

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 18th JANUARY 2015 AT 7.30PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

1. ATTENDANCE

PRESENT:

Wayne Tentori (President)

Janet Carr (Vice President)

Chris Barnes

Les Whiddett (Vice President)

Henry Garlick

Robyn Carter

Debbie Cocks

Rod Cocks

Ken Workman (Secretary)

APOLOGIES: Peter Hegarty, Catherine Garlick & Debbie Tentori

2. WELCOME The President opened the meeting at 7.35 pm.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS Nil

4. CONFIRMATION OF PREVIOUS MINUTES

Janet Carr moved that the minutes of the meeting held on 17th December 2014 be accepted. Seconded by Les Whiddett. Passed.

5. BUSINESS ARISING FROM MINUTES : Nil

6. CORRESPONDENCE ;

Correspondence In ;

A) Bushland newsletter

B) Email Bendigo bank dated 24/11/14 concerning Wandi Progress Assoc Inc banking arrangements

C) Fremantle Ports newsletter

D) COK letter inviting WPA to participate in neighbour day

Correspondence Out:

A) Nil

7. REPORTS

7.1 PRESIDENT : WT advised that he had attended on 14/01/15 the Wandi management group meeting and discussed content of agenda provided .Meeting commenced with background of council involvement and purpose of the management group being to create a working group between the WPA Inc and the Equestrian centre with regards to community centre shared facilities including the new building .WT also presented a calender of events provided by the management group to assist with planning and showing the use of the shared facilities

Discussed whether this event calender should be placed on our WPA website but some concerns about keeping it updated and chances of potential double bookings .Also management group has a terms of reference document which was presented to the committee at the meeting (Refer to correspondence) .

Rod Cocks raised that the new building location is suitable for all users to have access on a hire basis in the normal manner

WT mentioned concerns regarding a number of recent fires in the area and in particular had attended one that commenced in an area north of Thomas road near the strawberry farms

Rubbish dumping remained a concern with old white goods being dumped on De Haer road which was believed to have since been picked up and removed

7.2 TREASURER

PH was absent from meeting but provided his report was presented

Rod Cocks raised that Debbie Cocks was now finding that some payments for bookings were being made electronically and would be easier if she was provided with “read only” access to reconcile bookings with payments received.

Henry Garlick raised a motion that Debbie Cocks should be provided with access to WPA Inc bank accounts on a “Read only” basis to assist with confirmation of community facilities booking payments

Seconded : Janet Carr and Passed by the committee

DC presented cleaning and materials bill of \$389.00

JC presented invoice for photocopy expenses of Warbler of \$226.25

PH Treasurer had pre approved Telstra payment of \$47.59

LW moved that PH pay \$389.00 cleaning bill and Warbler Photocopy expense of \$226.25 and seconded by CB and passed

General Business

>Satellite security cheque has been signed by JC

>Issues raised in previous minutes for consideration concerning transfer of benefits of changing bank accounts to be raised on return of Treasurer

****Action**** PH to review whether able and what is required to provide DC access and raise for discussion benefits of change of bank accounts

LW moved that treasurer’s report be accepted and seconded by JC and passed

7.3 FACILITIES

Normal bookings and use of facilities continues with \$2154 collected

Debbie Cocks advised the following:

1.Payments included playgroups and Smithies Gym

2.New security system does not appear to have an audible sound when set to assist in confirming armed/disarmed.

Action :DC will raise with PH on his return

RC confirmed BBQs maintenance required has been actioned

7.4 PROJECTS

RC confirmed that ground works for new building have commenced .Removal of large paperbark tree with no apparent damage to tennis courts.

Estimated to be a 38 week building program and anticipated to be finalised by October 2015

7.5 SOCIAL – No report

7.6 LANDCARE :

HG presented report for CG in her absence

CG report presented advised of the following:

- A) CG following up with Angela Jakobs regarding seed collecting project to be rescheduled as proposed dates are considered too late
- B) Seeking clarity and confirmation of tree planting dates
- C) Seeking to meet quarterly with other Landcare/friends groups in city of Kwinana .CG to send an email to Angela Jakobs
- D) Developing a planning calendar for the year of activities
- E) Looking at funding available for any appropriate grants to assist projects/programs (Last year missed out on Black Cockatoo habitat grants)
- F) Talking to Shahan about Honeywood revegetation and weeding
- G) Birdlife Australia is asking for participation in Great Cocky count for 2015 .Seeking if anyone interested to assist as registration closes 29th March 2015

7.7 WEBSITE

HG advised no update on website for January 2015

RC raised :

- A) Carvers Guild had finalised hand over of their old website and transfer to new website.
- B) that updated Website loaded with current WPA minutes
- C) RC will take a new photo of entrance
- D) Consider photo gallery on new building to show progress until project completed

Action: Seeking to remove one of the entrance's post and rails to improve appearance .LW & WT to also collect and remove bollards from new site

8. WANDI WARBLER

Janet Carr advised completed and ready for issue and delivery

JC asked if committee members involved in delivery could feed back if allocated numbers for delivery were correct for their areas

9. Clean Up Australia

DT has provided confirmation that we are registered and had emailed Shanan (Satterley group) seeking to arrange for coffee van .Shahan responded seeking clarity whether Honeywood residents would receive a benefit

Committee discussed position and felt that it should be promoted to be all of Wandi including Honeywood .The normal time is 8.30am to 10.30am and the coffee van normally comes to the community centre as a central point but also where the rubbish collection is picked up from by the council

HG to advise Shahan of position and determine whether Honeywood is wishing to do their own activity

Discussed position if coffee van not available that bottled water needs to be provided for volunteers either from Water Corp as they are believed to have a program to provide bottled water for

community days or if not then WPA would meet cost as generally this would not exceed \$30.00 for number attending

10. GENERAL BUSINESS

10.1 WT raised that had received a note from COK (Meaghan Hodgson) re neighbourhood day – celebration community day set for Sunday 29th March 2015. COK are supporting 3 community BBQs and would provide up to \$500 for catering .WT sought whether WPA interested to host an event

Discussion held and WT to respond to seek for a budget to determine number of people that could be invited if we proceed

Action: WT to contact council

10.2 LW raised Australia day council starts at 9 am with council providing a breakfast and then followed by citizenship ceremony

10.3 JC raised the following:

A) Sylvia Scully placed has placed a facebook reference and committee confirmed not suitable for advertising a business. Warbler is considered a more appropriate forum to accept advertising .

Action : JC to contact Sylvia Scully to advise her of position

B) Request we write to Carol Adams (Mayor of COK) to invite her tour AGM .Also with AGM that supper to be organised with usual format (Lions cake/Tea & Coffee) .Robyn Carter has offered to assist with assisting with AGM catering

Action : KW to write to Mayor COK re AGM attendance

10.4 CB raised that bus stop was being considered at corner of Lyon road and Wandi Drive

11. NEXT MEETING AGM Wednesday 18th February 2015 at 7.30pm

Meeting closed at 9.35pm

Actions required

7.2 PH to review whether able and what is required to provide DC access and raise for discussion benefits of change of bank accounts

7.3 DC will raise with PH on his return re security system settings

7.7 LW & WT to collect and remove bollards from new site

10.1 WT to contact council

10.3 JC to contact Sylvia Scully to advise her of position

10.3 KW to write to Mayor COK re AGM attendance : Done