

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 25th FEBRUARY 2015 AT 7.30PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

1. ATTENDANCE

PRESENT:

Rod Cocks (Vice President)
Janet Carr (Secretary)
Debbie Cocks

Catherine Garlick
Henry Garlick
Peter Hegarty
Les Whiddett

APOLOGIES: Wayne Tentori (President), Chris Barnes, Debbie Tentori, Ken Workman (Vice President)

2. WELCOME This meeting was called to discuss urgent items. The meeting was chaired by Les Whiddett.

3. CONFIRMATION OF PREVIOUS MINUTES

Rod Cocks moved that the minutes of the meeting held on 21 January 2015 be accepted. Seconded by Henry Garlick. PASSED.

4. URGENT BUSINESS ARISING FROM MINUTES

See below.

5 CORRESPONDENCE

Communities & Industries Forum agenda for meeting 3 March 2015 and minutes of their meeting held on 11 November 2014.

Letter from Francis A Jones, invoice for audit services 2014 and estimate of fees for 2015.

Secretary to send a letter of appreciation to Robyn Carter.

6 TREASURER

6.1 APPOINTMENT OF NEW TREASURER

At the AGM no nominations were received for this position. Under item 7.4 Special Vacancies of the Constitution, the committee formally invited Peter Hegarty to undertake this role. He accepted this position on the proviso that it was only until the end of the Association's financial year. This was approved unanimously by the committee members present – those not present approved by email.

The Treasurer advised that he will circulate an up to date report electronically. Accounts tabled for payment:

Francis A Jones (audit fee)	\$1067.00
R & D Cocks (cleaning & maintenance)	\$442.23

Telstra account has been approved previously as a direct debit.

Catherine Garlick moved that the Treasurer's report be accepted and payments made. Seconded by Henry Garlick. PASSED.

6.2 Bank signatories

Westpac Bank signatories currently are Janet Carr, Peter Hegarty, Wayne Tentori, Les Whiddett and these are to remain the same for 2015.

6.3 Bendigo Bank

Paperwork needs to be completed to open the term deposit with the Bendigo Bank. Four signatories are required and it was suggested that they should be the same people as for Westpac. Les Whiddett advised that he is a Director of Bendigo Bank was concerned that there could be a conflict of interest. The committee agreed that Les Whiddett could be a signatory but not be involved in any decision making relating to this account. Each signatory needs to attend the Bendigo Bank in Rockingham with their 100 points identification.

The committee instructed the Treasurer to take a signed copy of these minutes to the Bendigo Bank (Rockingham) and to open a \$50,000 term deposit account with the Bendigo Bank (Kwinana) to be called "Wandi Progress Association". This account is to be a twelve month term deposit with interest calculated monthly. There are to be four signatories

Wayne Tentori (President)
Peter Hegarty (Treasurer)
Janet Carr (Secretary)
Leslie Whiddett (committee)

and any two can sign. All four should have internet banking access.

7. CONFIRMATION OF ROLES OF COMMITTEE MEMBERS 2015

7.1 TREASURER Peter Hegarty – refer item 6.1

7.2 HALL HIRER Debbie Cocks volunteered to continue this role.
DC confirmed that the hall hiring fee for 2015 will be \$230. For non-profit groups of permanent hirers, the fee will be calculated at \$1.50 per person.

7.3 FACILITIES/PROJECTS Rod Cocks volunteered to continue in this role.

7.4 LANDCARE Catherine Garlick volunteered to continue in this role.

7.5 WEBSITE Henry Garlick and Rod Cocks will work together on the website.

7.6 CLEAN UP DAY 2016 To be discussed at the March meeting which will occur after the 2015 Clean Up Day.

7.7 WARBLER To be discussed at the March meeting.

7.8 RELOCATION OF GROUPS

It was agreed that a subcommittee should be formed to plan for the relocation of groups for when the new building is completed. RC and LW volunteered. To be discussed at the March meeting when more committee members available.

8. GENERAL BUSINESS

8.1 Clean Up Day 01/03/2015

DT has this in hand. There will be no coffee van this year but DT will purchase some bottled water. CG advised that Honeywood residents have been reminded that they need to register at the WPA registration desk and that rubbish collected must be brought to the community centre no later than 10.45am.

8.2 Neighbour Day 29/03/2015

City of Kwinana (CoK) have been advised that we plan to hold the event between 3pm and 5pm. The Medieval Group will be using the Clubrooms but we can use the hall and the BBQ. WT has

suggested a subcommittee be convened to organise the event and LW has volunteered to help. Forms have been sent to WT by CoK for completion (LW has a print version). CoK will do the publicity. The grant is for \$2000 to cover costs of food, coffee van, entertainment eg bouncy castle.

8.3 Naming of building

A suggestion has been received from the Mandogalup Volunteer Fire Brigade and the Hope Valley Dance Group that the new building be named after the late Pat De San Miguel. DC noted that it was CoK's current policy that buildings be named after local identities. It was agreed to defer any decision on naming the building until closer to the time of completion.

8.4 Flyers

HG & CG advised that they had been unable to deliver the flyers to Honeywood residents in January and offered to reimburse the WPA for printing costs. They agreed to pay the printing costs for flyers advertising the Landcare activities later in the year.

8.5 Landcare grant

LW attended a meeting on behalf of CG and accepted a grant for \$9900 to be used for revegetation of Lake Magenup from the group "Restoring the Swan Canning Catchment". CG advised that more generous grants may become available for more longer term projects in the future.

8.6 Incorporated Bodies Act

PH brought to the attention of the Committee that there is a bill before Parliament to replace this Act. Once passed organisations such as the WPA will need to re-apply. PH suggested that a subcommittee should be formed to ensure that we are able to comply with the new conditions.

9. NEXT MEETING

The next committee meeting will be held on Wednesday 18th March 2015 at 7.30pm (apologies from PH).

ACTION:

5. JC to send letter to Robyn Carter
- 6.1 PH to circulate Treasurer's report
PH to pay accounts
- 6.3 WT, PH, JC – 100 pts ID to Bendigo Bank (Rockingham) (LW has done this)
- 6.3 PH to arrange opening of term deposit with Bendigo Bank
- 8.1 All – Clean Up Day 01/03/2015
- 8.2 WT, LW and others to plan for Neighbour Day.

CARRIED FORWARD FOR DISCUSSION AT MARCH 2015 MEETING:

Clean Up Day 2016

Warbler editor

Subcommittee to arrange for relocation of groups

Subcommittee to prepare to application under new Incorporated Bodies Act