

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 21st May 2014 AT 7.30PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

1. ATTENDANCE

PRESENT:	Chris Barnes
Wayne Tentori (President)	Janet Carr
Les Whiddett (Vice President)	Debbie Cocks
Peter Hegarty (Treasurer)	Rod Cocks
Ken Workman (Secretary)	Catherine Garlick

APOLOGIES: Shahan Hobson (Satterleys) Robyn Carter , Henry Garlick, Debbie Tentori

2. WELCOME The President opened the meeting at 7.40pm.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS Nil

4. CONFIRMATION OF PREVIOUS MINUTES

Moved by J Carr, seconded by P Hegarty that the minutes of the meeting held on 16th April 2014 be accepted. PASSED.

5. BUSINESS ARISING FROM MINUTES : Nil

6. CORRESPONDENCE See schedule

Action required KW: Prepare a letter to Rod Pattinson following resignation to acknowledge past services to WPA

7. REPORTS

7.1 PRESIDENT Nil

7.2 TREASURER

Tabled his report at the meeting. Items presented for payment:

R & D Cocks (cleaning etc)	\$255.00
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*PH has followed up outstanding payment of the grant from City of Kwinana representing 50% for the air conditioner installed in the Clubrooms. COK confirmed payment has been issued but at time of meeting not received .PH confirmed he will follow up and monitor position

Bank signatories – KW has now lodged the 100 point check requirements with Westpac following PH's email. Following resignation of Rod Pattinson will need to be removed which will leave LW,JC,WT & PH to be able to have authorised account access to our online banking.

KW provided a copy of Westpac multipurpose form to PH which will need to be completed and submitted back to Westpac to allow for registration of WPA new signing authorities and deletion of Rod Pattinson following resignation. Westpac have advised they will require an extract of our minutes confirming all of the proposed signature changes for their records

Moved by C Garlick , seconded by J Carr that the Treasurer's report be accepted and payments made.

Action required PH : Pay accounts and completion and submission of change of signatures for Westpac bank accounts

7.3 FACILITIES

D Cocks advised usual bookings including a wedding and cycle clubs and bookings for the June long weekend.

Oval has been damaged by hoon drivers and new lower bollard installed to try to prevent unauthorised access.

Hall alarm system is faulty and has gone off recently on a number of occasions requiring RC & DC to attend the community centre facilities

R Cocks confirmed that (3) lights in the hall have been fixed and the hall clock battery has been replaced. Storm drain has a crack in it which has been reported to COK (Scott) and will require replacement

Action required RC: Follow up with COK re storm drain pipes cracked requiring replacement

7.4 PROJECTS

R.Cocks gave an update on building project that he was approached by Ashley Fraser seeking for suitable referrals of support as part of our application to be submitted to lotterywest. Requirement is for 4 acceptable referrals to be provided who are other than WPA/City of Kwinana members .The nominations previously provided were rejected on this basis and fresh nominations to be submitted .This has delayed the building application which will now not be presented until next meeting scheduled for June 2014

RC advised that some WPA community groups have expressed frustration with ongoing delays and they have been provided with an update on stage of proceedings and reasons for delays

7.5 SOCIAL

Biggest Morning Tea co ordinated by Janet Carr was held on Tuesday 20 May 2014 at the Wandi Hall and raised some \$1800 and had approx 80/90 people attending including COK councillor Wendy Cooper. Facebook site had some very positive feedback from the event. JC acknowledged for her efforts with this popular and well co ordinated community fund raiser.

R.Cocks raised that we should consider the purchase of some round tables as they are better suited for these type of events (8 people per table) and food is being served and can be used for future community hall bookings. Committee discussed that although storage may be an issue we should consider purchasing 6 more round tables as they are better suited and lighter than larger rectangular tables held

Motion ; It was moved that we should allocate a \$1K budget to assist with the purchase of 6 round tables for the community hall

The motion was moved by Les Whiddett and seconded by Peter Hegarty and Passed

7.6. LANDCARE

C Garlick provided an updated on landcare programs and had been in discussions with Angela Jakob regarding a series of proposed community tree planting days

Angela Jakob had advised that the Swan river trust alcoa landcare program funding application had been prepared in “draft” form which will require a letter of support from the WPA to extend the re vegetation area .

CG will require a copy of WPA letterhead from secretary and will then prepare a “Draft” support letter of our response to Angela Jakob

Community tree planting Sunday 22nd June 9am – 12md now confirmed. CoK will provide funding for BBQ and RC/DC will cook. CG confirmed coffee van will be available at the end after the planting.

Shahan Hobson will assist with the distribution of notices to Honeywood residents

Angela Jakob advised they are also seeking assistance with hosting on Monday 28th July for 6 or 7 school classes as part of their activity program. Any WPA/Landcare members that could assist on this day to come along. CG to determine if any police clearance certificates will be required

Landcare email address as per previous minutes is attached to Fred Erdtsieck and a new email address wandilandcaregroup@gmail.com has now been established with password storage to be provided. WT advised that he had spoken to Fred about an outstanding grant /acquittal and CG advised she will look into information provided at time of handover.

KW advised that the NAB corporate tree planting day was scheduled for Friday 25th July 2014 and confirmed with Angela Jakob and any WPA/Landcare members that would like to assist our welcome to come along

Actions required CG : Prepare a “Draft” support letter and determine if any clearance requirements
Review if any grant remains outstanding and acquittal requirements
KW: Provide a copy of letterhead

7.7 WEBSITE

C.Garlick advised that Henry Garlick had asked to table that he hasn't been able to commence work on website and is unlikely to be able to in the short term due to external commitments.

Committee discussed position and it was proposed that a meeting is to be arranged to be held next Wednesday 28/05/14 with WT,DC & CG to attend on behalf of WPA and meet with a web page designer known to DC at her home from 6pm onwards (To be confirmed)

Fred Erdtsieck is to be emailed to not renew or pay for the renewal of the Wandu progress association website at next maturity .This is to avoid any misunderstanding as the intent is to move from old format to a new web page with an easier functionality and for the old web page then to be retired

Action required WT : Email F Erdtsieck not to renew or pay for WPA web page

8. WANDI WARBLER

Warbler has been issued and JC advised next edition estimated to be completed by late July 2014 .

9. GENERAL BUSINESS

9.1 Networking event

JC raised that she had received an email regarding a community networking event. WT to respond to Meagan Hodgkinson (COK Neighbourhood officer) with 4 people to attend

Action required WT : Contact COK to confirm 4 people (Names yet to be confirmed) will be attending the networking function

9.2 Vacant Position

PH raised that following the resignation of Rod Pattinson had occurred between AGM that we need to nominate a replacement Vice President and asked whether Janet Carr would consider being nominated . JC has accepted the position as Vice President and is already a signatory to the WPA bank accounts

9.3 Bus services

CG raised that at the upcoming meeting that President WT is attending with COK seeking for community based questions whether bus services into Honeywood for local residents is being considered

9.2 Refreshments

LW kindly provided the refreshments for this meeting.

June PH
July To be advised

This meeting concluded at 9.10pm

10. NEXT MEETING Wednesday 18th June at 7.30pm.

ACTION:

- 6.1 KW Prepare a letter of acknowledgement to Rod Pattinson for services to WPA
- 7.2 PH Pay accounts
Submission of change of signatures for Westpac bank accounts
- 7.3 RC To follow up with COK (Scott) re replacement of cracked storm drain pipes
- 7.6 CG Prepare letter of support for community tree planting funding application and determine if any clearance requirements
CG Review if any grant remains outstanding and acquittal requirements
KW To provide a copy of letterhead to CG
- 7.7 WT Email F Erdsieck not to renew or pay for WPA web page
- 9.1 WT Contact COK to confirm 4 people (Names yet to be confirmed) will be attending

Emailed: 27/05/2014