

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 19 AUGUST 2015 AT 7.30PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

1. ATTENDANCE

PRESENT:

Wayne Tentori (President)
Rod Cocks (Vice President)
Janet Carr (Secretary)
Peter Hegarty (Treasurer)

Debbie Cocks
Catherine Garlick
Henry Garlick
Debbie Tentori
Les Whiddett

GUEST: Shahan Hobson (Satterley Property Group)

APOLOGIES: Ken Workman (Vice President), Chris Barnes (Committee), Amanda Marshall.

2. WELCOME The President opened the meeting at 7.35pm.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS

Shahan gave information on these forthcoming events:

Smart busy: Live better program – currently running
Honeywood Residents' Group AGM – 24 August
Nightstalk – 7 October
Markets – 1 November, then in January and May 2016.
NaturePlay WA event – early 2016
Clothes swap morning tea – tba
Opening of new display homes – April/May 2016

Primary school opening probably in 2017 (*note – however this is not currently listed on the Department of Education website*).

Shahan advised that there has been an increase in the charges/requirements made by City of Kwinana for holding events.

Shahan left the meeting at 8.10pm.

4. CONFIRMATION OF PREVIOUS MINUTES

L Whiddett moved that the minutes of the meeting held on 15 July 2015 be accepted. Seconded by P Hegarty. PASSED.

5. BUSINESS ARISING FROM MINUTES See below.

6. CORRESPONDENCE

Letter advising that Swan River Trust has been merged with Dept of Parks & Wildlife.

Form from Dept of Commerce relating to the surplus property disposed of by the Hope Valley Dance Group – original signed by WT and returned.

Letter from CoK advising that WPA had been unsuccessful in the Community Development Fund grant application for the playground upgrade.

Letter from CoK regarding local club signage guidelines – note a signage application form must be submitted for approval. To be discussed at next Management Group meeting. RC advised that Smithy had been contacted by CoK re his sign on the verge.

7. REPORTS

7.1 PRESIDENT

WT had met with “TJ” who is starting a new group (long sword fighting) meeting weekly at the hall on Thursday night.

7.2 TREASURER

CG advised that Honeywood resident Amanda Marshall has volunteered to take on the role of Treasurer of the WPA. She will need to become a member of the WPA and hopefully will attend the next meeting. Once this has been recorded in the minutes, changeover from PH to Amanda can occur. She should be listed by the bank as “Administrator” and should have an electronic ‘key’ for bills over \$1500.

It was noted the Amanda is likely to be voted in as Treasurer of the Honeywood Residents’ Group at their AGM, however, it was felt that this was not a conflict of interest.

D Cocks is now registered with Westpac just to view our statements. This will allow her to check that deposits have been paid for hall hiring. Note: Bonds are paid in cash but deposits are non-refundable and paid directly into our account.

WT has completed the necessary identification procedures with the Bendigo Bank.

DPaW refund – discussed under 7.6 Landcare.

Accounts presented for payment:

D & R Cocks (cleaning, maintenance)	\$393.99
Telstra (direct debit)	\$43.63
Income (includes yearly income for storage of Woodturners’ trailers)	\$2275.00

C Garlick moved that the Treasurer’s report be accepted and accounts paid. Seconded by D Tentori. PASSED.

7.3 FACILITIES

As liquor is being held at fundraising events by two local football clubs, they have been required to obtain the appropriate liquor licenses and approval from police.

7.4 PROJECTS

The group *Women in Wood* have not yet decided whether to move from Balga to Wandi. RC has advised them that we need to know as soon as possible as relocation of clubs is being finalised. CoK has advised by email regarding the required building permit – formal letter awaited. Then we need to work out how to start the necessary alterations to The Shed and Resource Centre.

New building is on track for handover to Council in mid-September. The security fencing has been removed. Wiring to connect up pumps to be completed. The internal areas have to be tidied up. Levelling of earth completed around the building. Sand still to be removed from the base of the tennis court fence.

RC advised that he was concerned that several isolating switches, the skid, pressure gauges, valves on water tank, control panel for Biomax and various other switches are easily accessible by vandals and need to be either caged or secured by locks. There is no manhole in the ceiling. There is a “service duct” in the amenity area to allow Telstra/power access but RC is unsure where it goes to. Currently no path into the building and concerned that limestone and grit will be trodden into the

building which will damage the new floors. All need to be fixed up prior to the WPA taking over management of the building.

RC remains concerned that the building may become very hot in the summer as there is no air conditioning and the windows are fixed panes.

The flooring contractor is ready to go.

The security company is awaiting access to the building.

LW and John Lombardo have run a conduit and a draw cable run through it however we still need to get it under the road to the Resource Centre.

PH advised how the new security system will work.

As part of the Lotterywest grant agreement, woodworkers, scrollsaw and Triton members are providing their time as an “in kind” contribution to seal the floor in the new wood room. The WPA is providing the materials.

D Cocks moved that \$2000 be budgeted for the purchase of the seal and equipment. Seconded by P Hegarty. PASSED. RC to arrange.

Discussion then turned to other purchases required.

H Garlick moved that \$2000 be budgeted for the purchase of two refrigerators and a microwave oven from Rockingham Retravision. Seconded by D Tentori. PASSED. LW to arrange.

C Garlick moved that \$5500 be budgeted for the purchase of 10 round tables (1800cm) and 120 “pipee” chairs, both in cream colour, from Carlisle Events. Seconded by H Garlick. PASSED. RC to arrange.

The name of the new building will be announced at the next Council meeting.

7.5 SOCIAL Nil

7.6 LANDCARE

CG gave details of contact from DPaw regarding an acquittal for a grant of \$5500 made in 2012. Both CG and PH have made extensive checks of our records and contact was made with Fred Erdtsiek who was our Landcare representative at that time. It has been confirmed that this money was received but never spent and therefore must be refunded to DPaW.

C Garlick moved that the amount of \$5500 be refunded to the Department of Parks & Wildlife. Seconded by D Cocks. PASSED. Cheque written and signed by PH & WT, CG to prepare a letter and send to PH for posting.

CG gave details of information emailed by Angela Jakob regarding a State National Resource Management Grant. This is a community action grant and could cover a feral animal control programme, education programmes such as a night stalk, a bird survey, education regarding the affect of domestic cats on native wildlife, walks to see the various tree plantings completed around Lake Magenup.. CG agreed to write a letter of support from WPA and will circulate it electronically to the committee for any comments.

CG to attend a joint meeting of the various “Friends of ...” groups in Kwinana.

CG plans to organise a frog workshop.

7.7 WEBSITE

HG taking delivery of a new computer next week so will be able to do some of the website updating.

7.8 RELOCATION OF GROUPS SUBCOMMITTEE

Meeting will be held prior to the next WPA committee meeting.

7.9 INCORPORATED BODIES ACT SUBCOMMITTEE

CG plans to review details during her forthcoming break from work.

7.10. WANDI MANAGEMENT GROUP

Next meeting will be in September.

8. WANDI WARBLER

Winter edition was distributed during the first week of August. Unfortunately Satterleys haven't been able to distribute electronically to the Honeywood residents until this week.

9. GENERAL BUSINESS

9.1 REFRESHMENTS

September meeting – PH

9.2 DOCUMENTS

JC spoke about another organisation where a committee member had a lot of information “in his head”, had stored files at his home and on a laptop. He died in a motor vehicle accident recently and the laptop was also destroyed so there have been many problems for the other committee members “picking up the pieces”. Need to make sure our past and current records and important documents are filed in a safe place at the community centre.

9.3 PLAYGROUND UPGRADE

RC referred to the \$1000 prize awarded by Bendigo Bank. He noted that our application to CoK for additional funding was unsuccessful. Discussion followed on whether to purchase the rock wall or the treadmill.

P Hegarty moved that \$2200 be budgeted for the purchase and installation of a Forpark rockwall playground equipment. Seconded by D Tentori. PASSED. RC to order. PH advised that the \$1000 prize money has not yet been received by WPA, RC to follow up.

9.4 HONEYWOOD RESIDENTS' GROUP

CG confirmed that the AGM of this group will be held on Monday 24 August at 7pm. Darryl Brandis, OIC Mundijong Police, Mayor Carol Adams, City of Kwinana and Shahan Hobson, Satterleys will be speaking. CG has volunteered her services as secretary of the HRG.

10. NEXT MEETING Wednesday 16 September 2015 at 7.30pm.

ACTION:

- 7.2 PH Pay accounts.
- 7.4 RC Purchase floor sealer & equipment
- 7.4 LW Purchase refrigerators and microwave
- 7.4 RC Purchase tables and chairs
- 7.6 CG/PH Prepare letter and post cheque to DPaW
- 7.6 CG Circulate reply to Angela Jakob
- 7.6 CG Attend Friends meeting
- 7.6 CG Frog workshop
- 7.9 CG Review requirements for new Incorporated Bodies Act
- 9.3 RC To follow up \$1000 and to order equipment.