

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 2nd NOVEMBER 2022 AT 7.00 PM AT WANDI COMMUNITY CENTRE

1. ATTENDANCE

Rod Cocks (President), Mark Wells (Secretary), Debbie Cocks, Les Whiddett (Vice President), Chris Barnes, Debbie Tentori, Wayne Tentori (Vice President), Mark Okle (Treasurer)

Apologies Nil

2. **WELCOME:** Rod Cocks opened the meeting and welcomed all

3. **CONTRIBUTIONS OF RESIDENTS/GUESTS:**

Nil

4: **CONFIRMATION OF MINUTES:**

Wayne Tentori MOVED that the minutes of the meeting held on September 14th, 2022, be accepted. Seconded by Debbie Tentori, PASSED.

5. **BUSINESS ARISING:**

Nil.

6. **CORRESPONDENCE IN/OUT** - As per agenda

Correspondence In/Out:

1. In 4 October Jenny Marslen (COK) Neighbour Day funding. Email forwarded to Debbie Tentori who has completed the required paperwork.
2. In 20 Oct Jenny Marslen (COK) Youth Advisory Council applications are closing.
3. In 21 Oct City of Kwinana invite to Honeywood Pavillion opening. Rod Cocks and mark Okle to attend representing the Wandi Progress Association.
4. In 1 Nov City of Kwinana notification of power outage on 16 November due to Western Power maintenance. Debbie Cocks has informed affected groups
5. In 2 Nov Karina (COK) Request for emergency contact details update. Ken Workman to be removed and Mark Wells to be added. Mark to email COK with details.

7. REPORTS

7.1 President:

1. President Rod Cocks reviewed the AGM and felt that the AGM went well.
2. Rod advised the City was pleased with the attendance at the Cuppa with a Cop on the Tuesday 25th of October but the attendance on the following Saturday was underwhelming. The issues pertaining to traffic on de Haer Road was raised. Debbie Tentori noted the issues with the Eyes on the Street app and will communicate with Sinead at the COK her concerns.

7.2 Treasurer:

1. Mark Okle has received a hand over from Amanda White and is arranging for the change of signatories on the accounts. Mark noted since the September meeting there had been \$3247.40 in income and \$2635.00 in expenses. The outgoings had been approved at previous meetings and

consisted of mainly the Audit fees and to Magette's Electrical for the installation of power points in the resource centre.

2. There were bills presented for approval for payment. The accounts were \$907.50 to P Square Agencies for management and cleaning fees., \$100 to Gary White for rubbish bin duties, \$87.00 to Mark Wells for printing costs and \$18.04 to Chris Norgate to reimburse food and beverage purchased for the AGM.
3. It was MOVED Les Whiddett, SECONDED Debbie Tentori that the Treasurers report be accepted, and the payments itemised in point 2 be paid. PASSED.
4. It was MOVED Mark Wells and SECONDED Rod Cocks that

As from 2nd November 2022 the signing and authorization of transactions on the Westpac bank accounts, Wandi Progress Association of Western Australia Incorporated BSB 036-019 account 206820 and BSB 036-019 account 166195 be changed to:

Any two of the following:

- | | |
|-------------------|-----------------------------|
| 1. Mark Okle | Treasurer and account admin |
| 2. Mark Wells | Secretary |
| 3. Les Whiddett | Vice President |
| 4. Debbie Tentori | Committee Member |

Ken Workman, Amanda White and Wayne Tentori to be removed as a signatory to the above Wandi Progress Association of Western Australia Incorporated bank accounts. Debbie Cocks to be given view only permission to the above Wandi Progress Association of Western Australia Incorporated bank accounts. PASSED UNANIMIOUSLY.

5. It was MOVED Chris Barnes and SECONDED Rod Cocks that

As from 2nd November 2022 the signing and authorization of transactions on the Bendigo Bank accounts, Wandi Progress Association of Western Australia Incorporated BSB 633-000 account 154205819 and BSB 633-000 account 155746845 be changed to:

Any two of the following:

- | | |
|----------------|-----------------------------|
| Mark Okle | Treasurer and account admin |
| Mark Wells | Secretary |
| Rod Cocks | President |
| Debbie Tentori | Committee Member |

Ken Workman, Amanda White, Les Whiddett and Wayne Tentori to be removed as a signatory to the above Wandi Progress Association of Western Australia Incorporated bank accounts.

Les Whiddett abstained from the vote due to a potential conflict of interest.

PASSED UNANIMIOUSLY.

7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings.

7.4 Projects:

1. The floor in the Wandi Hall needs to be sanded and recoated with a sealer. Rod has sourced a quote from the previous contractor with the works planned for early January. Warmer weather will assist with the drying process of the sealer. It is estimated the cost will be about \$5000.
2. The Kitchen door lock is still jammed. It has been reported to the COK and is on their to do list. It is the door used to access the alarm and is causing issues with the occasional inadvertent activation. Rod has done a temporary fix.

3. There is a fault on one of the doors in the Pavillion. It has been reported to the COK. The door is difficult to open, and the hinges maybe have to be replaced.
4. On the 11th of October the security alarm was activated and upon examination an attempted break in was discovered. There was some damage to the WAWA shed and some of the security items had to be repaired and replaced. There was no breach.

7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark gave an update on the current postings.
2. Rod advised that he will hide the AGM notice on the website.

7.6 Social:

1. Mark Wells, Mark Okle and Chris Barnes on duty for November meeting on 16th November.
2. December function will be at Les and Marilyn Whiddett's house at a date to be advised.

7.7 Landcare:

1. Angela Jakob (COK) requested to be advised of the liaison officer with the WPA. Les Whiddett has been nominated.
2. A busy bee has been scheduled for the preparation of the resource centre for the mural on 19th of November. Start time to be 8.00am.
3. Walk Trail. Discussion around on how to progress the completion of signage for the walk trail. A busy bee has been tentatively scheduled for 4th of December to install the completed signs. Les to advise Alan Williams of our timeline.

8. WANDI WARBLER:

1. Nil to report

9. GENERAL BUSINESS

1. Neighbour Day 2023. ND23 is scheduled for Sunday March 26th. The grant application has been completed and the maximum available is \$3000. Entertainment has been booked with the quotes being \$1400 for the band, \$792 for laser tag, \$990 for fire truck ride, \$600 for coffee truck, \$700 for pony rides, \$600 for ice cream van, \$395 for fairy floss, and \$700 for petting zoo. The volunteers who man the catering is no longer available as they have emigrated overseas. Rotary to be approached to provide food.
2. Rod and Debbie had a meeting with Jenny Marslen and Simone from the COK. Rod gave a briefing on how individual groups can apply for place grants of various values depending on the event. The paperwork is only 2 pages long. Rod proposed the idea that in 2023 we may consider applying for a place grant to hold a function where the various woodworking groups could display their work.
3. There maybe grants available for the installation of CCTV at the Wandri Community Centre. The grant would be up to the value of \$500 but may not cover the cost of CCTV. The feasibility of such a system would have to be investigated to determine cost versus value versus monitoring.
4. The COK advised the Honeywood Residents Association has ceased operations.
5. Volunteer hours for the month totalled 72 hours.

Meeting closed at 9.00 pm.

NEXT MEETING: 16th November 2022, at Wandri Community Centre.

