



WANDI PROGRESS ASSOCIATION INC.

WANDI COMMUNITY FACILITIES APPLICATION FOR HIRE

APPLICANTS MUST BE OVER 18 YEARS OF AGE

This form is an application only & must be submitted for your booking to be processed. PLEASE READ THIS APPLICATION CAREFULLY AS IT IS THE HIRER'S RESPONSIBILITY TO ENSURE THAT THEY HAVE CORRECTLY COMPLETED THE INFORMATION REQUESTED & HAVE UNDERSTOOD THE CONDITIONS OF HIRE

FACILITY INFORMATION					
CIRCLE AREAS BEING HIRED	HALL	CLUB ROOMS	RESOURCE CENTRE	OVAL	SHED
INTENDED USE -					
REQUESTED DATE	/ / to / /	NUMBERS ATTENDING		START TIME	FINISH
CONTACT DETAILS OF PERSON MAKING THE BOOKING					
CONTACT NAME			PHONE NUMBER		
ADDRESS					
EMAIL ADDRESS					
NAME OF ORGANISATION					
CONTACT NAME			PHONE NUMBER		
ADDRESS					
EMAIL ADDRESS					
ABN No			PRESIDENTS NAME		
DOES YOUR ORGANISATION HOLD PUBLIC LIABILITY INSURANCE	YES	NO	VALUE	\$	
FUNCTION INFORMATION					
WILL YOU BE CHARGING ENTRY FEE TO THE EVENT?	YES	NO	WILL ENTRY BE BY INVITATION ONLY	YES	NO
ALCOHOL					
WILL ALCOHOL BE SERVED?	YES	NO	WILL ALCOHOL BE SOLD?	YES	NO
LIQUOR LICENSE SIGHTED	YES	NO			
HOW WILL YOU PROVIDE RESPONSIBLE SERVICE OF ALCOHOL					
SECURITY – PROVIDE INFORMATION ABOUT YOUR SECURITY ARRANGEMENTS					
FOOD					
WILL FOOD BE SERVED?	YES	NO	WILL FOOD BE SOLD?	YES	NO
LIST ANY AMUSEMENTS & EXTRA EQUIPMENT BEING USED ON THE SITE					
Bouncy castles & smoke machines cannot be used in the hall. Drinks, eskys & slushie machines are to be stored off the wooden floors.					
DECLARATION					
<i>I agree that I have read the Wandi Progress Assoc. Conditions of Hire. I agree to abide by the Wandi Progress Assoc. Conditions of Hire and be responsible for payment of all fees and charges associated with this hire. I agree that I have the authority to make this application on behalf of the above named organisation.</i>					
Signature: _____			Date: _____		