

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 19<sup>th</sup> MAY 2021 AT 7.00 PM AT WANDI COMMUNITY  
CENTRE 302 de HAER ROAD WANDI

1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Debbie Cocks, Chris Barnes, Amanda White (part), Wayne Tentori & , Les Whiddett (Vice President),

Guests: Keith Dodd & Gail Dodd (residents)

Apology : Gary White Debbie Tentori & Mark Wells (Secretary)

2. WELCOME: Ken welcomed all to the meeting and advised in absence of resident secretary (Mark Wells) that he would take the minutes of the meeting. Keith & Gail Dodd were introduced and as local residents have been actively involved with the research and assisting the committee with the Lake Magenup walk trail project.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS:

Keith and Gail Dodd provided a detailed overview of the work they have been doing in researching the rich history of the Peel region from early settler days up to the establishment of modern day Wandi .They provided some information on the extensive capital works and equipment used in establishing the significant infrastructure ,including the water drainage system installed, in the Peel area and how it was designed to assist with the opening up of farming land for early group settlers. Gail has been working with a local council historian and our place leader (Jenny Marslen) and has obtained some of their historical archives/records and photographs to assist with her research. This information then can be used to assist us with the wording/design of one of the information signs specifically about the naming of Wandi for the Lake Magenup trail project. We can then also use the bulk of the information combined with other research material/knowledge to build up our Wandi historical records on our website. The committee thanked Keith & Gail for their interest and their work to date with not only the history but assisting with the design of the trail project and we look forward to their future contributions.

4: CONFIRMATION OF MINUTES:

Les Whiddett MOVED that the minutes of the meeting held on 21<sup>st</sup> April 2021 be accepted. Seconded by Rod Cocks, PASSED.

5. BUSINESS ARISING:

1. Business arising will be covered in Reports.

6. CORRESPONDENCE IN/OUT - As per agenda

Correspondence In/Out:

- 6.1 In 22 Apr Zoom Confirmation of Pro subscription cancellation.
- 6.2 In/Out 22 Apr Lauren Brook request for Sponsorship walk trail signage.
- 6.3 In 23 Apr Summary of work Greening Fund work Wandi Community Centre.
- 6.4 In 24 Apr Summary of work Walk Trail
- 6.5 Out 3 May Wandi Community Centre users advice of Defib.
- 6.6 In 3 May Tracey Oelofse (COK) confirmation of approval by COK lease Wandi Community Centre
- 6.7 In 4 May St Johns Confirmation of installation of Defib

6.8 In 10 May Ken Ferguson (ENGIE) re unavailability of sponsorship walk trail.

6.9 In Adam Strelein (COK) COK draft Engagement Policy (see attachment)

## 7. REPORTS

### President:

1.Ken has made further enquiries about booking and the cost of a first aid course for local residents and user groups including a module on the use of the defibrillator. Previously the WPA ran a course for approx. 50 local residents/participants costing approx \$5000 or around \$100 a head. We will seek to apply for a grant (As previously done) and the recent defibrillator purchase included a \$300 credit note for a course which we can use to partially offset cost and train the community in the use of the defibrillator unit.

2.The WPA received notice that our proposed lease was presented at the City of Kwinana council meeting on 28 April 2021.Tracey Oelofse (COK legal) then confirmed that the lease document has passed and been accepted by council and hard copies (2) of the document have been issued for our final vetting and signing and if accepted by the committee would become effective on 01/06/21.Discussed some minor amendments proposed by Amanda White and with committee agreement I will take these back to council to assist with the document clarity. Once approved will present final document at our next committee meeting with a motion to be raised for the committee to consider acceptance and execution of the document.

3.Community zoom meeting held on 13<sup>th</sup> May. Among the items discussed (Refer agenda) was Ross Minney (Honeywood residents group) introduced himself as the new president. HRG are looking at a community garden project and seeking a suitable location and a sponsor. The 2 Defibrillators they installed within Honeywood area have sadly been vandalised and one is now again operational and the other should be repaired soon. Satterley have advised them that they are no longer providing financial support for their local events and they will need an alternative funding sources. Jodie Papiccio (Bertram) is dealing with sustainability officer from COK (Kim) and looking at holding community/neighbourhood event with police support to look at means to reduce crime in the area. She believes from feedback that many crimes in their area are not being reported. Electronic speed awareness signs considered effective to have cars slow down or should be used in areas where there are community speeding concerns.

Jenny Marslen (COK) raised that on 12<sup>th</sup> June there will be another group leaders meeting looking at events like the Kwinana Fair/Festival to showcase what happens in Kwinana. Photography courses recently held with a competition "Kwinana Inspires" with cash prizes.

4.Discussed that this week was Volunteer week and wanted to thank everyone for the time they give up and acknowledge their ongoing contribution to improving our community through the work they do at this centre. We need to continue to try to tap into volunteer resources within our community to assist us and understand that many residents may not wish to attend formal meetings but may have the time and talent to assist with our projects when it suits them.

### 7.1 Treasurer:

1. Amanda provided a financial report by email prior to the meeting. The current WPA bank balance is \$118947.68. Debbie Cocks advised that the income for the month was \$Nil for banking following impact of COVID 19 restrictions.
2. There were bills presented for approval for payment. The accounts were \$302.50 to S Farnsworth for cleaning, \$900.00 to Amanda White for tube stock for landcare project , \$258.44 to Gary White for stakes and fertiliser for landcare project and \$316.25 to P square for management fees.
3. It was MOVED Wayne Tentori, Seconded Chris Barnes that the treasurers report be accepted, and the payments itemised in point 2 be paid. PASSED.

### 7.2 Facilities:

1. Debbie Cocks gave an update on the current bookings.

### 7.3 Projects

1. Rod gave an update that it had been reasonably quiet during lock down period and thanked everyone for their contribution at our recent busy bee. Completed a number of maintenance requirements (Power pole covers/tennis courts) and then completed installation of defibrillator and baby change table were achieved. Thanked Chris for her work in removing dumped glass/mirror materials/rubbish at the entrance to the centre and her ongoing efforts in removing the caltrop weeds whenever down at the community centre.
2. Water pressure has been an issue with our water tanks and our ZIP heater has again been required to be reset and other tap issues have been escalated for COK maintenance.

### 7.4 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark Wells asked for feedback on the logo on our generic emails being issued. Committee supported the use of the logo to assist in showing the source of our emails and to minimise confusion that has occurred on whether some emails were from the WPA or COK. Only concern is the logo is very faint and not clear and will seek that we look at redesigning the logo in the future and then updating it on our correspondence.

### 7.5 Social:

1. Ken Workman on duty for June meeting.

### 7.6 Landcare:

1. Landcare project. Gary /Amanda have co ordinated plant purchases as per grant and Gary has reviewed the area to be mulched with committee members. Gary discussed use of the Greening fund grant work to be done with mulch work now completed and we have accepted the watering/weeding contract which is proposed to commence in Mid August.
2. Mature tree planting day set for Saturday 29/05/21 and call for all volunteers to assist.

### 8 WANDI WARBLER:

1. Nil to report

### 9 GENERAL BUSINESS

1. Community Book exchange box. Discussed having it installed at the community centre. Jenny Marslen / Sinead (COK) are very supportive of project and have advised a place maker grant of up to \$500 is available to cover costs associated. They would prefer for it to be designed and built locally and then the COK will provide old library books to commence the book exchange. They have also provided some website links on size/designs and Les and Wayne will discuss with wood working groups to see if someone would like to take on the project and provide a costing and design it with a rustic Aussie/Rural theme to suit our area.
2. Lake Magenup Trail project and planning work is well underway. Thanks to everyone for their input including a lot of work done by local residents Gail & Keith Dodd, Jenny Marslen (COK), Allen Williams and Les Whiddett. The trail path layout has been re walked and we have reviewed all existing signs/wording and mapped their location. Currently working on wording and designing one new sign and have access to original pictures of the existing signs which are badly faded. Some of the original sign posts were damaged when area was vandalised shortly after signs were installed. Gail Dodd is happy to continue with her research of the local history and the COK historical records to provide pictures for the committee to review. Gail is working on the wording for the missing sign. Next stage is Jenny Marslen is assisting with coordinating art works with COK graphics area and our sign maker/designer (Allen Williams). We will then need to obtain final costing/suitability of signage/design and approval by COK to proceed. Water Corporation have expressed an interest in supporting a local project. Mark Wells has previously submitted a brief for their consideration seeking part or full financial grant support of the trail project. and we will need to follow up by next meeting with Water Corp and Jenny Marslen (COK).

3. Sinead (COK) sent an email with links from the professional photographer who attended our recent very successful Neighbour day and we are to advise which photos we would like to have for our records.
4. Volunteer Hours : Discussed including an estimate of volunteer hours in last month (Trail project 12 hours, Lease work 10 hours, Landcare project 15 hours, Busy bee 15 hours , Landcare Pre planting 15 hrs and Administration work (All volunteer reports/payments etc ) 12 hrs .Total estimated 79 volunteer hours for May 2021)

NEXT MEETING: 16<sup>th</sup> June 2021 at 7.00pm at Wandu Community Centre.

Meeting closed at 9.20 pm.