

## WANDI PROGRESS ASSOCIATION (Inc)

### MINUTES OF THE MEETING HELD ON WEDNESDAY 15<sup>th</sup> May 2019 AT 7.00PM AT THE WANDI COMMUNITY CENTRE,302 DE HAER ROAD , WANDI

This meeting was held in The Resource Centre meeting room

#### 1. ATTENDANCE

Wayne Tentori (President), Les Whiddett (Vice President), Rod Cocks (Vice President) , Amanda Marshall (Treasurer) , Ken Workman (Secretary) , Debbie Cocks, Chris Barnes , Debbie Tentori and Mark Wells

Guests: Nil

#### 2. APOLOGIES: Nil

#### 3. CONTRIBUTIONS OF RESIDENTS/GUESTS: Nil

#### 4. CONFIRMATION OF MINUTES:

Amendments: The previous minutes of the 17<sup>th</sup> April 2019 showed in error the following:

- A) Minutes of the meeting passed were presented as dated 16/01/19 but were the minutes of the previous month being 20<sup>th</sup> March 2019 and this has been amended to reflect correct date.
- B) Treasurer (Amanda Marshall) advised that in her report that the reference to an amount of \$80.00 is to be deleted for cleaning materials as an amount of \$200.00 for cleaning at Neighbour day was approved for payment and income stated as received of \$1717.00 was only \$1517.00

**Debbie Tentori MOVED that the amended minutes of the meeting held on 17<sup>th</sup> April 2019 be accepted . Seconded by Amanda Marshall . PASSED.**

#### 5. BUSINESS ARISING :

- A) Community Leaders forum actions outstanding update: Les Whiddett confirmed that Jenny Marlsen (COK) will arrange for a light supper to be provided .The next community leaders meeting is being held at the Wandi Community Hall on 21<sup>st</sup> May 2019 at 6.00pm to 8.00pm . Mark Wells also confirmed that the details of the WPA Inc have now been submitted for the updated COK directory.

#### 6. CORRESPONDENCE IN/OUT - As per schedule distributed and emailed

Correspondence In:

1. 30/04/19 Russell Cox (COK Community development office) Health and wellbeing forum being held for various dates/locations from 06/05/19 at Bertram community centre to 09/05/19 at Darius Wells library.
2. 07/05/19 COK Community email advising of a Volunteer appreciation event on Saturday 25/05/19 at 10.30am to 12.30pm at the Ken Jackman hall,Darius Wells library & resource centre.
3. 09/05/19 Sarah McCabe (Sustainability officer COK) Living greener various updates re native plants ,subsidised mulch, series of bushland plantings including lake Magenup ,Wandi on 30/06/19.
4. 13/05/19 COK community email : Session on Interacting with multi cultural groups Thursday 16/05/19 Ken Jackman Hall ,Darius Wells library & resource centre
5. 14/05/19 Jenny Marslen (COK Place leader) email re Community leaders meeting at Wandi community centre Tuesday 21/05/19 6.00pm t 8.00pm.

Correspondence Out : Nil

#### 7. REPORTS

##### 7.1 President: Nil

##### 7.2 Treasurer:

Treasurer's report was circulated prior to the meeting.

Bank balance as at 12/05/19 was \$112,201.63

Income received was \$1397.50

Telstra phone bill of \$58.08 was automatically paid and as per amended minutes notes \$200.00 previously approved was paid for neighbour day cleaning costs.

Payments presented for approval: Nil

**Motion: Les Whiddett MOVED that the payments be made. SECONDED by Debbie Tentori - PASSED**

**The Treasurer's report was moved as true and correct by Les Whiddett and seconded by Debbie Tentori -PASSED**

### **7.3 Facilities**

Debbie Cocks provided an update on recent bookings and local issues including the following:

- A) On 21st May 20149 we are hosting the next COK leaders meeting and the hall has been booked.
- B) On 12<sup>th</sup> September RC & DC will be away and there is a wedding booking that will require the committee to assist in managing from arranging of collection of the keys on the prior Thursday/Friday and having them returned on the Sunday after completing inspection/bond return. Action : CB has advised that she would be available to assist but would need assistance with security code access/use of system.
- C) The Medina hall is currently having issues with it's floor and is presently closed for hire/bookings. This has seen an increase in enquiries for use of our facilities including requests about the availability of storage space.
- D) Our community hall floor is to be resealed on Wednesday 05/06/19 and then will require time to settle and will not be available for hire or able to be used until inspected.
- E) RC & DC will be away over June long weekend and President Wayne has agreed to be on stand by as point of contact if required.

Overall following recent maintenance program and painting and then airing of the community hall the facility has not been available for bookings which will have some impact on current and future revenue.

### **7.4 Projects:**

Rod Cocks advised the following:

- A) Last Monday the security screens were required to be removed from the Pavilion/community centre/meeting room windows/doors to allow for them to be cleaned and then replaced with new security screws (Circa 1k) . RC wished to thank committee members and helpers (MW/KW/LW/RC/CB) and Pete (MW son) for assisting with the project. Remaining screws/ special bits have been placed in the pavilion cleaning room
- B) Dust extraction system . Estimated to be some 4/5 weeks away from installation. The woodturners have cleared site for concrete pad.
- C) The sanding of the community hall floor is scheduled to be done and will be completed before our next meeting and an invoice will be presented for t window/door cleaning.

### **7.5 Communication Officer (Mark Wells) including Website/Facebook :**

Mark Wells advised the following:

- A) Clean up Australia pamphlet has been electronically distributed. Councillor Wendy Cooper has advised she is unable to attend on this occasion.
- B) Constitution lodgement reminder email received
- C) Website/Facebook no significant activity to report
- D) Medina resident's association have a meeting scheduled for 04/06/19 and MW will attend on behalf of the WA Inc and report back at our next meeting.
- E) Workshop being held on self destructive behaviour

### **7.6 Social:**

**Action: June refreshments: Debbie Tentori to bring refreshments/supper**

### **7.7 Landcare:**

LW advised the following:

- A) Our local Lake Magenup tree planting will be 30th June 9.00am to noon. Details of location to be confirmed.

- B) Refer correspondence email received on Living greener programs
- C) Coming up National tree planting day

**7.8 Website/Facebook :** Discussed and agreed this item may now be removed as it forms part of item 7.5 following appointment of Mark Wells as our Communication officer and minutes will reflect this change from next month.

**7.9 Outstanding Lease Agreement:**

- A) Agreed to form a subcommittee to specifically address this matter and then report back to main committee by next meeting with our initial findings and recommendations to enable a suitable response to COK to be prepared.
- B) KW/WT/MW/LW & RC have agreed to be on the subcommittee but along with previous feedback provided would welcome any additional feedback from other committee members.
- C) Scheduled meeting date Wednesday 12/06/19 (To be confirmed) at 7.00pm in normal meeting room.

**8. WANDI WARBLER:**

DT advised no update report other than next issue scheduled to be late July/August

**9. GENERAL BUSINESS**

- A) Clean up Australia day will be held on Sunday 19th May from 9 am to 11am. Roger Cook MLA has kindly agreed to sponsor the Coffee Van.
- B) COK Community leaders forum next meeting 21<sup>st</sup> May 2019 .All committee members are welcome to attend and it is an opportunity for the WPA Inc to present at the meeting and promote our purpose and history/activities to other volunteer leaders/groups in the local community attending. WT/ RC/LW & KW will attend the session.
- C) LW advised that three step ladders had been found in the bush at the entrance to the community centre and committee thinking was as no identifiable markings to contact the police
- D) KW raised that we might consider as part of a future presentation to the community a topic of interest being snake handlers course. No action at this stage
- E) RC/DC/CB & LW attended a local planning scheme 4 presentation

**10 NEXT MEETING: Wednesday 19<sup>th</sup> June 2019 at 7pm**

Meeting closed at 9.25 pm.