

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 19th SEPTEMBER 2018 AT 7.00PM AT THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI

This meeting was held in The Resource Centre meeting room

1. ATTENDANCE

Wayne Tentori (President arrived 7.15 pm), Les Whiddett (Vice President), Debbie Cocks, Rod Cocks, Chris Barnes , Janet Carr, Ken Workman (Secretary), Amanda Marshall (Treasurer) , Debbie Tentori (arrived 7.15pm)

Guests: Mark Wells ,Councillor Lara Kirkwood East ward City of Cockburn

2. APOLOGIES:

Meeting opened at 7.00pm by Les Whiddett (Vice President) and then handed to Wayne Tentori (President) at 7.15pm with Secretary (Ken Workman) taking the minutes.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS: Councillor Lara Kirkwood East ward City of Cockburn addressed our meeting on the topic of safety concerns around the roundabout at the intersection of Rowley and Lyon roads which borders the Honeywood estate within City of Kwinana and Auburn Grove estate in the City of Cockburn

Councillor Kirkwood is seeking support from the Wandi Progress Association Incorporated as a local resident group to lobby the City of Kwinana to provide financial assistance in conjunction with the City of Cockburn to complete a report and then provide recommendations and actions to be taken to address any potential safety concerns at this roundabout.

Councillor Kirkwood produced an aerial map of the area and discussed the recent impact through increased volume of traffic flow along Rowley road along with the traffic from the residential development of the Honeywood estate travelling along Lyon Road and then meeting traffic at the Rowley road intersection. In addition traffic flow has increased from other vehicles travelling along Lyon road that were using the road as a short cut to avoid traffic congestion on the freeway.

Speed limit off Rowley road exit from the freeway is currently 80 KMH and one concern is the high wall approved by the City of Cockburn that was built along the Rowley road freeway exit restricts vision as you approach the roundabout raising potential safety concerns as Lyon road users are entering the roundabout. No statistics were produced on any accidents or incidents to support actual impact.

Councillor Kirkwood said that City of Cockburn were allocating in their budget \$200K to do a feasibility to redesign this roundabout and they have approached the City of Kwinana about the issue and to assist but the COK are not prepared to provide any funding. She acknowledged that the City of Cockburn planning area approved the high residential barrier wall at the time when the residential area north of Rowley road was developed .The wall along Rowley road is owned by the City of Cockburn and then continues around onto Lyon Road as part of the buffer for the Auburn Grove residential estate. Part of the retaining wall forms supports a residence and may be difficult to remove whilst the part that continues around the roundabout would be easier to be removed.

Discussion with committee members raised possibility of looking at introduction of traffic lights as an alternative option to be considered. Speed levels may also be too high in that area.

Councillor Kirkwood said may seek plan to consider relocating or changing design of the current roundabout noting some land adjoining was owned by Mains Road department .She is also approaching the Honeywood residents group to seek for their support in lobbying the City of Kwinana.

No Commitment was given by our committee and Councillor Kirkwood thanked us for our time and left the meeting .

Committee then discussed potential course of action and it was agreed that we would seek to obtain feedback from residents on perceived concerns of the roundabout issue raised by placing a poll question on our face book site and then to obtain and judge feedback .We will also seek to approach the Honeywood residents group and obtain an understanding on their position

Action: Amanda Marshall will :

- 1.Place a poll question on our face book to assess feedback from local residents
- 2.Make contact with Honeywood Resident group and obtain their feedback and present it at our next meeting

4: CONFIRMATION OF MINUTES

Amanda Marshall MOVED that the minutes of the meeting held on 15th August 2018 be accepted . Seconded by Debbie Tentori. PASSED.

5. BUSINESS ARISING : Nil

6. CORRESPONDENCE IN/OUT - As per schedule distributed and emailed

Correspondence In:

1. 14/09/18 COK (Barbara Powell) Letter of support for the Lotterywest grant application to be submitted for the proposed dust extraction system being installed at the Community centre
2. 18/09/18 COK email (Jarod Griifiths) re water quality test findings at the resource centre and remedy proposed.
3. 19/09/18 COK email with attachment on Community groups update

Correspondence Out :

- 1.19/09/18 Letter to Mandogalup volunteer fire brigade including invitation to attend AGM 17/10/18 and seek to provide a presentation for residents on preparing for upcoming fire season
- 2.19/09/18 Letter to Honourable Roger Cook MLA invitation to attend our AGM 17/10/18
- 3.19/09/18 Letter to Mayor Carol Adams City of Kwinana invitation to attend AGM 17/10/18 and seek to provide a presentation for residents on local COK issues.

7. REPORTS

7.1 President: Wayne Tentori wished to thank all the volunteers who attended the busy bee last Sunday assisting with the local native garden Landcare project including completion of mulch works and installing native plant signs .The area is now more informative and looking great.

7.2 Treasurer :

Treasurer's report was circulated prior to the meeting.

Bank balance as at 18/09/18 was \$86,104.14

Income received was \$1263.00 received for August/September 2018 and Amanda Marshall collected \$120 for a hire fee booking .

Payments presented for approval:

R & D Cocks cleaning/maintenance & Misc	\$943.49 (includes \$68.49 for Chlorine tablets /brooms)
Courier cost of Financials for Auditor	\$ 36.70 (Reimburse Amanda Marshall)
Cleaning (A.Marshall)	\$ 50.00
Les Whiddett (reimburse)	\$ 42.65

Les Whiddett MOVED that the payments be made. SECONDED by Debbie Tentori - PASSED

Treasurer advised the committee of (2) amendments required to be tabled to previous minute reports of banking for July which was stated as \$480.00 but when counted was \$480.50. August meeting minutes stated the banking was

\$887.50 but when counted the money it was short a \$10 note and then over 10c in coin and should have been shown as \$877.60.

Treasurer also confirmed that a booking fee of \$100 for a cancellation (Jonson Joseph) was to be returned.

The Treasurer's report was moved as true and correct by Les Whiddett and seconded by Debbie Tentori -PASSED

7.3 Facilities

Debbie Cocks provided an update on bookings last month and some new bookings .Existing clubs/groups were continuing to expand (LARP group /Woodturners & Forward in Faith). Oakford girl guides group are relocating to the centre after reviewing our facilities and there was an approach from a Marriage counselling group to look at running sessions at the centre next year.

RC advised the following:

- 1)Termite inspection was completed on 16/08/18 and passed .
- 2)Chlorine blocks placed in each water tank and water tanks have now all passed recent water quality tests
- 3)Complaint from equestrian centre re alarm going off for the water tank at the Pavillion and alarm needs to be re set and adjusted.
- 4) Woodturners member advised he has lost his electronic access key and RC advised that they will be charged \$50 fee for each key to cover replacement costs. This is now the second key lost and seeking that we will invoice club for cost.RC sought confirmation from the committee to proceed on that basis.

Motion was raised by Rod Cocks that an invoice is to be issued on the Woodturners club for \$100 for 2 electronic keys misplaced .Seconded by Chris Barnes - Passed

7.4 Projects:

Rod Cocks advised the following:

- 1.Dust extraction system quote obtained from elexacom for \$3754.66 (inc GST) for all installation electrical work . Lotterwest will require for their grant another quote unless works are under \$3K.
- 2.Security fence (2.4 M high /powder coated) submitted has been approved by COK as acceptable.
- 3.COK have provided their support letter to apply for a grant for the dust extraction system.
- 4.Quote for the concrete work to be obtained
- 5.Recent COK round of grants of \$5K will be submitted first then Lotterywest grant application to be submitted for the dust extraction system.
- 6.Painting of hall maintenance works stopped at present but no urgency.KW confirmed that he has approached a small building/maintenance company to come out next week to provide quotes on painting high ceiling areas in the community hall requiring scaffolding to complete these works.
- 7.Woodturners association have provided some initial concept drawings of their proposed building they are looking at placing on site which is approx 9 Square metres in size to be used as a club /administration room.

Action: KW to approach to obtain quotes for painting areas requiring scaffolding

7.5 Social: October meeting is our AGM on 17th October 2018 (No WPA Committee meeting)

November meeting refreshments : Action : Wayne Tentori to provide supper.

7.6 Landcare:

Les Whiddett (LW) raised the following:

- 1.Native garden project : Wished to also thank all the volunteers who attended the working busy bee (Sunday 16th September).
- 2.Attended a plant ID workshop run by COK (Julie Cullity & Angela Jakob) which was very informative and interesting.

7.7 Website/Facebook: No report.

7.8 Outstanding Lease Agreement : Position remains outstanding and no change to current position.

8. WANDI WARBLER:

Debbie Tentori confirmed latest edition is now completed other than one article/report to be finalised and has AGM notice and forms included. Distribution will be done electronically by 28/09/18 which as part of our constitution requirements will inform local residents ahead of our upcoming AGM.

9. GENERAL BUSINESS

A) Life Membership:

1. Discussed and agreed by committee that at the upcoming AGM that the inaugural Life membership that was awarded to Rod Cocks in 2010 under our previous constitution is to be ratified and confirmed under our current constitution. There had been some concerns that our previous constitution that over the years had amendments made to it that may have required the document to have been stamped. The new constitution has been accepted and is stamped and in place.

2. Les Whiddett was asked to leave the meeting room to allow the committee to discuss a nomination for life membership.

Wayne Tentori wished for the committee to consider nominating Les Whiddett for life membership in recognition of his outstanding contribution over many years to the Wandi community. Also his ongoing involvement with the WPA committee in many and various roles along with his significant volunteer work achievements within the local and wider Wandi community.

Rod Cocks prepared a brief of Les Whiddett's contribution to the Wandi community and his ongoing commitment and work with the Wandi Progress association.

Motion : Janet Carr wished to raise the motion that Les Whiddett should be nominated for life membership of the Wandi Progress Association Incorporated in terms of our constitution for his past and ongoing service to the local community Seconded Chris Barnes -Passed

Les Whiddett was asked to return to the meeting and President Wayne Tentori then asked Les Whiddett if he was willing to accept the nomination of Life membership which he accepted.

B) Annual General Meeting :

1. To be held on Wednesday 17th October 2018 at 7.00pm. We are required under our constitution to provide a minimum of 3 weeks notice of our pending AGM. The AGM notifications including nomination and membership forms will be electronically emailed. Separate flyer notice along with nomination/membership forms will be included in the next Warbler edition.

2. Separate covering page advising of details of AGM, membership form, nomination form and AGM agenda to be printed (250 copies 2 pages back/back printing) and manually distributed to residences in the area. WT has kindly agreed to print the covering flyer and forms and then will seek for volunteers to distribute. Spare copies to be brought to AGM

3. Guest speakers have now been invited including Mayor of the City of Kwinana (Carol Adams) to speak on topical and current local issues. Amanda Marshall arranging for representatives from the Mandogalup volunteer fire brigade to attend and provide a short presentation on being prepared for the pending fire season.

4. Invitations to COK Mayor and councillors has been issued along with local MLA Roger Cook and Mandogalup volunteer fire brigade.

5. Warbler to be distributed by 28/09/18 with notification/forms included.

6. Refreshments at AGM : Janet Carr has kindly agreed to arrange light supper (Cake /biscuits/tea/coffee and milk)

7. If all committee members can be at Community hall at 6.30pm to set up hall for AGM. Need to check speaker system and batteries are working.

Action: All committee members please assist with AGM preparation requirements and also ensure your nomination forms and membership payments are in order and forms completed and held signed

C) Community Volunteers : KW raised that so often busy bees are limited to committee members and families when the community centre had a diverse range of clubs and people using it but they were often not aware of activities or contributions that could be made to assist with completing volunteer activities to improve these facilities and interact with other like minded members.

Discussed whether clubs and their members could be encouraged as part of them operating out of the centre to help out more acknowledging some clubs currently have done this and do contribute. One issue is often that events are not advertised sufficiently in advance and better advertising/communication may assist. Maybe we could consider each club could be required to have some many community hours of volunteer work and some offset may be an incentive for club members.

AM raised that we may need a communication officer as she was managing the warbler and Landcare distribution database and was becoming a larger issue.

Committee suggested this should be raised at our next meeting as a topic after the AGM as to how we can improve our communication with the local community and groups that operate within the centre.

10 NEXT MEETING : AGM 17th October 2018 at 7pm

Meeting closed at 8.57pm.