

## WANDI PROGRESS ASSOCIATION (Inc)

### MINUTES OF THE MEETING HELD ON WEDNESDAY 16<sup>th</sup> SEPTEMBER 2020 AT 7.00PM AT WANDI COMMUNITY CENTRE.

#### 1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Mark Wells (Secretary), Debbie Cocks, Chris Barnes, Debbie Tentori, Wayne Tentori, Amanda White (Treasurer), Gary White,

Apology Les Whiddett (Vice President)

#### 2. WELCOME: Ken welcomed all to the meeting.

#### 3. CONTRIBUTIONS OF RESIDENTS/GUESTS:

Nil.

#### 4. CONFIRMATION OF MINUTES:

Debbie Tentori MOVED that the minutes of the meeting held on 19<sup>th</sup> August 2020 be accepted. Seconded by Chris Barnes, PASSED.

#### 5. BUSINESS ARISING:

1. Business arising will be covered in Reports

#### 6. CORRESPONDENCE IN/OUT - As per agenda

Correspondence In/Out:

6.1 Out/In 20 Aug Jenny Marsden (COK) Feedback from last meeting re bollards and traffic de Haer Road.

6.2 In/Out 22 Aug Jenny Marsden (COK) Love my Kwinana Portal.

6.3 In/Out 24 Aug Iris Warren (HRG) Feedback from WPA August meeting.

6.4 In/Out 2 Sep Carol Adams (Mayor COK) Bushfire notice and request for Fire Officer to attend AGM.

Action Item: Mark Wells to write a personal letter to Mayor Carol Adams to invite her to the AGM. The letter to include items of interest to members of the WPA.

6.5 In 4 Sep Jenny Marsden (COK) Equestrian car park delay. Action item: Mark Wells to write to City of Kwinana to request the Car Park project be included on the list of City of Kwinana projects.

6.6 In/Out 6 Sep Jenny Marsden (COK) Invites to the AGM. The COK was advised Council members are welcome to WPA meetings at any time.

6.7 In 8 Sep Paul Gravatt (COK) Kwinanachat website

6.8 In 9 Sep Iris Warren (HPG) Wandi Hall Hire discount. The Honeywood Residents group is a City of Kwinana residents representative group and the Wandi Community Centre is a City of Kwinana resource. In the past the WPA has used City of Kwinana facilities rent free for general meetings. After discussion, the following motion was proposed by Mark Wells and Seconded by Chris Barnes. The Honeywood Residents Group (HRG) be offered the use of the Wandi Community Centre for monthly committee meetings and the Annual General Meeting rent free. Any hire for other purposes will be at normal rates. Motion Passed. Action Item: Mark Wells to write to the HRG to advise the HRG of the WPA position.

- 6.9 In 11 Sep Jenny Marslen (COK) de Haer Road traffic issues. Action Item: Mark Wells to write to Jim Russell with an update on City of Kwinana traffic survey to determine alterations.
- 6.10 In 11 Sep Jenny Marslen (COK) Volunteer Grants open.
- 6.11 In 11 Sep Jenny Marslen (COK) Containers for Change.
- 6.12 In 11 Sep Jenny Marslen (COK) COK Volunteer Centre.
- 6.13 In 11 Sep Jenny Marslen (COK) Heart Foundation Grant and Harmony Week Grants.
- 6.14 Out 14 Sep All WCC users. Invite to 2020 AGM and Covid 19 Survey.

## 7. REPORTS

### 7.1 President:

1. Ken gave an update on the replacement of directional signs and information signs at Lake Magenup. The signs are faded, and the writing can no longer be read. The original signage was produced with the financial assistance of Mitsui Corporation in 2008. Mitsui Corporation is now Ngie. The contact from 2008 Ken Ferguson still works for the company. Ken Ferguson has advised that depending on cost, Ngie may be able to give financial assistance to produce new signs. The WPA need to source the original text of the signs. It was suggested the WPA research records for the original text.
2. Dog signs. Examples of text for dog signs have been sent through to Jenny Marslen for the consideration and production for the Wandi Community Centre.
3. Jenny Marslen has been contacted regarding the disposal of the remaining posts and poles.
4. Ken advised the WPA that Debbie Tentori was featured in the Sound Telegraph regarding her assisting in the CPR of a gentleman in distress.
5. Monthly City of Kwinana Community consultation update will be held on 17<sup>th</sup> September. Ken asked for items to be raised. Items mentioned were the status of line markings on Lyon and Rowley roads (Potential roundabout), concern about quenda being roadkill around Wandi and requesting more warning signs and entry signs to suburbs.

### 7.2 Treasurer:

1. Amanda gave an update of the current financial position of the WPA. Current bank balance is \$95637.57. Accounts presented were Zoom subscription \$23.09, P squared \$1017.50 (for months of July to September), \$233.75 for cleaning, \$383.84 for various cleaning materials. Revenue was \$659.00.
2. The accounts for 2019 2020 have been distributed to the WPA Committee and will be presented at the AGM. The accounts have separated out the donations received for the dust extractor to better reflect the ongoing operations of the WPA.
3. The Auditor has advised if no lease in place with the COK by June 30, 2021 that we write off all assets. This an accounting procedure and will have no effect on the WPA financial balance.
4. In general discussion regarding the present financial status of the WPA that funds be used to further upgrade the facilities at the WCC. Projects that could be considered in no particular order are heating and cooling for the Wandi Hall, BBQ area at the Pavillion to be shared with the equestrian centre, portico entry and seating at the entry to the pavilion, fitness equipment located around the oval and car park bollards.
5. MOVED Wayne Tentori, SECONDED Gary White that the Treasurers report and accounts be paid. PASSED.

### 7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings. There are bookings starting for 2021.

### 7.4 Projects:

1. Rod advised emergency lights have been checked and termite inspection has been completed.
2. There was an issue with the filter in the water pump for the Pavillion. The pump failed for about 36 hours which led to issues with the ZIP water heater. Filter has been cleaned and the ZIP water heater has been reset.
3. The monitored security service is not contacting Rod and Debbie Cocks when the alarm sounds. Rod is to follow up with Planet Security.
4. City of Kwinana have advised they will replace the asbestos on the Resource Centre with Hardiplank in October. The date is TBA and it will affect some hirers particularly those who use the toilet facility.

### 7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark gave an update on Facebook and Web site activity.
2. John Stanley (JPS) has advised he will no longer be able to facilitate the hosting of our website. He has family commitments and is reducing his workload. John suggested a contractor at the cost of \$300 the WPA website could be converted from Weebly to WordPress. If the WPA uses the free version of WordPress there will be adverts appear our site, which may not be compatible with the WPA values. The WPA felt that it would be better to remain with Weebly. The cost of hosting will be US\$60 per year. Action Item Rod Cocks to coordinate with JPS to set a meeting to discuss the options. The WPA preferred option is to transfer current site to new host using Weebly and at no additional cost.

### 7.6 Social:

1. Ken Workman on duty for November meeting

### 7.7 Landcare:

1. Gary gave an update on current Landcare activities in the City of Kwinana.
2. Karen Jackson (DPAW) asked for indication of preferred time for pigface weeding. Weekends were preferred as there would be more access to full time workers.

### 7.8 Wandi Community Report

1. Gary and Amanda White gave an update from a local resident. There were no issues reported. It was decided to drop this item from the agenda.

## 8. WANDI WARBLER:

1. The Warbler is ready to be published. It will only contain Presidents message and notice of the AGM.

## 9. GENERAL BUSINESS

1. 2020 AGM. Amanda White advised that she could continue with Treasurer, but Gary White will not be available as he will be required for childcare duties. The mayor of Kwinana Carol Adams has been invited through Jenny Marslen. Mark Wells to follow up with a personal invite delivered to the City of Kwinana. Ken Workman to organise the purchase of light refreshments.
2. Ken Workman gave update on Neighbourhood watch and available material.

3. It was advised the Fine Wood Working Association is considering using the Wandri Progress Association facilities for meetings. The current venue in Welshpool is limited due to Covid regulations. The meetings usually attract about 50 participants. The association was considering Monday nights and were quoted the standard rate.
4. Debbie Tentori advised the coffee van operator had contacted her and was appreciative in the WPA not asking for money back for the cancelled Neighbourhood Day. The coffee van operator advised that they will do our next function for free.

**NEXT MEETING: AGM Wednesday 21 October Wandri Community Centre and next monthly meeting 18 November 2020.**

Meeting closed at 9.10 pm.