

WANDI PROGRESS ASSOCIATION (Inc)

MINUTES OF THE MEETING HELD ON WEDNESDAY 15th SEPTEMBER 2021 AT 7.00 PM AT WANDI COMMUNITY CENTRE 302 de HAER ROAD WANDI

1. ATTENDANCE

Ken Workman (President), Rod Cocks (Vice President), Mark Wells (Secretary), Debbie Cocks, Chris Barnes, Les Whiddett (Vice President), Debbie Tentori, Wayne Tentori, Amanda White (part)

Apology Gary White

2. WELCOME: Ken welcomed all to the meeting.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS:

Nil.

4. CONFIRMATION OF MINUTES:

Rod Cocks MOVED that the minutes of the meeting held on 18th of August be accepted. Seconded by Chris Barnes, PASSED.

5. BUSINESS ARISING:

1. Mark gave a report on the Street Library. We can list our library on the Street Library website. Agreed to put information about library on the website. Mark to organise. Les to organise the placement of the Street Library registration sign on the library box.

6. CORRESPONDENCE IN/OUT - As per agenda

Correspondence In/Out:

1. In/Out 20/8 Water Corp grant for Wandi Walk Trail.
2. In 22/8 Inger Ward request for feedback Kwinana Fair
3. In 22/8 Street Library Australia re Street Library.
4. In 26/8 City of Kwinana re-funding report for street library. Paperwork has been completed.
5. In 26/8 Google re change of recovery details. Mark Wells mobile phone number is now the recovery phone number.
6. Out 31/8 COK and MVFB invite to WPA AGM.
In/Out 8/9 (name redacted) Drone Use Wandi Oval and query to COK re policy on use of drones. Mark to respond to (name redacted) with the advice to direct all further enquiries to the City of Kwinana who are responsible authority for the wandi Oval.
7. In 31/8 Gail Dodd State of roads Wandi Drive and Satinover Close. Gail has raised concerns about potholes and the general state of the roads in the area due to excessive use. Mark to raise the issue of potholes at the Community Forum video meeting on 16 September and the WPA will include the second issue of road maintenance as a question for the City of Kwinana at the AGM. Mark to respond to Gail.
8. In Rod de San Miguel (City of Kwinana) Fire readiness chat. Rod has offered to come out Wandi to brief residents on being fire ready. Mark to write to Rod and invite him to the AGM and allocate time on the agenda for the fire readiness briefing.

7. REPORTS

7.1 President:

1. August First Aid course. Ken thanked all who assisted on the day and noted it was a worthwhile exercise and a benefit to the community.

2. Website. Ken thanked Rod Cocks for the content placed on to the website.
3. Greenskills projects have conducted their first session of maintenance on the planting area. The WPA are yet to receive an account for the works.
4. Ken has followed up with Jenny Marslen in regard to the walk trail. Now that we have received the sponsorship money from Watercorp it is hoped we can move the project along. Mark to make mention at Community Leaders forum on 16th September.

7.2 Treasurer:

1. Amanda provided a financial report by email prior to the meeting. The current WPA bank balance is \$123092.61 Debbie Cocks advised that the income for the month was \$830.00.
2. There were bills presented for approval for payment. The accounts were, \$247.50 to S Farnsworth for cleaning, \$28.20 to Mark Wells to reimburse for Street Library sign, \$77.47 to Ken Workman as reimbursement for purchase of refreshments for morning tea First Aid course, \$37.00 to Jim van Brink for materials and labour fixing Street Library to side of the building, \$147.40 to Rod Cocks for the purchase of the replacement urn lids for the Pavillion, \$481.25 to P square for management fees and \$620.00 to Steve Thompson for audit fees.
3. It was MOVED Les Whiddett, Seconded Debbie Tentori that the treasurers report be accepted, and the payments itemised in point 2 be paid. PASSED.
4. In the course of preparing the financial statements for the year ended 30 June 2021 a review of the assets held by WPA on balance sheet was triggered by the signing of the new lease effective 1 June 2021.

The review looked at whether assets held continued to meet the recognition criteria contained in Accounting Standard AASB 116: Property, Plant and Equipment. Paragraph 7(a) of the Standard requires that it is *"probable that future economic benefits associated with the item will flow to the entity"*.

As the majority of the assets recognised cannot be removed from the premises and the lease can be terminated by either party with three months' notice it was concluded that this criterion cannot be satisfied.

As such Amanda MOVED that WPA write off the remaining net book value of the assets (\$89,930) to Equity at 30 June 2021, noting that this will have no impact on the cash balances held.

SECONDED Debbie Cocks. PASSED.

5. Amanda advised that the audit for the year ended 30 June 2021 is almost complete. As part of this process the auditor has provided a management letter to the committee with some recommendations to improve current processes going forward. Amanda explained there is no onus to respond to the letter or implement changes immediately. As such the items contained in the letter were briefly discussed and it was agreed that the committee consider these in more detail at future meetings.
6. Amanda advised to better path track standing motions, that the WPA consider that on the first meeting after the AGM re state the standing motions in regard to WPA.
7. Ken thanked Amanda and Debbie for their work done to provide the Auditor with the required information.

7.3 Facilities:

1. Debbie Cocks gave an update on the current bookings.

7.4 Projects:

1. There have been numerous false positive notifications of the alarm being activated at the Wandri Community Center, including one at 1.15am in the morning. Some of the activations have been caused by COK employees or users unfamiliar with the procedures.
2. Magpie signs. Rod has put up several warning signs around the Wandri Community Centre warning users of possible attacks by swooping magpies.

3. Rod advised the playgroup gave him a phone call to advise of the existence of broken glass in the playground sandpit. Rod contacted the COK and they had a crew in the area and they attended the Wandi Community Centre within 10 minutes.
4. The COK health inspector conducted their regular inspection. Three minor issues were discovered which are the responsibility of the COK to rectify. They will cause no restrictions on the usage of the WCC.
5. Rod thanked Mark Okle for repairing the table. Another table was found in need of repair and has been repaired.
6. Rod has again reminded the COK about the leaves in the gutter of the Pavillion. The leaves are thought to be the cause of the tannin content in the rainwater collected for use in the centre. This is a potential health issue and the filtration system at the centre can only do so much.

7.5 Communication Officer (Mark Wells) including Website/Facebook:

1. Mark gave an update on the latest Facebook and website activity.
2. Rod has placed an item about the first aid course on the website.
3. Notification of requirements have been placed on the website and Facebook.

7.6 Social:

1. Wayne Tentori on duty for November meeting.

7.7 Landcare:

1. Nil to report

8. WANDI WARBLER:

1. Nil to report

9. GENERAL BUSINESS

1. There is a COK community round table scheduled for 16th of August.
2. The COK are currently conducting a survey on Walk Trails in the City. Mark has made a submission on behalf of the WPA in relation to Lake Magenup Walk Trail.
3. Wayne Tentori advised that the Mandogalup Volunteer Bush Fire brigade conducting hazard reduction burns around wandi in the coming weeks under supervision and advise of the COK.
4. Rod Cocks gave a rather extensive report on the replacement of the tables and chairs in the Wandi Hall. The current tables in the Wandi Hall are over 20 years old and weigh 33 Kg. The tables in the Darius Wells centre are manufactured by Fenlite. They weigh 18 kg and are made of durable plastic. They can be bought from Innova in Victoria, but this would involve the payment of freight. There are two suppliers in WA, Sebel and Officeline. Both retailers source their product directly from overseas and similar to the Fenlite tables. The tables have steel legs, honeycomb top and are of sturdy construction. The cost is \$285 per table and \$49 per compatible chair (9 chairs have load rating of 150kg and 20-year warranty). Rod also suggested purchasing two Australian manufactured table trolleys at the cost of \$730 per trolley. Each trolley can hold 10 tables. Rod recommended the purchase of 20 tables, 150 chairs and 2 trolleys. The capacity of the hall is 150 patrons and the WPA has some lightweight circular tables in the hall. The existing tables and chairs in the Wandi Hall which are COK property can then be redistributed to other buildings and replace older WPA tables and chairs which will then be disposed of. Rod was given approval to get a quote which will be considered by the WPA committee prior to purchase. The expected cost is expected to be around \$15000.
5. Western Power has advised that there will be a power outage at the Wandi Community Centre on September 21st. Affected clubs have been advised.

6. Volunteer hours for the month totalled 70 hours.

Meeting closed at 9.45pm.

NEXT MEETING: AGM 20th October 2021 at 7.00pm at Wandi Community Centre.