor (Carol Adams) COK re Resident's concerns (Refer previous minutes) over new Wandi Park & Playground facilities and access to adjoining Lyon Road /lack of public toilets/amenities .
- 19/06/18 Main Roads online : Re Resident's concerns raised (Refer previous minutes) seeking to review existing road speed limits/signage (Ref No CAS-67725-L6P4S9)

#### 7. REPORTS

##### 7.1 President: Wayne Tentori advised the following:

A) Mandogalup volunteer bush fire brigade annual dinner function was attended by WT along with the COK Mayor (Carol Adams) and 4 local councillors . The council thanked the brigade volunteers for their ongoing service and efforts in supporting the local and wider communities. Steve Treeby was specifically recognised and acknowledged for his 45 years of involvement and service to the community

B) NBM is now operational in the area and understanding is that the existing copper network land lines would remain to support monitored alarms and emergency line systems required

C) Native plant seedlings will be available this Saturday (23/06/18) from 9am to 12 pm at the Community centre

D) Attended special council meeting re proposed change to recent rates zoning within the city and full details of the meeting was minuted by COK. Casuarina resident's group made a formal submission over the changes and the council then discussed and voted on various models presented. Concerns were raised about limited timing to consider and the wording/ accuracy of the COK letter issued along with type and nature of the advertising to notify impacted residents in the area.

## 7.2 Treasurer :

Treasurer's report had been circulated prior to the meeting. Bank balance as at 17/06/18 was \$81,116.40

Income received was \$1296.50 for June 2018

Payments presented for approval:

R & D Cocks cleaning/maintenance (Apr/May)	\$	700.00
R&D Cocks (May/ June)	\$	850.00
R & D Cocks (Materials)	\$	69.40
Domain registration (R Cocks reimbursement)	\$	60.98

Les Whiddett MOVED that the payments be made. SECONDED by Chris Barnes - PASSED

The Treasurer's report was moved as true and correct by Les Whiddett and seconded by Chris Barnes -Passed

## 7.3 Facilities

Wayne Tentori raised that the Medieval society were using the facilities over the long weekend and the power tripped out .Les Whiddett came down to assist and was able to reset the power. Discussions then raised that there may be an issue with either the type and volume of equipment drawing power at the same time. An accredited electrician has recently checked our power system and certified it as acceptable. Special thanks to Les Whiddett for assisting users of the facilities over the long weekend and then being able to reset the system.

On a separate Power upgrade issue being undertaken by Western Power . Les Whiddett arranged with Rod Cocks for a generator to be available from COK for the last Sunday to maintain power at the centre to assist users whilst the main power grid system was cut off for the day.Rod Cocks also contacted the equestrian centre to ensure they were aware of the situation.

Overall agreed that we continue to monitor the position of where power trips out as our facilities are not set up to be like a caravan park .Committee agreed about the benefit of regular or at least annual ongoing service of the power systems to identify any issues and minimise any maintenance requirements should be considered.

Debbie Cocks provided an update and summary of facility users and recent bookings . She also raised that one of the large rubbish bins has had it's padlock misplaced/lost and the Medieval society will need to replace it. Party lights in the community hall are not working and Kane (Electrician) will be approached to inspect/repair.

Janet Carr wished to thank the WPA (Inc) for the use of the community hall at short notice due to the recent heavy rains requiring the function to be relocated .The "Biggest morning tea" event is cancer fund raiser which was once again a great success.

**Motion was raised by Janet Carr that the "Biggest Morning tea" fund raising event held in the Wandi Community Hall can be at no cost hire cost to the facilitators. Seconded by Amanda Marshall and Passed**

Motion supported based on this being a wider community fund raising event and the funds raised are used to assist with cancer projects and existing/ future research.

## 7.4 Projects:

RC advised Nil report at this point as current outstanding lease agreement status remains with COK and is still on hold.

Les Whiddett raised that in the meeting room was showing plaster damaged near a power point and this needs to be assessed/repaired.

#### **7.5 Social:**

Les Whiddett tabled looking at a committee/partners morning breakfast and has scheduled it to be at Nicholsons on Sunday 15<sup>th</sup> July and seeking confirmation of numbers at \$15 per head.

**July meeting refreshments** : Action : Wayne Tentori to arrange for Debbie Tentori to provide next month's refreshments

#### **7.6 Landcare:**

Les Whiddett (LW) outlined the following:

1. Wandi Community centre road show event being held from 9 am to 12 pm in the community hall along with sale of discounted COK native plants
2. Wandi community planting day confirmed as Sunday 24<sup>th</sup> June 2018 from 9am to 12 pm followed by BBQ lunch. Concerned about limited numbers and seeking that we re circulate the event using the Landcare membership email distribution.
3. Small Landcare projects continuing and still in discussion with Angela Jakob (COK) .Reviewing our local native garden entrance to the community centre .Cleared surplus and then using debris to be converted into mulch to recycle. Spraying of pig face in the area being coordinated by Angela Jakob (COK) and LW has obtained a quote for a 10M load of mulch (\$550) and would seek to use available Landcare funds. Looking at information signage being up for the various types of native plants (Circa 12 types) and has approached Alan Williams to get a quote using cut pine logs with an information plaque inserted for people to read. Stage 2 will be to look at repairing/replacing interactive signs and currently sourcing the original artwork to reduce costs associated

#### **7.7 Website/Facebook:**

RC continues to update our website but would always appreciate any suitable information/source documents being provided.

#### **7.8 Outstanding Lease Agreement :**

Position remains outstanding

Rod Cocks has contacted Ric Walters (COK) as a follow up and seeking some further clarity for our next meeting.

#### **8. WANDI WARBLER:**

Wayne Tentori advised that the Winter edition is due but due to personal commitments Debbie Tentori (Editor) is not currently able to complete .

Committee discussed position and fully understands her position and confirmed to defer this issue of the warbler until able to do so and suggested we look to align the next warbler issue to form part of a major upcoming event (ie our next AGM)

#### **9. GENERAL BUSINESS**

##### **9.1: Annual General Meeting.**

Discussed that we need to hold the AGM within 6 months after the end of our financial year (30/06) and reviewed various suitable dates before you head into the Christmas period .Considered favourably the third Wednesday of October being 17/10/18.

This should provide time to have notices issued to residents (14 days notice required) and for the warbler to include the nomination and membership forms. We will also seek to invite the Mayor (Carol Adams) and any councillors wishing to attend along an invite to Roger Cook (MLA) .

Guest speaker(s) to be considered and contacted and suggested if the local volunteer fire brigade were able to talk on the topic of fire awareness and suitable for Wandri residential residents and Semi Rural properties.

Nomination templates (Rod Cocks has copies) to be updated and light refreshments required (Tea/Coffee and Biscuits/Cake ) .

9.2 : Janet Carr and Wayne Tentori raised the contents of a recent email regarding reviewing our purpose within the local community .This included how it has changed/evolved over time from a purely community resident group through to actively developing the facilities to what we have and now to managing these significant community assets of the local community and the COK.

Lack of new membership remains concerning but may be reflective of resident time available and level of interest from within our community. Discussed "What is the future for the WPA" and what role it should take and reviewed our commitment to provide education for our residents whilst also recognising the many achievements secured including the provision of improved community facilities/services since the centre was established.

9.3 : Janet Carr raised that in 2004 a time capsule was plant (Location to be advised) and next year it will be 15 years since these items were placed in the capsule. Suggestion is that we consider as part of a major event like neighbour day in 2019 that we dig up the capsule and open it up and review with the local community it's contents.

9.4 : Amanda Marshall raised that the Honeywood resident's group as part of their fund raising activities have secured sufficient funding for a defibrillator unit to be located at the Honeywood primary school with public access. Access works by ringing 000 and they will then provide you the number to access the system. Two other units are in the pipeline for the local area.

**10      NEXT MEETING : 18<sup>th</sup> July 2018 at 7pm**

Meeting closed at 9.19pm.