

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE COMMITTEE MEETING HELD ON
WEDNESDAY 18 January 2012 AT 7.30PM
AT WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

1. ATTENDANCE/APOLOGIES

Present:

Rod Pattinson

Les Whiddett

Fred Erdtsieck

Janet Carr

Debbie Cocks

Rod Cocks

Wayne Tentori

Ken Workman (from 8.15pm)

Apologies: Julia Freeman, Peter Hegarty, Sandra Knight, Jim Russell

Resignation: Robyn Marschner tendered her resignation by email as she has moved out of the area.

Guests: Roger Cook, Chris Barnes

5. WELCOME (RP)

RP opened the meeting at 7.40pm and wished the committee members and guests a happy new year.

5. CONTRIBUTIONS FROM RESIDENTS/GUESTS

RP gave a short history of the WPA to Roger Cook and asked RC to give some details on the proposed extension. Roger indicated that the WPA did an excellent job in managing the community centre and he was impressed by the number of groups using the facilities on a regular basis. He advised he will be attending the AGM and would be happy to accept RP's invitation to address the audience.

4. CONFIRMATION OF MINUTES OF 14 DECEMBER 2011

Moved by R Cocks that the minutes of the December meeting be accepted.

Seconded by W Tentori. Passed.

5. BUSINESS ARISING FROM MINUTES

RC reported that the alarm in the shed had not gone off recently.

6. CORRESPONDENCE IN/OUT

By email from JR quote for lapel microphone – see item 9.2

By email from Satterleys advertisement for Honeywood movie evening

Newsletter from Department of Environment and Conservation

Minutes of Kwinana Quay Community Liaison Group – 29/11/2011 – which included the following answer to the question raised by RP regarding the status of planning for additional port facilities in the Outer Harbour. .

“.....Ainslie de Vos said that the Inner Harbour at Fremantle, which handles almost all of the State’s container trade, is likely to reach capacity by about 2025 and supplementary facilities will be needed then to accommodate the additional trade, with the Inner Harbour continuing in its role as a busy container and general cargo port.

Significant planning for additional container and general cargo port facilities at Kwinana had been undertaken and the State Government had asked the WA Planning Commission to look at this overall issue and provide recommendations on the way forward.

Lyle Banks said there was potential for future development in relation to Fremantle Ports’ facilities in Kwinana, but identification of customers would necessarily be an essential part of any forward planning in this regard.”

7. REPORTS

7.1 President (RP)

RP hoped that this would be a good year for everyone and a special one for the WPA as it is 25 years since the initial meeting of the Association.

7.2 Treasurer (JF)

There was no report as the Treasurer was still overseas.

7.3 Facilities (DC)

DC reported that December had been one of the busiest months of the year with several caravan clubs using the facilities and the medieval group having a “coronation”. A (record) total of \$3200 has been processed as income in December. There had been a problem on NYE when the water tank was found to be empty. There didn’t appear to have been a major leak other than a couple of leaking toilet cisterns. There was also a problem with the septic system. Thanks to DC/RC/LW who had to sort things out at short notice. Until Twights (plumbers) could attend, RC switched off the power when the premises weren’t being used which helped to conserve water. Two tanker loads of water had to be delivered at short notice. During the last few weeks several caravans and vehicles have been broken. Incidents have been reported to the Police and Council. The licence number of a vehicle acting suspiciously has been noted. It was suggested that signage such as “Look, Lock, Leave” be installed in the carpark.. See item 9.3

DC noted that all the weekends in September, October, November and December 2012 are already fully booked.

CB queried the amount charged per person (\$1.50) for using the facilities for groups starting to use the hall on a regular basis as she felt it should be higher.

7.4 Projects (RC)

RC advised that the Town of Kwinana was not successful in obtaining a Federal grant for the extension. Grants will now be applied for from Dept of Sport & Rec and Lotterywest. RC to discuss with Barbara Powell. Unfortunately this will mean we will be applying for the budget version rather than the deluxe and will also be expected to do some of the work ourselves. At the President’s request, RC gave a

brief overview of the mix of clubs using the facilities and how the proposed building will be used. RC to email Roger Cook with details.

Roger Cook reported that he had received some complaints from sporting clubs who had gone into “partnership” with Council to build new facilities and the restrictions encountered once the building is completed. It is noted that WPA has a management agreement with Council so such problems were not envisaged.

7.5 Social

25th anniversary celebrations to be discussed after the AGM when a new committee elected.

7.6 Landcare (FE)

One acquittal finalised, another to be finished. FE received a call from DEC to say workers found some posts which may be those from the vandalised signs.

7.7 Website (FE)

FE continuing with ongoing maintenance of webpage. FE printed forms for the AGM on the new printer.

7.8 Keep Wandi beautiful (JC)

Clean Up Day is Sunday 4th March. JC to contact Satterleys to ask if we can book the coffee-van. JC to send email reminder to Roger Cook.

8. WANDI WARBLER (JR)

JR did not attend this meeting but has advised that he is willing to continue to edit the Wandi Warbler in 2012.

9. GENERAL BUSINESS

9.1 AGM – Wednesday 15 February 2012

JC has prepared the notice of meeting, the membership forms and the nomination forms. These have been printed by FE on our new printer. The usual volunteers are to distribute the forms no later than 25 January (ie three weeks prior to the AGM). JC to amend the draft agenda to include Roger Cook as the first invited speaker. FE will print copies of the agenda and the 2011 AGM minutes for the distribution at the meeting.

Committee members to arrive at 7pm to set up. JF to be asked to bring receipt books early so several people can process payments as residents arrive.

JC to purchase tea, coffee, milk, fruit cake, small cakes. (FE to check to see if the Landcare coffee and tea bags are still fresh enough to use.)

DC to provide (cold) bottled water for the speakers plus some shortbread biscuits.

9.2 Microphone

JR had emailed a quotation for \$685.62 for one lapel microphone which included a wireless transmitter and receiver. It was agreed that this was too expensive for our current needs.

Moved by L Whiddett that a floor microphone stand and a desk microphone stand be purchased up to a cost of \$200. Seconded by W Tentori. Passed.

KW to contact JR by email regarding the purchase of the stands.

9.3 Signs

WT has contacted Jason Signs regarding the listing of groups who use the community Centre. WT to provide them with a list of the names and at the bottom the WPA web address. He will email committee members with the draft. WT has contacted Office of Crime Prevention re the Look, Lock, Leave signs which cost about \$50 each. Jason Signs to be contacted too for quote. Hopefully Kwinana Council will install them .

9.4 Accounts for payment

As the Treasurer was not in attendance at this meeting and the February meeting is the AGM, three accounts were presented for payment.

Alpha Cleaning Supplies (paper towels and soap)	\$161.24
D Cocks (cleaning and miscellaneous call outs)	\$390.00
F Erdsieck (toner and paper)	\$129.51

L Whiddett moved that these three accounts be paid by the Treasurer on her return. Seconded by K Workman. Passed

9.5 Satterleys event – Honeywood - 24 March

Email received from Satterleys relating to grand opening of display village on 24 March was distributed to all members on 11 January. This invited interested parties to have a stall. However this was not discussed at this meeting.

10. NEXT MEETING Wednesday 15 FEBRUARY 2012 at 7.30pm (AGM) – can Committee members please arrive at 7pm to set up.

This meeting closed at 9.15pm.

To do:

- 5.0 JC to send formal invitation and agenda to R Cook.
- 7.4 RC to discuss grant applications with Barbara Powell.
- 7.4 RC to email information re proposed extension to R Cook.
- 7.8 JC to contact Satterleys re provision of coffee van for Clean Up Day.
- 7.8 JC to send R Cook at reminder re Clean Up Day
- 9.1 ALL involved to deliver AGM notices etc by 25 January
- 9.1 JC to confirm speakers and amend agenda and then forward to FE
- 9.1 FE to print agenda and 2011 minutes when sent by JC
- 9.1 ALL arrive by 7pm to set up
- 9.1 JF to provide receipt books for membership payments
- 9.1 JC provide supper
- 9.1 DC to provide cold bottles of water and shortbread biscuits
- 9.2 KW to email JR re microphone stands
- 9.3 WT to liaise with Jason Signs and Office of Crime Prevention re signs
- 9.4 JF to pay three accounts