

WANDI PROGRESS ASSOCIATION (Inc)

**MINUTES OF THE MEETING HELD ON
WEDNESDAY 21 October 2015 AT 7.30PM AT
THE WANDI COMMUNITY CENTRE, 302 DE HAER ROAD, WANDI**

1. ATTENDANCE

PRESENT:

Wayne Tentori (President)

Rod Cocks (Vice President)

Ken Workman (Vice President)

Janet Carr (Secretary)

Chris Barnes

Debbie Cocks

Catherine Garlick

Peter Hegarty (A/Treasurer)

Debbie Tentori

Kinta Whaley

GUESTS: John Geling (Resident), Brenton Scambler Coordinator Statutory Planning, CoK,

APOLOGIES: Henry Garlick, Amanda Marshall (Treasurer), Kinta Whaley, Les Whiddett and Shahan Hobson (Satterleys)

2. WELCOME The President opened the meeting at 7.35pm.

P HEGARTY moved that Kinta Whaley's nomination to join the committee be accepted. Seconded by D COCKS. PASSED. (It was noted now that a quorum is now 7 committee members.)

3. CONTRIBUTIONS FROM RESIDENTS/GUESTS

John Geling and Brenton Scambler were introduced. In mid-September JG had contacted the WPA regarding water availability for fire fighting services in the rural area (note he is in the process of subdividing his property and this has been stalled due to issues relating to the Bushfire Protection Guidelines 2010). JG had provided a detailed document which had been circulated prior to this meeting.

It was noted that there are two water tanks (one at the community centre and another in Wandi Drive). A third tank had been proposed for Leslie Road, but this was never installed. However, since the water mains have been installed along Lyon Road, the fire brigade prefer to use these hydrants as they have much better pressure. BS advised that the Council will continue to maintain the two existing tanks.

There was a long discussion on fire management plans and on the need for domestic water tanks to be able to be used to provide water for fire fighting purposes.

BS advised that after an exhaustive search of Council documents, he had located Ordinary Council Meeting minutes from 24 October 2007 - Wandi Re-subdivision Area Emergency Fire Fighting Water Tanks (Town Planning Scheme Amendment No. 78) - which contained acceptable guidelines and solutions which would allow JG's application to be progressed. BS gave a copy of this to JG who will pass it on to his consultant. BS agreed to email this document to the WPA for circulation to committee members (*received & circulated 23/10/15*)

John Geling and Brenton Scambler left the meeting at 8.10pm.

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

K WORKMAN moved that the minutes of the meeting held on 16 September 2015 be accepted. Seconded by P HEGARTY. PASSED.

5. BUSINESS ARISING FROM MINUTES See below.

6. CORRESPONDENCE IN/OUT As per schedule.

It was confirmed that WT, CG and a representative from Honeywood Residents Group will attend the DFES meeting on 14 November.

7. REPORTS

7.1 PRESIDENT

WT noted that everyone had been very busy with relocation of groups and thanked, in particular RC.

7.2 TREASURER

7.2.1 Report

In Amanda's absence, PH presented the treasurer's report. He advised that AM is now the "administrator" of the WPA's accounts, her home address is now recorded with both Westpac and Bendigo Banks and also Telstra.

The \$1000 has not yet been put in our account by Bendigo Bank – this is being followed up.

Knockout Flooring made a mistake in their calculations by \$200. It was discussed whether we should agree to pay this as it was their mistake.

D TENTORI moved that we make the final payment (\$4945.00) which includes the additional \$200. Seconded by K WORKMAN. PASSED. (RC to email the company.)

As a large number of payments are due for work currently being undertaken and items being purchased -

C GARLICK moved that \$20,000 being transferred into the Building Project Fund. Seconded by D COCKS. PASSED.

PH noted that we may also need to draw down monies from the bonus cash reserve account in due course.

Accounts presented for payment:

Alpha Cleaning (Cleaning products) (Building Project Fund)	\$614.06
D & R Cocks (Cleaning & Maintenance)	\$570.00
MacWest Electrical (Building Project Fund)	\$429.00
Host Catering (Urns etc) (Building Project Fund)	\$556.60
D & R Cocks (Bunnings – shelving etc) (Building Project Fund)	\$190.10
Knockout Floors (extra amount) (Building Project Fund) (making a total balance of \$4945.00)	\$200.00
D & R Cocks (Big W – bin tidy bags, water jugs) (Building) Project Fund)	\$84.98

C GARLICK moved that these accounts be paid by the Treasurer. Seconded by C BARNES. PASSED.

7.2.2. Payment for volunteer work

It was noted that \$15.00 per hour, has been the amount paid for work undertaken by volunteers eg cleaning, maintenance, gardening etc for many years. Note that no payment is made when work is undertaken as a busy bee.

C GARLICK moved the payment for work undertaken on behalf of WPA be increased to \$25.00 per hour as from 21 October 2015. Seconded by D TENTORI. PASSED.

7.3 FACILITIES

7.3.1 Report

DC noted that it had been a quiet month for hall hiring, although the Club Rooms were becoming a popular venue for young children's birthday parties.

Income for the month is \$660.

A church group (Kwinana Home Church?) will be meeting in the first classroom on Saturdays between 11am and 3pm commencing 31 October. Rent is \$10 p/h so they are paying \$40 per week, a month's rent in advance plus a \$40 key bond.

The Kwinana Photography Club are considering a name change to Southern Districts Photography Club and a move from Kwinana to Wandi Club Rooms. Lyn Osborne to confirm.

It was confirmed that casual hirers are required to pay a non-refundable deposit. The bond is a separate payment.

7.3.2 Security

PH advised that the work on the new security system is currently being undertaken. Heat sensors to be installed in The Pavilion at an extra cost. The telephone is no longer required as the majority of people carry a mobile phone.

P HEGARTY moved that the telephone number be removed from the telephone directory and that the Telstra accounts be sent to the new treasurer's home address. Seconded by D COCKS. PASSED. (PH to arrange.)

7.4 PROJECTS

New piece of playground equipment has been installed.

The sandpit has been raked clean.

Clubs relocated to new areas. They are responsible for sorting out shelving in their storerooms.

Isolation switches now locked but still can be moved. Further solutions being sought.

A 'cupboard' to be installed over the Biomax.

Rainwater treatment unit is running continually. Awaiting resolution on this matter.

Security lights working.

Drain alongside tennis courts to be installed followed by retaining wall and paving.

Trees and grass to be planted by Parks & Gardens.

Potential problem in new amenities area with steam from urn damaging overhead cupboards.

Proposal to install bench for urn as well as oven and microwave along wall adjoining disabled toilet. Power would be required.

Ten (10) rectangular tables to be purchased. (RC)

Need to move chairs from hall into storeroom.

May need to purchase a trolley to store tables.

Smithy to remove one wall in The Shed. He is organising and paying for a licensed contractor to relocate and install additional lighting.

Will need to hire a skip bin later to get rid of rubbish.

RC circulated draft permanent user group conditions and “key” forms. The latter need to be re-issued and re-signed on a yearly basis following the Clubs’ AGM. Conditions to be printed on A3 paper, laminated and displayed in the various areas. DC to organise.

RC thanked everyone for their assistance at the busy bee and was delighted that our two newest committee members were involved.

7.5 SOCIAL - Nil

7.6 LANDCARE

CG/HG are hosting a frog pond workshop at their home on 21 November.

Seed collecting to be organised between December and February.

Using SALP funding, Angela Jakob has suggested that pigface be removed from around the entry from De Haer Road.

7.7 WEBSITE – No report.

7.8 RELOCATION OF GROUPS SUBCOMMITTEE Refer to 7.4 Projects.

7.9 INCORPORATED BODIES ACT SUBCOMMITTEE

WT tabled the “Associations Incorporation Bill 2014” - it was noted that this has not yet been enacted. It would appear that under the new Act, we may not be required to have our records audited. However, when this was raised at the last AGM, it was clear that members expected that our records would be audited. PH advised that the current audit cost is well over \$1000 now.

7.10 WANDI MANAGEMENT GROUP: Next meeting 11 November.

8. WANDI WARBLER

Spring issue distributed early in October. Next issue due in January and to include details of the AGM and a print copy distributed to rural residents. It was agreed not to accept advertisements from real estate agents.

9. GENERAL BUSINESS

9.1 Neighbour Day 2016

CoK are meeting to discuss next year’s day. WT has advised them that WPA would require at least the same amount of funding as in 2015 to even consider hosting the event in 2016.

9.2 Official opening of The Pavilion

To be discussed in November. Could be held in conjunction with the AGM or Neighbour Day.

9.3 Annual General Meeting 2016

To be discussed in November. JC had previously circulated the Homestead Ridge AGM notice with has a family fun day in conjunction with their AGM.

9.4 Clean Up Day 2016 To be discussed at November meeting.

9.5 National Broadband .

Wandi and Wandu North have been listed on the NBN roll out in the first quarter of 2017.

Refer page 44 of <http://www.nbnco.com.au/content/dam/nbnco2/documents/three-year-construction-plan.pdf>

9.6 Free playground equipment

Satterleys have offered WPA items of playground equipment from their Honeywood sales office garden. WT has accepted it on our behalf. We need to install it but it won't fit in current playground. Need to consider where to site it.

9.7 Council elections

Local government elections held on 17 October. Four councillors elected: Peter Feasey, Sheila Mills, Wendy Cooper and Dennis Wood. Sheila Mills is the only new councillor, JC to write and invite her to attend a committee meeting or our AGM.

10. NEXT MEETING Wednesday 18 November 2015 at 7.30pm

Drinks: DC/RC

ACTIONS:

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|-------|-------|---|
| 6. | WT/CG | To attend meeting 14/11 |
| 7.2.1 | AM | \$1000 from Bendigo Bank |
| 7.2.1 | RC | To email Knockout Floors |
| 7.2.1 | AM | Transfer money into Building Project Fund |
| 7.2.1 | AM | Pay accounts as listed |
| 7.3.2 | PH | Arrange for removal of phone numbers of telephone directory |
| 7.4 | RC | Purchase tables |
| 7.4 | DC | Print "conditions", laminate and display |
| 9.7 | JC | Invite new Councillor to attend a meeting/AGM |

(Emailed 23/10/2015)