

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON
Wednesday 20th September 2017 AT 7.00PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

This meeting was held in The Resource Centre meeting room

1. ATTENDANCE

Wayne Tentori (President)	Ken Workman (Secretary)
Debbie Cocks	Amanda Marshall
Rod Cocks	Debbie Tentori
Les Whiddett (Vice President)	

2. APOLOGIES: Chris Barnes

3. CONTRIBUTIONS OF RESIDENTS/GUESTS: Nil

4: CONFIRMATION OF MINUTES

Les Whiddett moved that the minutes of the meeting held on 16th August 2017 be accepted. Seconded by Amanda Marshall. PASSED.

5. BUSINESS ARISING : Nil

6. CORRESPONDENCE IN/OUT

As per schedule distributed and emailed

7. REPORTS

7.1 President : WT advised that he recently attended the Wandi woodturners workshop and estimated some 120 people were present for their AGM .He also raised that the september workshop will be hosted in Wandi

7.2 Treasurer

The treasurer's report has been circulated prior to the to the meeting

Revenue for the month was \$1527.50 plus Amanda Marshall had an additional \$170 (Hall booking \$150 plus \$20 First aid nominations)

Accounts presented for payment in addition included the following :

1. R & D Cocks: \$725.00 (Cleaning/maintenance/consumables)
2. Alpha Cleaning \$255.25 (cleaning supplies/hand towels/liquid soap)
3. R.Cocks: \$378.17 (Materials /Lamps/tubes/cleaning products)
4. W.Tentori : \$48.00 (Stamped copy of the new Incorporated constitution)
5. Amanda Marshall : \$24.80 postage reimbursement for audit

Debbie Tentori MOVED that the Treasurer's report be accepted and the invoices paid
Seconded by Les Whiddett . Passed

The WPA accounts to 30/06/17 have been posted by registered mail to our auditors for review and preparation of their report confirming our financial position which will then be presented at our upcoming AGM in November. Estimated cost of the audit is \$800.00 plus GST and the report should be available within the next two weeks

7.3 Facilities

DC wished to firstly thank Amanda Marshall for recently assisting a hirer with a hall booking on the weekend where she was away including explaining hall hire/providing access and collecting deposit/fee/refund

Normal monthly facility bookings continue

Recently was approached by Tanya Smith (Area Co Ordinator) for hire of facilities for activities for home school children in the area .Intention is to bring the home schooled children together and use our facilities for a minimum of 2 hours at each session .Estimated some 30 children will attend with 20 adults totalling 50 people starting next term with initially 8 sessions booked finishing 04/12/17.

COK on the 12th /13 th December looking at having a senior's Christmas luncheon for over 50s and one event being considered to be held at our community centre.

Jamie Wellman young men's group held their second meeting and looking at now one a month

RC advised he had a call from a professional tennis coach looking at using our facilities but at this stage limited details and no commitment given.

7.4 Projects

A) Painting: RC purchased another 15 litres of paint . Looking at suitable colours for the hall with a change of colour scheme to modernise the look of the facilities .Also the doors external to be in a grey colour along with common colour in the club rooms and the community hall. Frames in a chalk white (Solver product) and Kitchen walls to change from white to a chalk white.

RC asked the committee and showed different colour swatches and committee agreed on to proceed with fresh colour choices presented

RC has purchased paint brushes and consumable supplies and raised the issue of using oil based paints in certain areas and the need to remove security screens and then time delay to allow painting of areas and then time to dry before replacing.

B) Toilets : Clean and strip tiles and lift dirt out with a product purchased but mindful not to damage Bio Max system.

C) Security system : Alarm is going off randomly and RC has made contact with another security provider to review our options .He has obtained a quote to have control panel changed in the pavilion /clubrooms and hall through Planet security (Nick Slobe Baldvis based) to repair old system and then to install a Tecom challenger PCB (Incl Box) for \$1695.00 plus GST .Initial request is to engage Nigel Slobe to proceed with upgrade/repairs

Motion : Les Whiddett proposed that we engage Planet Security to undertake repair works to the existing control security system and install a Tecom challenger PCB (Incl Box) for \$1695.00 plus GST Seconded by Debbie Tentori .All in favour .Passed

RC advised the next stage to consider in the future ,which was part of the original system plan for the centre, is to join and expand the security system to the Resource centre building and the Shed and upgrade onto the same system at an estimated cost of \$4700 plus GST.

A further stage to consider is then is to look at upgrading the options that are available to improve our security system and overall reliability.

7.5 Social Nil

7.6 Landcare:

LW advised that last Friday night he attended a COK session on art work in the suburbs which he found very interesting and worth attending

On Saturday there was a community workshop which had some 25/30 people attending with some excellent speakers. LW encouraged all members to attend as they were relevant and well presented

There is an upcoming presentation on public liability insurance on Thursday 5th October 20147 at the Darius library facility in Kwinana

LW advised there was recently an email issued regarding an upcoming Quenda count and encouraged members to nominate to build the database.

7.7 Website/Facebook: Barry Green has recently put and article on cost of local rates on our facebook site as part of his campaign for support to nominate for an upcoming council election for Kwinana

He has not approached or asked the WPA Inc committee to allow the posting of his article which promotes the issue but also his camapign on our facebook site which was lodged last Friday .

Committee discussed issue and have agreed to seek to remove the posting from our facebook site as this is considered part of an individual's political campaign and were not approached .We are not to be considered affiliated with any party and wish to remain non political and to support one individual we would need to support all political candidates which is not considered part of our purpose.

Action : AM to remove this facebook article

7.8 Associations Incorporation Act:

WT obtained and presented a stamped copy of our new constitution with an extract of lodgement to be held with our secretary records and has also uploaded both items onto our website for ease of reference.

AM is to post the changed date of our AGM following lodgement and acceptance of our new constitution on our website and will be required to hold a full year AGM within 6 months of

end of financial year and discussed a suitable date as the 3rd Wednesday being 15/11/17 at 7 pm at the Wandi Hall .

We will need to consider advertising in normal manner and providing copies of nomination/membership forms for the AGM in the next warbler .

Consider current membership fee will need to be aligned with change in AGM date and extend last year's period to 30/06/18 (18mths) and will need to discuss this issue at our next meeting

7.9 WANDI MANAGEMEBT GROUP : No update.

8. WANDI WARBLER: No update

9. GENERAL BUSINESS

9.1: Community Grant : First aid course : 53 people have nominated and paid \$10 each towards covering morning tea/light lunch .We have had an excellent response and a good spread within the Anketell district with residents across the areas including 28 Wandi Rural, 15 Honeywood ,7 Anketell and 3 Mandogalup .We can have up to a Max of 60 people so still some limited spaces available

Discussed options for catering and will get a quote from Subway to provide fresh meat/salad and vegetarian rolls on the day sufficient for 60/70 people including St John's staff and volunteers plus some morning tea requirements. Will need to arrange milk/tea and coffee and some fruit platters/cookies ,cups and disposable plates/napkins

DC confirmed we have plenty of water bottles for the day and can use these left over from previous events

Special thanks to AM for co ordinating all of the names/email addresses onto a database and dealing with queries along with arranging for nomination fee to be collected.

Action: KW Supper for October meeting

9.2 RC raised position with tennis nets and KW to follow up as 1 spare net is in the store room which will allow us to rotate the other nets if we purchase one new ne and repair the other.

Action: KW/RC Arrange for a time to collect net requiring repair and purchase replacement

9.3 Supper: September meeting KW

Action: KW Supper for October meeting

10 NEXT MEETING Wednesday 18th October at 7.00pm.

ACTIONS:

7.7 AM

Facebook article removal

9.1 KW

Follow up with St John's ambulance course and organise

food/drinks

9.2 KW/RC

Organise Tennis court nets

9.3 KW

Supper for September meeting

Meeting closed at 9.15pm