

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON Wednesday 18th October 2017 AT 7.00PM AT THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI

This meeting was held in The Resource Centre meeting room

1. ATTENDANCE

Wayne Tentori (President)

Debbie Cocks

Rod Cocks

Les Whiddett (Vice President)

Ken Workman (Secretary)

Amanda Marshall

Debbie Tentori

Chris Barnes

2. APOLOGIES: Nil

GUESTS : Glenda Wellman

3. CONTRIBUTIONS OF RESIDENTS/GUESTS:

Glenda Wellman (GW) presented to the committee a proposal seeking that Dog West organisation can hold on a saturday morning in August/September 2019 an endurance trail for dogs using the community centre grounds and facilities involving the owner/dog team to cover a 20 kms circuit .All dogs are vet checked prior to the trail to ensure healthy ,fit and suitable

The dog group currently operates from their canning club located in Southern river and have identified our grounds as a location for this event as it has a number of different types of surfaces to test out the owner/dog endurance which is not designed to be a race but an individually timed challenge

A proposed map of our centre/grounds was presented showing a possible circuit which includes the outer perimeter around the equestrian centre arena and the community oval area and then back through the car parks and across the entrance. Usually they have between 10 to 15 dogs in attendance that are always on a leash and the endurance commences by releasing owner/dog team at separate time intervals

Initial request is whether the WPA committee would consider allowing this event and also sound out potential dates that may be available. Discussed the need for GW to approach other users of the facilities including the local equestrian centre for potential conflict dates including horse events set and awareness of the event being proposed.

Currently we have Konga class bookings on every saturday morning from 8.00am to 10.00am with car park area being utilised that formed part of planned endurance circuit

GW to consider different circuit options to minimise impact on other users of the facilities

Committee discussed after GW left and although still at early stages of planning that in principle would support the event proposed as a suitable use of the facilities.GW will now continue with their planning and appreciated the points raised to ensure all other users of the centre on that day are made aware of endurance trail and are supportive.

New committee will then need to review and make a firm decision at time of formal request from GW .We will also need to consider a suitable charge for the use of the facilities required including toilet access .GW will need to be mindful that it will not be exclusive access to the

site as the circuit includes public space. Couple of other considerations will be traffic control at entry and car park areas including approach to equestrian centre.

Action required:

1. KW to issue an email to glenda.wellman@gmail.com to confirm committee in principle supports the event and use of facilities .
2. GW to contact Equestrian centre and look at forming potential dates with preference for August rather than September due to latter having higher regular bookings in that month

4: CONFIRMATION OF MINUTES

Rod Cocks moved that the minutes of the meeting held on 20th September 2017 be accepted. Seconded by Les Whiddett. PASSED.

5. BUSINESS ARISING : Nil

6. CORRESPONDENCE IN/OUT

As per schedule distributed and emailed

Discussed community grants available correspondence totalling \$60K with individual amounts that can be applied for of up to \$5K .

LW raised that he had been approached by Les Evans re membership to WPA which was accepted.

7. REPORTS

7.1 President : WT wished to thank Amanda Marshall and Ken Workman for co ordinating the recent successful St John's ambulance 1st Aid course held recently at the community centre. Also thanked all committee members and other volunteers who assisted in the lead up and on the day to make it a very well co ordinated and beneficial community day

7.2 Treasurer

The treasurer's report has been circulated prior to the to the meeting

Revenue for the month was \$2065.00

Accounts presented for payment in addition included the following :

1. R & D Cocks: \$650.00 (Cleaning/maintenance/consumables)
2. ATO re payment of GST \$573.00
3. M.Whiddett \$42.39 (Re imbursement for catering at 1st aid course)
4. Francis A Jones Pty Ltd audit certificate \$880.00 plus GST
5. Painting /Maintenance works \$1730.70

Les Whiddett MOVED that the Treasurer's report be accepted and the invoices paid Seconded by Debbie Tentori Passed

AM advised that the audit of the accounts had been completed and financial statements had been produced for the pending AGM next month. The financials will show a \$91 surplus for

the 6 month period and include a significant amount of scheduled higher maintenance costs to the centre (Including Painting works) and our neighbour day contribution of \$1300.

We also had some recent issues with access to our Westpac account to obtain previous bank statements which was required to assist with our the reconciliation for the audit report to be completed .Position has now been resolved but raised that it should be put in the minutes that the President and Vice President are to also have phone banking access

Action Required

RC to submit acquittal form to COK with AM to complete 1st aid community financial grant requirement confirming use of all funds for the St John's ambulance 1st aid course to finalise this project

7.3 Facilities

DT advised apart from managing the normal bookings along with weddings and birthday parties had been approached by a Honeywood resident looking at holding dance lessons for a wedding group .

Westralian woodturners association paid all outstanding amounts including rent totalling \$1945.00

7.4 Projects

RC raised that first stage of the agreed upgrade of our security system has now been finalised with the Hall/Pavilion/Club rooms now all back on the same system. Invoice of \$1695 plus GST has been forwarded to the treasurer for payment

There had been some recent false alarms activated in the club rooms. All detectors have now been sprayed to reduce this from re occurring but the detectors are an old system and we need to consider changing them to heat/movement sensors .

Next stage of security system upgrade is for the other buildings to be brought into the same system and an itemised accounts has been sought but estimated at \$4700 plus GST with RC to follow up obtaining the detailed quote.

Painting project progressing with touch up completed in places completed but our contractor (Peter) is away for next 5 weeks and will re commence this significant maintenance works project in new year.

Dust extraction unit no update at this stage and the proposed busy bee will be delayed until after the AGM .

Ultra violet light unit fixed as there was no water to the hall and issue was reported concerning the water treatment unit. Maintenance work has been undertaken by council

7.5 Social : LW raised that we should consider a Christmas catch up .One suggestion was the King road brewery might be a suitable location but would need to go there early as not able to book and can be very busy

7.6 Landcare: LW confirmed no update

7.7 Website/Facebook: No update

7.8 Associations Incorporation Act: Nothing to report as all lodged and finalised and may now be removed as an item from the next agenda

7.9 Wandi management group : No update.

8. Wandi warbler:

DT advised next edition is due to be issued by 15th November and she has received the majority of reports from committee members and in the process of finalising articles and photographs

The warbler will include a further reminder of the upcoming AGM along with nomination/membership forms

9. General business

9.1 AGM to be held on Wednesday 15th November 2017 at 7.00pm .In order to ensure that sufficient notices have been issued our website and face book sites have been updated with AGM notices and an email has been issued to provide sufficient 3 weeks notice for residents/interested parties to be aware and encourage attendance.

The AGM will be the second one this year following lodgement of our new constitution which requires an AGM to be held within 6 months after end of the financial year (30/06) .This may impact attendance and not known how many residents will attend

Action:

AM to issue a further resident distribution email notice of the upcoming AGM with nomination/membership forms attached.

9.2 Community Grants: Discussed as a group options including whether we consider applying for funding for a shade sail which would require council building permission . Other options included an outdoor table again which would also require council permission and neighbour day or a community funding event up to \$5K.We could consider part WPA /Part grant funding

AM to check position with Honeywood residents group as may be able to be used to raise funds for defibrillator and email to be onforwarded.

9.3 Supper: WT next meeting

Action: WT Supper for next November meeting

10 NEXT MEETING Wednesday 22nd November 2017 at 7.00pm.

ACTIONS:

3.0 KW Issue an email to glenda.wellman@gmail.com to confirm committee in principle supports the event and use of facilities : Done

- 7.2 RC/AM RC to submit acquittal form to COK with AM to complete 1st aid
community financial grant requirement
- 9.1 AM Distribution email notice of the upcoming AGM : Done
- 9.3 WT Supper for November meeting

Meeting closed at 9.15pm