

## WANDI PROGRESS ASSOCIATION (Inc)

### MINUTES OF THE MEETING HELD ON WEDNESDAY 15<sup>th</sup> JUNE 2022 AT 7.00 PM AT WANDI COMMUNITY CENTRE

#### 1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Mark Wells (Secretary), Debbie Cocks, Amanda White, Les Whiddett (Vice President), Debbie Tentori, Wayne Tentori

Apologies Chris Barnes

2. **WELCOME:** Ken welcomed all to the meeting.

3. **CONTRIBUTIONS OF RESIDENTS/GUESTS:**

Nil

4. **CONFIRMATION OF MINUTES:**

Rod Cocks MOVED that the minutes of the meeting held on May 18th, 2022, be accepted. Seconded by Debbie Tentori, PASSED.

5. **BUSINESS ARISING:**

1. Nil

6. **CORRESPONDENCE IN/OUT** - As per agenda

Correspondence In/Out:

1. Out 19 May COK submission from WPA regarding City of Kwinana rates increase for 2022 2023.
2. Out 22 May COK submission regarding Kwinana Loop Trail
3. In 24 May Sarah-Jane Patton (COK) advice of COK Community Club workshops.
4. In/Out 3 June Clementine Mascall (Watercorp) Query about the progress of the Wandi Walk Trail signage. Discussion ensued about the current status of the project. Entrance sign has almost been completed and it is hoped that it can be installed on the Wandi planting day. Alan will be paid when the sign is completed. Alan has advised that there has been an issue with the quality of the materials for the small signs and he is currently in communication with the supplier to resolve the issue.
5. Out 8 June Wandi residents notification of the annual planting day at Lake Magenup.
6. In 10 June COK Copy of the COK minutes response to submissions COK rates. 63 submissions were received from residents. Possible topic for the AGM to address to COK representatives.

7. **REPORTS**

7.1 **President:**

1. Ken thanked the community participation at the May meeting regarding the COK rates. Ken also thanked Alan Williams for his participation and briefing on the walk trail signage.
2. Ken reviewed the plan for the community planting day on 20 June. Rod and Debbie Cocks to be in charge of the BBQ lunch with a budget of \$150 provided for the purchase of food and material. Rod to provide a mud map to COK for the location of holes to be dug at the Wandi hall site. The intention is to progressively plant out the area in front of the Wandi Community Centre over the next 3 years, taking note of the area in front of the proposed mural.

3. Ken noted the recent minimum wage decision and the possible effect on the remuneration given to contractors employed by the WPA. Currently the WPA remunerates greater than the minimum wage.

## **7.2 Treasurer:**

1. The current WPA bank balance is \$109184.48. Debbie Cocks advised that the income for the month was \$220.00.
2. There were bills presented for approval for payment. The accounts were, \$220 to S Farnsworth for cleaning, \$495.00 to P Square Agencies for management fees.
3. It was MOVED Wayne Tentori, SECONDED Ken Workman that the Treasurers report be accepted, and the payments itemised in point 2 be paid. PASSED.
4. Update on the Greenskills funding was given. There are 4 visits outstanding. All the Landcare COK funding has been acquitted with the WPA providing some funding for mature trees. The COK acquittal paperwork has been completed and submitted to the COK.
5. There was discussion about remuneration to Alan Williams for the Wandi Walk Trail signage. It was MOVED Wayne Tentori, SECONDED Les Whiddett that Alan Williams to be paid \$1470 for the Wandi Walk Trail entrance sign upon completion. PASSED.
6. Amanda advised she was in the process of removing the previous treasurer from being a signature to the WPA Bendigo Bank account. The paperwork is almost completed and requires only a few more signatures. It is hoped that the required paperwork will be lodged in the next couple of weeks.
7. Amanda advised that she has completed an audit of current key holders for the tennis courts. There are key deposits held in trust for Sabrina Curnow and Lauren Harken. Both these people cannot be traced, and both were assigned keys in 2020. It was MOVED Les Whiddett and SECONDED Debbie Tentori that the key bonds for Lauren Harken and Sabrina Curnow be written off. PASSED.
8. Amanda advised that at the 2022 AGM she will not be renominating for Treasurer due to personal reasons. Several options were discussed including asking for expressions of interest from the community to be Treasurer of the WPA or employing a bookkeeper to maintain the accounts with oversight from a committee member. Amanda suggested that if the requirement to participate in the GST and BAS system was removed it would ease the workload for the treasurer. The WPA is currently under the threshold to pay GST and non-participation in the GST system may improve the cash flow of the WPA. There will still be a requirement to put ABNs on invoices. Amanda to explore further the WPA options. If the WPA removed themselves from providing BAS statements, it would have to be done at the end of a financial quarter.

## **7.3 Facilities:**

1. Debbie Cocks gave an update on the current bookings.

## **7.4 Projects:**

1. Permission has been given by council to replace the old weather board on the Resource Centre end wall with fibre cement in preparation for the mural.
2. Electrical contractors have not been approached yet about quotes for the Carver's additional power. The Carvers are applying for a grant to pay for their share of the work.
3. Water unit at the Pavilion has been serviced, issue seems to be resolved.
4. Wastewater unit for the Pavilion, Hall & Clubrooms was showing a fault two and a half weeks ago, the faulty pump was replaced 16 May and will hard wired in on the 17<sup>th</sup> of May.
5. Air conditioner in the first room of the Resource Centre still not repaired council notified several times. Mat the music man has made several complaints as a result of this the WPA electric bar heater has been placed in the room to maintain his amenity.
6. Caravan Club that used the centre on the weekend was the group that reported the invisible steps leading up to the Hall and that something needed to be done, Deb showed then the non-skid

edging applied to the steps and a photo was taken and sent to the member who tripped when they were there last.

7. Electric lights in the Shed and front Hall and Resource Centre step areas still haven't been repaired by Council's electrical contractor. From what I can gather my reporting hasn't been followed up.
8. Pavilion water pump unit is failing again, no water pressure in the building, I reset the pump a few times and left. Council have been emailed and spoken to again about the problem.

#### **7.5 Communication Officer (Mark Wells) including Website/Facebook:**

1. Mark gave an update on the current postings.
2. Rod has given the website a clean-up and has reformatted some information to make the site more user friendly. Rod noted that Weebly has the capacity to incorporate a calendar if required at a future date. There is also a tool available to convert Weebly to Wordpress if required.

#### **7.6 Social:**

1. Rod Cocks on duty for July meeting.

#### **7.7 Landcare:**

1. Nil as Landcare project discussed under the Presidents report.

#### **8. WANDI WARBLER:**

1. Nil to report

#### **9. GENERAL BUSINESS**

1. Mark tabled a survey from the COK to be completed by June 30<sup>th</sup> on the Community Awards and Recognition. WPA response was noted and Mark to submit.
2. Ken advised that he was moving out of Wandii and to Busselton with the move expected around September 2022. Ken advised he would not be running for President at the 2022 AGM.
3. Volunteer hours for the month totalled 81 hours.

Meeting closed at 8.45pm.

**NEXT MEETING: July 20th, 2022, at Wandii Community Centre.**