

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 15th July 2015 AT 7.30PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

1. ATTENDANCE

PRESENT:

Wayne Tentori (President)

Debbie Cocks

Les Whiddett

Rod Cocks (Vice President)

Peter Hegarty

Ken Workman (Vice President)

APOLOGIES: Janet Carr (Secretary) Catherine Garlick ,Henry Garlick & Debbie Tentori

GUESTS: Julius Civin & Laraine Civin

2. WELCOME The President opened the meeting at 7.35 pm.

3. CONTRIBUTIONS OF RESIDENTS/GUESTS Nil

4. CONFIRMATION OF PREVIOUS MINUTES

Les Whiddett moved that the minutes of the meeting held on 17th June 2015 be accepted. Seconded by Ken Workman. Passed.

5. BUSINESS ARISING FROM MINUTES :

A) PH raised that a correction is needed to 7.2 Treasurer report as an amount shown as \$235 for Cappuccino Xpress needs to shown as \$235 plus GST not \$235 and requested minutes are to be amended

6. CORRESPONDENCE ; As per schedule

Correspondence In ;

A) Email COK 01/07/15 Re Naming of Building

B) Email Dept of Parks & Wildlife dated 01/07/15 Bushland news

C) Email Cadds Engineering dated 17/06/15 re Payment of Engineering/Compliance

C) Purchase order –Satterley Group Re: Tree planting invoice

D) COK letter inviting WPA to participate in neighbour day

Correspondence Out:

A) Email COK 02/07/15 WPA response re naming of Building “The Pavilion”

B) Email Satterley Property group 02/07/15 Photos and forms re tree planting

C) WPA letter dated 15/07/15 to Satterley Property group Tax Invoice re tree planting

7. REPORTS

7.1 PRESIDENT : WT advised that he recently attended a presentation by Bendigo Bank and received a cheque for \$1K being 2nd prize awarded for our success in their recent community group competition. These funds are to be used towards part payment of new playground equipment at our facilities

WT wished to acknowledge Les Whiddett for his hard work with this project and success in promoting WPA and promoting the role we have in our local community

WT also advised he had attended a COK meeting around new lease agreement meeting and is now awaiting for their feedback

7.2 TREASURER

PH provided his report which was presented to the committee

DC presented cleaning and materials bill of \$474.62

PH presented invoice for Cadds Compliance (Building fund) of \$418.00

PH Treasurer had pre approved Telstra payment of \$43.63

LW moved that PH pay \$474.62 cleaning/materials bill and Cadds Compliance expense of \$418.00 and seconded by WT and passed

Report was moved by Peter Hegarty and seconded by Wayne Tentori and Passed by the committee

7.3 FACILITIES

Normal bookings and use of facilities continues with \$2932.00 collected

Debbie Cocks advised the following:

A) Jandakot Community Regional Park Advisory Committee meeting was held last Tuesday

B) Landcare NAB volunteer tree planting day with water bottles available and stakes in shed

C) Planet Ark next Sunday

D) Gecko Larp group are moving out of facilities

E) Hammond Park Junior Football club parents recently hired the hall and DC advised that the hall was left in a very clean state and appreciated efforts made by this group

DC advised that some of the brooms, dustpans and brushes/waste bins have now been replaced at a cost of \$90

7.4 PROJECTS

RC confirmed the following:

A) That keys that were lost have now been replaced

B) Building completion date now anticipated as 14/09/15

C) Contact made with Ann Nicholas (COK) around concerns that corner closest to building was too close to traffic flow and looking at putting in a disabled bay (1.5 normal bay) as replacement for 2 bays leaving a (0.5 bay) clearway. Also raised landscape issue but Ann was not sure of requirements /position

D) Cost of building licence \$150.00

E) Name off new building has been submitted already by Janet Carr "The Pavilion" has gone forward to council naming committee and suggestion that individual rooms should be named after local fauna/flora

PH raised issue whether a fire protection system was required and RC confirmed that he had been advised that it was not required

Overall the building project was advancing well

7.5 SOCIAL – No report

7.6 LANDCARE :

In absence of Catherine Garlick discussed projects outlined in previous minutes with Sunday 28th Community planting a successful and well attended day .700 seedlings planted with 33 people (11 children) attended along with support from 1st Kwinana Scouts/Cubs. A special mention of thanks

and appreciation to Rod & Debbie Cocks for setting up and providing the BBQ .Also to Satterley for providing the coffee van which was greatly appreciated

Upcoming NAB planting due 17th July 2015 with anticipated attendance 25 to 30 people and some 720 seedlings

Sunday 26th July 2015 : 60/80 people anticipated to attend Planet ark national tree day but they have asked to have access to hall. Due to large number that a first aid officer is required to attend and to be arranged by COK

7.7 WEBSITE

Discussed that we should place on our website consider photographs of receiving the Bendigo bank competition and then have a series of photographs to show follow through of the project up to and including final installation of equipment in the playground

7.8 RELOCATION OF GROUPS SUB COMMITTEE & GROUNDS SUB COMMITTEE (RC)

RC distributed attachment detailing a draft of the proposed club relocation and new building needs document for committee understanding of work in progress and what it required to be done for input and general discussion

Format presented was broken down into the following:

- A) Club proposed relocation program from “old location” to “New location”
- B) Shows “What needs to be done” for Resource Centre ,Shed and Fine Woodworking storage
- C) New Building Things to do
- D) Council Building legal requirements
- E) Budget of potential expenditure required

Document reflects timeline and some urgency on issues as we approach the official handover date

Action:

1.PH to follow up with Security system

2.RC to contact Ann Nicholas re COK security system access/installation and access for installation of flooring

7.9 INCORPORATED BODIES ACT SUB COMMITTEE : No further action at this stage

7.10 WANDI MANAGEMENT GROUP (WT)

WT advised council has made up and installed some awareness signs regarding Horse safety

Next meeting is to be held on 09/09/15

8. WANDI WARBLER

Janet Carr has sought for any articles to be provided to assist with the Warbler production

9. GENERAL BUSINESS

No General business

PH has advised that he will provide refreshments at next meeting

10. NEXT MEETING Wednesday 19th August 2015 at 7.30pm

Meeting closed at 9.10pm

Actions required

7.8 .PH to follow up with Security system

7.8. RC to contact Ann Nicholas re COK security system access/installation and access for installation of flooring